



Snoqualmie Valley

Public Schools

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 Phone (425) 831-8000 ♦ Fax (425) 831-8040 ♦ www.svsd410.org

BOARD OF DIRECTORS MEETING

Thursday, October 25, 2007

District Office Boardroom

AGENDA

	<u>ITEM</u>	<u>RESPONSIBILITY</u>
6:30 p.m.	Call to Order	
6:30-7:30 p.m.	Executive Session RCW 42.30.110 states that matters pertaining to personnel and labor negotiations are not discussed in open meetings. Action on personnel matters such as employment, leave of absence, and resignations is taken in open sessions following executive sessions.	
7:30 p.m.	1.0 Call to Order	President
	1.1 Pledge of Allegiance	President
	1.2 Approval of Agenda	President
	1.3 Communications	President
	2.0 Public participation, recognition of visitors, interested parties and/or delegations	
	3.0 Approval of consent agenda	
	* 3.1 Minutes of Board of Directors Meetings	President
	3.1.1 October 11, 2007 Regular Meeting	
	3.1.2 October 15, 2007 Special Meeting	
	3.1.3 October 18, 2007 Special Meeting	
	* 3.2 Personnel Action Report	Joel Aune
	* 3.3 October, 2007 AP Voucher Registers	Ron Ellis
	* 3.4 Declaration of Surplus Property	
	* 3.5 Gifts to the District	President
	3.6 October, 2007 Payroll Voucher	Ron Ellis
	* 3.7 Out-of-State Travel Request	
	4.0 Information and Report Items	
	4.1 Snoqualmie Valley Schools Foundation Report	Carolyn Day
	4.2 Middle School Boundary Review Advisory Committee Update	Jeff Hogan
	4.3 Board comments on Special Board Meetings held 10/15/07 and 10/18/07	
	* 4.4 Proposed Budget Revision	Ron Ellis
	4.5 WASL Update	Don McConkey
	5.0 Board Review and/or Action Items	
	6.0 Future Meeting Dates/Agenda Items/Good of the Order (See page 2 for detail)	
	7.0 Adjournment	

* Supporting documents are provided

Language and Hearing Assistance: To access language and hearing interpreters, please contact the District Office by 4:30 p.m. three days prior to the public meeting. Thank you.

6.0 Future Agenda Items/Meeting Dates/Good of the Order

October 27, 2007	SVSF "Monster Mash" fundraiser at TPC Snoqualmie
November 8, 2007	Regular Meeting of the Board of Directors
November 13, 2007	Special Board Meeting—MS Boundary Review Recommendations
November 15-17, 2007	WSSDA Annual Conference
November 19, 2007	Special Board Meeting—Action on MS Boundary Review Recommendations
December 5, 2007	Special Board Meeting—FTF Recommendations
December 13, 2007	Regular Meeting of the Board of Directors
December 18, 2007	Special Board Meeting—Action FTF Recommendations
December 20, 2007-January 1, 2008	Winter Break
January 10, 2008	Regular Meeting of the Board of Directors
January 24, 2008	Regular Meeting of the Board of Directors

7.0 Adjournment

SNOQUALMIE VALLEY SCHOOL DISTRICT #410

Welcome to this meeting of your School Board. The information on this sheet is designed to help you understand how you may participate in the meeting.

A School Board meeting in the State of Washington is a public meeting. That definition, however, means that it must be held in public—not that the Board is required to have the public take part in the meeting. The Snoqualmie Valley Board, however, is anxious to have you participate in parts of the meeting and invites you to do so following a few simple rules of procedure.

If a topic on which you wish to speak is listed on the agenda for this meeting, please wait until that item is introduced by the Board President. Either stand or raise your hand so that you can be recognized by the chair, and once you have been recognized, you may speak. You are asked to state your name and any organization you represent if you are speaking on behalf of a group. While it is not required by Board policy, it is appreciated by the Board if you state in which Valley community you reside.

