

**APPLICATION FOR CLASSIFIED EMPLOYMENT
SNOQUALMIE VALLEY SCHOOL DISTRICT NO. 410**

P. O. Box 400
Snoqualmie, WA 98065
www.svsd410.org

Jobline (425) 831-8496

“AN EQUAL OPPORTUNITY EMPLOYER”

Telephone (425) 831-8000

Date _____ Name of Open Position _____ Job Number _____

12 Months (Year Round) Full Time Permanent
 10 Months (School Year) Part Time Temporary Substitute

Name _____ Home Phone (_____) Message Phone (_____)

Address _____ City _____ State _____ Zip _____

Social Security Number _____ Driver License Number _____

Employment Experience – Beginning with your present or most recent employment, list your employment history, including military service (attach a separate sheet, if necessary). Complete this section even if you are submitting a résumé in addition to this application. Do not indicate “SEE ATTACHED RÉSUMÉ.”

Employer (Firm and Executive or Supervisor)	Area Code and Telephone	Mailing Address	Your Position and Duties	Dates Employed (Month/Year)	Hourly Salary
Firm:	()			From:	Starting:
Supervisor:				To:	Ending:
Firm:	()			From:	Starting:
Supervisor:				To:	Ending:
Firm:	()			From:	Starting:
Supervisor:				To:	Ending:
Firm:	()			From:	Starting:
Supervisor:				To:	Ending:
Firm:	()			From:	Starting:
Supervisor:				To:	Ending:

Education – List all schools attended, including high school/GED. List most recent first.

Degrees completed: _____ High School Diploma/GED _____ Bachelor’s Degree _____ Master’s Degree _____ Doctorate Degree

Name of Institution City and State	Dates Attended Mo/Yr to Mo/Yr	No. Years Completed	Degree Earned and Date	Field of Study (or Major/Minor)

Employment History

Are you a former employee of our district? _____ If so, dates and position _____

Other name(s) under which you are known to references or other employers _____

Have you ever been dismissed, discharged or have you separated employment in order to avoid discipline or discharge? _____ If yes, please explain _____

Are you presently involved in an employment situation where discharge or discipline is being discussed? _____

Have you been convicted of any crime involving child abuse, child molestation, assault, rape, coercion, embezzlement, fraud, theft, robbery, extortion, blackmail, or any crime which involved drugs? _____ *If yes, explain the nature of crime, place, and date. A conviction record will not necessarily bar you from district employment.*

Personal References – List name, address, and telephone number of two individuals who are not related to you and are not previous employers.

 Name Address City, State, Zip () Telephone

 Name Address City, State, Zip () Telephone

 Name Address City, State, Zip () Telephone

List all licenses, certificates, or credentials you hold and professional affiliations to which you belong relative to the position for which you are applying.

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____

Describe any special abilities, skills, experiences, and knowledge that you possess which may further qualify you for this position.

Miscellaneous Information

Applicants must apply for each specific position for which they are interested. For candidates with an active, completed application on file, an application letter must be received in order to be considered for the desired position. Open positions are listed on the Snoqualmie Valley School District website located at: www.svsd410.org and on our 24-hour jobline, (425) 831-8496.

Applications will remain in active status for one year only, unless renewed at the request of the applicant.

Certification, Authorization, And Release

I hereby certify that all information I have provided in this application is true and correct. I authorize the Snoqualmie Valley School District to make any investigation of my personal, educational, vocational, and employment history. I further authorize any current/former employer, person, firm, corporation, educational or vocational institution, or government agency to provide the Snoqualmie Valley School District with information regarding me. I hereby release and discharge the Snoqualmie Valley School District and those who provide information from any and all liability as a result of furnishing and receiving this information. I understand and agree that falsification of any part of this application shall be sufficient cause for dismissal or refusal to hire. References and personal information which become a part of this application will be regarded as confidential and shall not be revealed to me.

I understand that any offer of employment that may be made to me is conditional and subject to the acceptable outcome of a criminal history background information check and approval of the district's Board of Directors.

Signature of Applicant _____ Date _____

The Snoqualmie Valley School District complies with all federal and state statutes and regulations and does not discriminate on the basis of race; creed, religion; color; national origin; honorably discharged veteran or military status; sexual orientation including gender expression or identity; the presence of any sensory, mental, or physical disability; or the use of a trained dog guide or service animal by a person with a disability. This holds true for all district employment and student opportunities. Inquiries regarding compliance and/or grievance procedures may be directed to the school district's Title IX/RCW 28A.640 Officer and Section 504/ADA Coordinator, Nancy Meeks, P.O. Box 400, Snoqualmie, WA 98065, phone 425-831-8015.

