



Snoqualmie Valley School District 410
8001 Silva Ave SE, PO Box 400, Snoqualmie, WA 98065
Phone (425)831-8000 FAX (425)831-8040

Contractor:

Enclosed is the application you requested in order that you may be added to our Small Works Roster. This roster is being established as a list of qualified contractors interested in submitting proposals on projects estimated to cost less than three hundred thousand dollars (\$300,000).

When it becomes necessary for the District to call for quotes on projects of this size, you may be contacted to submit a quote on those projects for which your company is qualified to perform.

This request will become effective upon receipt of the completed application and verification that you meet the qualifications outlined in the District's Small Works Roster Notice, at which time you will be given the opportunity to be retained on the Small Works Roster.

We are looking forward to receiving your application and possibly working with you during the coming year. Sincerely,

J. Ronald Ellis
Director of Business Services

Enclosure

June 25, 2009



Snoqualmie Valley School District 410
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REQUEST TO BE ADDED TO SMALL WORKS ROSTER

In compliance with RCW 39.04.155 and RCW 28A.335. 190, the undersigned requests to be added to the Small Works Roster of the Snoqualmie Valley School District No. 410, and wishes to have the opportunity to submit proposals for the type of work and size of projects as shown below.

(PLEASE TYPE OR PRINT)

NAME OF FIRM _____

ADDRESS _____

Street

City

State

Zip

BILLING ADDRESS _____

PERSON AUTHORIZED TO PROVIDE

INSURANCE CARRIER

QUOTATIONS AND/OR SUBMIT PROPOSALS

NAME: _____

ADDRESS: _____

TITLE: _____

POLICY NO: _____

PHONE NO: _____

EXPIRATION DATE: _____

FAX NO: _____

LIABILITY LIMITS

EMAIL: _____

PERSONAL: _____

PROPERTY: _____

WA. STATE CONTRACTORS NUMBER:

For what type of work do you wish to submit proposals? (If more than one please indicate).

Type of Work:

- | | | | | | |
|---------------------|-----|------------------------------|-----|------------|-----|
| General Contracting | ___ | Paving | ___ | Electrical | ___ |
| Heating .General | ___ | Fencing | ___ | Roofing | ___ |
| Heating .Boilers | ___ | Plumbing | ___ | Masonry | ___ |
| Cabinet Work | ___ | Painting | ___ | Carpeting | ___ |
| Building Moving | ___ | Intercom Installation/Repair | ___ | | |
| Landscaping | ___ | Land Clearing & Excavation | ___ | | |

Other - (Indicate type of work):

SMALL WORKS ROSTER
Snoqualmie Valley School District

Areas of particular specialization - Comments or explanations:

REFERENCES List the names and addresses of at least three (3) governmental agencies, (3) K-12 school districts ,and other clients for whom you have performed work in the last two (2) years:

GOVERNMENT AGENCIES:

<u>FIRM NAME</u>	<u>CONTACT PERSON</u>
<u>ADDRESS</u>	<u>PHONE</u>

<u>FIRM NAME</u>	<u>CONTACT PERSON</u>
<u>ADDRESS</u>	<u>PHONE</u>

<u>FIRM NAME</u>	<u>CONTACT PERSON</u>
<u>ADDRESS</u>	<u>PHONE</u>

K-12 SCHOOL DISTRICTS:

<u>FIRM NAME</u>	<u>CONTACT PERSON</u>
<u>ADDRESS</u>	<u>PHONE</u>

<u>FIRM NAME</u>	<u>CONTACT PERSON</u>
<u>ADDRESS</u>	<u>PHONE</u>

<u>FIRM NAME</u>	<u>CONTACT PERSON</u>
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ADDRESS _____ PHONE _____

OTHER REFERENCES:

FIRM NAME _____ CONTACT PERSON _____

ADDRESS _____ PHONE _____

FIRM NAME _____ CONTACT PERSON _____

ADDRESS _____ PHONE _____

FIRM NAME _____ CONTACT PERSON _____

ADDRESS _____ PHONE _____

DATE FIRM ESTABLISHED: _____

NUMBER OF EMPLOYEES REGULARLY EMPLOYED: _____

SMALL WORKS ROSTER
Snoqualmie Valley School District

All work performed for the Snoqualmie Valley School District must be executed in compliance with:

1. RCW 39.12, governing public works contracts
2. All federal, state, and local laws regarding non-discrimination.

By signing this application, I certify compliance with the above requirements. Additionally, if awarded a small works job, I agree to provide a certificate of insurance and acknowledge that the District has the right to retain up to 5% of the payment pending appropriate agency releases. Further, I understand that the District is under no obligation to actually award work based on this application, and that the District has the right to remove this application from the small works roster at any time.

DATED: _____ FIRM NAME: _____

SIGNATURE: _____ TITLE: _____

PRINT SIGNATURE: _____