You will note that there is time for “Public Participation” on the Board Meeting Agenda. If the subject about which you wish to speak is not on the agenda for tonight, you should seek recognition from the Board President when public participation is announced. You should always state your name before speaking. While many attendees at Board Meetings are well known to Directors, please remember that all meetings are recorded and that names are needed when the tape is referred to at a later time.

Board policy clearly provides that the Board will not take final action on a topic introduced from the floor. All such items are referred to District staff for study and recommendation. While occasionally minor items are raised and disposed of, it is not something that you should expect will occur.

If your comment to the Board is in the nature of a complaint about a District employee or agent and that person would be personally identifiable, Board policy requires that such complaint be submitted to a District official and oral comments at the meeting will not be allowed. The District has an obligation to protect certain privacy rights of its employees and it is also eager to protect you from any exposure to legal liability. The names of our students are never used at public Board Meetings unless some award, honor, or achievement is involved.

In addition to the regular meeting which you are attending tonight, the Board has two other types of meetings. They are Work Sessions, during which matters may be studied and discussed but no votes are taken, and Executive Sessions. Work Sessions are open to the public as observers, but there is no provision for public participation. Executive Sessions are meetings during which the public may not be present. The subjects considered in Executive Sessions are rigidly controlled by law.

Thank you for coming tonight. We hope your purposes in attending will be achieved.

Kristy Sullivan, President
Kim Horn, Vice-President
Marci Busby
Rudy Edwards
Rick Krona

**Minutes of the Regular Session Meeting of the Board of Directors
District Administration Center
Snoqualmie, Washington 98065
Thursday, October 11, 2007**

The Board of Directors of Snoqualmie Valley School District #410 convened in Regular Session on Thursday, October 11, 2007, 6:30 p.m., in the District Administration Center Boardroom with President Kristy Sullivan presiding. Also in attendance were Vice-President Kim Horn, Director Marci Busby, Director Rudy Edwards, and Director Rick Krona. The Board immediately recessed into Executive Session to discuss matters related to real estate and negotiations. No action was taken.

At 7:25 p.m., the Board adjourned the Executive Session. At 7:30 p.m., the Board reconvened the Regular Session.

The Pledge of Allegiance was given.

Agenda Adjustments

Amended Agenda Item:

#3.2 Revised Personnel Action Report

New Agenda Items:

#3.6 Out-of-State Travel Request

#4.3 Feedback from Key Communicators Meetings

Approval of Agenda

- * Motion No. 08.07-08 It was moved by Director Edwards and seconded by Vice-President Horn that the Board of Directors approve the agenda, as amended.

Motion carried unanimously.

Communications

1. Postcard mailing informing the public of (1) the SVSD website link for sending comments regarding future bond propositions to the Board, and of (2) the Special Board Meetings scheduled for 10/15/07 at SMS and 10/18/07 at CKMS for the purpose of offering the community the opportunity to comment on future bond propositions.
2. Gregg Meyers, MSHS woods/construction trades teacher, was recently awarded the prestigious *Program Award for Excellence in Teaching* by the Washington Association for Career and Technical Education.
3. 10/12/07 Learning Improvement Day activities

Public Participation, Recognition of Visitors, Interested Parties and/or Delegations

Carol Gauntlett, SVASA member, addressed the Board urging a fair contract settlement for SVASA.

Art Galloway, SEA member and president of the Sammamish UniServ Council, addressed the Board urging equity and respect for all employees.

Approval of Consent Agenda

- * Motion No. 09.07-08 It was moved by Vice-President Horn and seconded by Director Edwards that the Board of Directors approve the following consent agenda items, as submitted:

Approval of Minutes

Approval of minutes of the September 27, 2007 Regular Meeting of the Board of Directors, as submitted.

Personnel Action:

Certificated:

Minutes of the Regular Meeting of the Board of Director
October 11, 2007
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Request by Rebecca Lathrup, teacher, CVES, to be granted an additional .50 FTE childrearing leave of absence through 6/17/08.

Classified:

Approval of request by:

Rebecca Boyce, instructional assistant, MSHS, to resign from her position effective 9/26/07.