SNOQUALMIE VALLEY SCHOOL DISTRICT NO. 410
Affirmative Action Information Sheet

The Snoqualmie Valley School District prohibits discrimination on the basis of race, creed, color, national origin, age, sex, marital status, or the presence of a disability (Title VII of the Civil Rights Act of 1974 and RCW 19.60). The district is an equal opportunity employer and supports the spirit, policies, and practices of affirmative action. Your response to the following questions will assist the district in accurately reporting our employment practices to state and federal agencies.

Name _____
Last First M.I.

Sex: _____ Male _____ Female Work Location: _____

Disabled (other than veteran): _____ Yes _____ No If yes, please explain _____

I consider myself to be a member of the following ethnic group: *(See back of form for definitions)*

_____ American Indian and Alaska Native not Hispanic or Latino*

_____ American Indian and Alaska Native and Black or African American not Hispanic or Latino*

_____ American Indian and Alaska Native and White not Hispanic or Latino*

*If you have identified yourself as American Indian/Alaskan Native, please answer the following questions:

I am affiliated with the _____ Tribe.

I am an enrolled member of this tribe. _____ Yes _____ No

_____ Asian not Hispanic or Latino

_____ Asian and White not Hispanic or Latino

_____ Black or African American not Hispanic or Latino

_____ Black and African American and White not Hispanic or Latino

_____ Native Hawaiian and Other Pacific Islander not Hispanic or Latino

_____ Other Hispanic or Latino

_____ White not Hispanic or Latino

_____ White Hispanic or Latino

_____ Other or combination not listed above (please specify) _____

DEFINITIONS

Hispanic or Latino

Hispanic or Latino refers to “a person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin regardless of race.” In data collection and presentation, federal agencies are required to use a minimum of two ethnicities: “Hispanic or Latino” and “Not Hispanic or Latino.”

Race Categories

“White” refers to people having origins in any of the original peoples of Europe, the Middle East, or North Africa. It includes people who indicated their race or races as “White” or wrote in entries such as Irish, German, Italian, Lebanese, Near Easterner, Arab, or Polish.

“Black or African American” refers to people having origins in any of the Black racial groups of Africa. It includes people who indicated their race or races as “Black, African Am., or Negro,” or wrote in entries such as African American, Afro American, Nigerian, or Haitian.

“American Indian and Alaska Native” refers to people having origins in any of the original peoples of North and South America (including Central America), and who maintain tribal affiliation or community attachment. It includes people who indicated their race or races by marking this category or writing in their principal or enrolled tribe, such as Rosebud Sioux, Chippewa, or Navajo.

“Asian” refers to people having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent. It includes people who indicated their race or races as “Asian Indian,” “Chinese,” “Filipino,” “Korean,” “Japanese,” “Vietnamese,” or “Other Asian,” or wrote in entries such as Burmese, Hmong, Pakistani, or Thai.

“Native Hawaiian and Other Pacific Islander” refers to people having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands. It includes people who indicated their race or races as “Native Hawaiian,” “Guamanian or Chamorro,” “Samoan,” or “Other Pacific Islander,” or wrote in entries such as Tahitian, Mariana Islander, or Chuukese.

“Some other race” was included in Census 2000 for respondents who were unable to identify with the five Office of Management and Budget race categories. Respondents who provided write-in entries such as Moroccan, South African, Belizean, or a Hispanic origin (for example, Mexican, Puerto Rican, or Cuban) are included in the Some other race category.

The Snoqualmie Valley School District complies with all federal and state statutes and regulations and does not discriminate on the basis of race; creed, religion; color; national origin; honorably discharged veteran or military status; sexual orientation including gender expression or identity; the presence of any sensory, mental, or physical disability; or the use of a trained dog guide or service animal by a person with a disability. This holds true for all district employment and student opportunities. Inquiries regarding compliance and/or grievance procedures may be directed to the school district's Title IX/RCW 28A.640 Officer and Section 504/ADA Coordinator, Nancy Meeks, P.O. Box 400, Snoqualmie, WA 98065, phone 425-831-8015.