Debbie Wilson, special education instructional assistant, NBE, to resign from her position effective 10/5/07.

Linda Hartwig, cook's helper, SES, effective 9/24/07.

Rebecca McLaughlin, head secretary, CVES, effective 10/8/07

October, 2007 Enrollment Report

October, 2007 Enrollment Report indicating that there were 5674 headcount/5423.08 FTE students in attendance on 10/1/07.

Declaration of Surplus Property

Approval of surplus property list, as submitted.

Gifts to the District

Approval of Gifts to the District, as follows:

OES	\$190.86 donation through <i>Take Charge of Education Program</i>	Target
	\$1,200.00 donation for fieldtrips	OES PTA
FCE	\$4,000.00 donation	SV Youth Soccer Association
	\$500.04 donation through Microsoft Giving Campaign	Microsoft
	\$461.52 donation through <i>Take Charge of Education Program</i>	Target
SES	\$14,400 grant fro 3 "New Technology" systems	SES PTSA
	\$1,600.00 grant for ActivBoard and associated software	SES PTSA

Out-of-State Travel Request

Approval of Out-of-State Travel Request by Sarah Nelson, CKMS band director, to travel to Southern California, April 3-6, 2008, with 55 students and 7 chaperones, for a performing and sight-seeing tour.

Motion 09.07-08 passed unanimously.

Information and Report Items

Director of Business Services Ron Ellis presented a Budget Update Report including recommendations for possible budget adjustments to respond to the current revenue shortfall. Following discussion, the Board requested that Mr. Ellis return at one of the next two Board meetings with a formal proposal on which the Board could take action.

Director of Instructional Technology Jeff Hogan presented an update report on the work of the Middle School Attendance Boundary Review Committee. Committee recommendations to the Board, a public hearing, and Board action are anticipated to take place in November, 2007. A question/answer period followed.

Superintendent Joel Aune shared feedback gathered during Key Communicators Meetings. A series of 4 meetings was held in September and October during which Key Communicators were invited to offer input and ideas concerning a future bond proposition.

Superintendent Joel Aune reminded the Board of Special Board Meetings scheduled to take place on Monday, 10/15/07 at SMS, and Thursday, 10/18/07 at CKMS. These meetings will be for the purpose of offering the community the opportunity to comment on future bond propositions. Discussion took place regarding format and guidelines for these meetings.

Minutes of the Regular Meeting of the Board of Director
October 11, 2007
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Board Review and/or Action Items

None at this time.

Future Agenda Dates/Good of the Order

Important, upcoming dates were shared. These included Board Meeting dates and agenda items, as follows:

October 15, 2007	Special Board Meeting, 7:00 p.m. Snoqualmie Middle School
October 18, 2007	Special Board Meeting, 7:00 p.m. Chief Kanim Middle School
October 25, 2007	Regular Meeting of the Board of Directors
October 27, 2007	SVSF "Monster Mash" fundraiser at TPC Snoqualmie
November 8, 2007	Regular Meeting of the Board of Directors
December 13, 2007	Regular Meeting of the Board of Directors
December 20, 2007-January 1, 2008	Winter Break

In addition, Mr. Aune shared a spreadsheet highlighting future Board meetings scheduled between October, 2007 and January, 2008. These include special meetings associated with the work of the Facilities Task Force and Middle School Attendance Boundary Review Committee, as well as regularly scheduled Board Meetings.

Adjournment

There being no further business, the Regular Session was adjourned at 9:05 p.m.

Respectfully submitted,



Peggy Richter, recording secretary

Certification of Approval of Minutes:

Kristy Sullivan, President of the Board of Directors

Attest:

G. Joel Aune, Superintendent and Secretary to the Board of Directors

**Minutes of the Special Session Meeting of the Board of Directors
Snoqualmie Middle School
Snoqualmie, Washington 98065
Monday, October 15, 2007**

The Board of Directors of Snoqualmie Valley School District #410 convened in a Special Session on Monday, October 15, 2007, 7:00 p.m., in the Snoqualmie Middle School library with President Kristy Sullivan presiding. Also in attendance were Vice-President Kim Horn, Director Marci Busby, Director Rudy Edwards, and Director Rick Krona. The purpose of the meeting was to offer the community an opportunity to comment on future bond propositions.

Superintendent Joel Aune presented background information including the formation of the Facilities Task Force in 2006, the 2007 Bond Proposition, and what we have done so far in planning for a future bond proposition. Members of the Board and the Facilities Task Force were introduced.

President Kristy Sullivan presented guidelines for the small group discussion format of the meeting. Attendees separated into small groups consisting of members of the public and either a board member or Facilities Task Force member in each group. At 7:45 p.m., attendees moved to different groups for continued discussion.

Small groups focused on the following key questions:

1. What are the primary reasons you and/or people favor the proposal?
2. What are the primary reasons you and/or people are opposed to the proposal?
3. If you could advise the board, what suggestions would you offer as they consider a future bond proposition?

All group members were given the opportunity to contribute to the discussion.

At 8:15 p.m., President Sullivan convened a "report out" session during which group spokespersons summarized comments made by their group members.

Adjournment

The Special Session was adjourned at 8:30 p.m.

Respectfully submitted,



Peggy Richter, recording secretary

Certification of Approval of Minutes:

Kristy Sullivan, President of the Board of Directors

Attest:

G. Joel Aune, Superintendent and Secretary to the Board of Directors

**Minutes of the Special Session Meeting of the Board of Directors
Chief Kanim Middle School
Snoqualmie, Washington 98065
Thursday, October 18, 2007**

The Board of Directors of Snoqualmie Valley School District #410 convened in a Special Session on Thursday, October 18, 2007, 7:00 p.m., in the Chief Kanim Middle School commons with President Kristy Sullivan presiding. Also in attendance were Vice-President Kim Horn, Director Marci Busby, and Director Rudy Edwards. Director Rick Krona was excused. The purpose of the meeting was to offer the community an opportunity to comment on future bond propositions.

Superintendent Joel Aune presented background information including the formation of the Facilities Task Force in 2006, the 2007 Bond Proposition, and what we have done so far in planning for a future bond proposition. Members of the Board and the Facilities Task Force were introduced.

President Kristy Sullivan presented guidelines for the small group discussion format of the meeting. Attendees moved into the library and separated into small groups consisting of members of the public and either a board member or Facilities Task Force member in each group. At 8:00 p.m., attendees moved to different groups for continued discussion.

Small groups focused on the following key questions:

1. What are the primary reasons you and/or people favor the proposal?
2. What are the primary reasons you and/or people are opposed to the proposal?
3. If you could advise the board, what suggestions would you offer as they consider a future bond proposition?

All group members were given the opportunity to contribute to the discussion.

At 8:20 p.m., President Sullivan convened a "report out" session during which group spokespersons summarized comments made by their group members.

Adjournment

The Special Session was adjourned at 8:40 p.m.

Respectfully submitted,

Peggy Richter

Peggy Richter, recording secretary

Certification of Approval of Minutes:

Kristy Sullivan, President of the Board of Directors

Attest:

G. Joel Aune, Superintendent and Secretary to the Board of Directors

**SNOQUALMIE VALLEY SCHOOL DISTRICT NO. 410
PERSONNEL ACTION
BOARD MEETING OF OCTOBER 25, 2007**

#3.2

Employment with the District will be conditional upon the district's receipt of a criminal conviction history record that is clear of any convictions, adjudications, protective orders, final decisions, or criminal charges listed in RCW Chapter 43.43, as amended, as well as a clearance based upon the Washington State Sexual Misconduct Disclosure Release forms.

CERTIFICATED PERSONNEL

PROVISIONAL YEAR 1 CONTRACTS – I recommend approval of the following effective for the 2007-2008 school year:

Wendy Williams, Title I teacher, English, TR, effective October 10, 2007.

CLASSIFIED PERSONNEL

RESIGNATIONS – I recommend approval of the following:

Teri Edwards, instructional assistant, NBE, effective October 31, 2007.

APPOINTMENTS – I recommend approval of the following:

Janelle Kelly, bus driver, effective October 8, 2007.
Rebecca Boyce, cook's helper, MSHS, effective October 18, 2007.
Christian Lodahl, bus driver, effective October 22, 1007.
Wendy Randall, cook's helper, OES, effective October 15, 2007.

SUPPLEMENTAL PERSONNEL

APPOINTMENTS – I recommend approval of the following:

Laurel Hancock, choir club, CKMS.



Snoqualmie Valley School District 410

8001 Silva Avenue SE, PO Box 400, Snoqualmie, WA 98065

Phone (425) 831-8000 FAX (425) 831-8040

October 25, 2007

To: The Board of Directors

From: Ron Ellis, Director of Business Services *RE*

Re: Proposed Plan for Revising the 2007-08 Budget to Respond to a Projected General Fund Revenue Shortfall of \$639,000

The three (3) exhibits attached to this memorandum outline our Proposed Plan for dealing with a projected \$639,000 shortfall in General Fund Revenues for 2007-08. The first exhibit shows where we plan to make the adjustments. The second exhibit is an overview of how the adjustments will affect the General Fund for 2007-08. The third exhibit shows the potential future effect of the proposed changes on Program 66 Student Achievement (Initiative 728 Program). The budget revisions proposed in this document could change slightly based upon feedback from school principals.

Forty percent (40%) of the proposed budget revisions are associated with Expenditure reductions and sixty percent (60%) are associated with reclassifying fund balance reserves, recoding expenditures to I-728, and drawing down total fund balance, as shown in the first exhibit.

We currently project that, after the proposed budget adjustments are completed, the District will end the year with the same Unreserved and Undesignated Ending Fund Balance as listed in the adopted 2007-08 budget - \$412,516 or 0.9 % of revenues for the fiscal year, as shown in the second exhibit.

Under the proposed plan, the Board would be asked to reduce the reserve for I-728 by \$383,500. Then, 5.251 FTE additional teachers would be charged to I-728 and our total ending fund balance would be drawn down by \$383,500 as shown in the third exhibit. After the adjustment, 30.861 FTE teaching staff would be funded by I-728. If no further adjustments were to be made to the District's I-728 Plan, the cumulative balance could reach zero by the 2012-2013 school year. If the assumptions upon which the zero-balance projection hold, the District may find it necessary to reduce the number of teaching staff funded by I-728 after 2011-2012.

I plan to present this proposal the Board Meeting on October 25, 2007. In the mean time if you have any questions please feel free to let me know.

Snoqualmie Valley School District No. 410

Proposed 2007-2008 Budget Adjustments
for a Revenue Shortfall Estimated to be \$639,000
(142.00 AAFTE Students @ \$4,500 per student = \$639,000)

	Dollar Amount
1 Reduce General Fund Non-Employee-Related-Cost Expenditure Budgets in Programs 01, 21, 31, and 97:	
- Freeze on Unit Budget Carry-Over	(\$90,000)
- Limited Freeze on Out-of-State Travel	(\$6,500)
- Technology Services	(\$49,000)
- Business Services	(\$30,000)
- Teaching & Learning Services	(\$40,000)
- Maintenance Services	(\$40,000)
	(\$255,500)
	40.0%
2 Partially draw-down General Fund ending fund balance by reducing the I-728 Reserve and recoding expenditures to Program 66 (I-728) (This will require a Hearing and Board action).	(\$383,500)
	60.0%
Estimated Total Response	(\$639,000)
	100.0%

Snoqualmie Valley School District #410
GENERAL FUND - Projected Beginning and Ending Balances
Fiscal Year 2007-2008

	ADOPTED BUDGET	PROPOSED ADJUSTMENTS
Reconciliation of Beginning Fund Balance (2007-08):		
Reserved For Other Items (GL 810)	\$3,173,000	\$3,173,000
Reserved For Inventory (GL 840)	\$96,000	\$96,000
Unres, Designated for For Other Items (GL 870)	\$230,000	\$230,000
Subtotal Reserves & Designations of B.F.B.	\$3,499,000	\$3,499,000
Unreserved & Undesignated B.F.B.	<u>\$201,000</u>	<u>\$201,000</u>
Total Beginning Fund Balance:	\$3,700,000	\$3,700,000

Projected Total Revenues:	+ \$47,255,804	+ \$46,616,804 <i>(\$639,200)</i>
Projected Total Expenditures:	- \$47,039,929	- \$46,784,429 <i>(\$255,500)</i>
Revenues less Expenditures:	+ \$215,875	- \$167,625

Reconciliation of Ending Fund Balance (2007-08):		
<i>Reserved for I-728, Student Achievement Carryover</i>	\$1,601,359	<i>\$1,217,859</i>
<i>Reserved for Operation of Middle School #3 in 2008-09</i>	\$1,500,000	<i>\$1,500,000</i>
<i>Reserved for Unexpended Donations Carryover</i>	\$162,000	\$162,000
Reserved For Other Items (GL 810)	\$3,263,359	\$2,879,859
<i>Reserved for Inventory</i>	\$50,000	\$50,000
Reserved For Inventory (GL 840)	\$50,000	\$50,000
<i>Designated for Textbook Adoptions</i>	\$150,000	\$150,000
<i>Designated for Unit-Budget Carryover</i>	\$40,000	\$40,000
<i>Designated for Masters Incentive</i>	\$0	\$0
Unres, Designated for For Other Items (GL 870)	\$190,000	\$190,000
Subtotal Reserves & Designations of E.F.B.	\$3,503,359	\$3,119,859
Unreserved & Undesignated E.F.B. (0.9% of Rev)	<u>\$412,516</u>	<u>\$412,516</u>
Total Ending Fund Balance:	\$3,915,875	\$3,532,375

Snoqualmie Valley School District No. 410
Student Achievement - Program 66 (Initiative 728)
Revenues, Expenditures, Net Resources, and Program Balance
From 2001-02 through 2015-16

5.251 FTE	\$73,033 2.50%		\$383,500 5.00%		Net Resources for Fiscal Year	Cumulative Balance for Program 66	FTE
School Year	Fiscal Year Revenues (1)		Fiscal Year Expenditures				5.251 30.861
2001-2002	\$782,075	a	\$0	a	\$782,075	\$782,075	
2002-2003	\$880,400	a	\$674,143	a	\$206,257	\$988,332	
2003-2004	\$999,007	a	\$717,926	a	\$281,082	\$1,269,413	
2004-2005	\$1,175,001	a	\$1,256,198	a	(\$81,197)	\$1,188,217	
2005-2006	\$1,418,133	a	\$1,462,587	a	(\$44,454)	\$1,143,762	
2006-2007	\$1,896,394	ea	\$1,726,000	ea	\$170,394	\$1,314,156	
2007-2008	\$2,388,600	pb	\$2,484,900	pb	(\$96,300)	\$1,217,856	
2008-2009	\$2,466,000	pb	\$2,609,100	pb	(\$143,100)	\$1,074,756	
2009-2010	\$2,527,000	pb	\$2,739,600	pb	(\$212,600)	\$862,156	
2010-2011	\$2,591,000	pb	\$2,876,600	pb	(\$285,600)	\$576,556	
2011-2012	\$2,655,000	pb	\$3,020,400	pb	(\$365,400)	\$211,156	
2012-2013	\$2,722,000	pb	\$2,933,156	pb	(\$211,156)	\$0	(3.262)
2013-2014	\$2,790,000	pb	\$2,790,000	pb	\$0	\$0	(3.968)
2014-2015	\$2,860,000	pb	\$2,860,000	pb	(\$0)	\$0	(0.952)
2015-2016	\$2,931,000	pb	\$2,931,000	pb	\$0	\$0	(0.986)