



Snoqualmie Valley

Public Schools

8001 Silva Ave. SE/P.O. Box 400, Snoqualmie, WA 98065-0400
 Phone (425) 831-8000 ♦ Fax (425) 831-8040 ♦ www.svsd410.org

BOARD OF DIRECTORS MEETING ***Thursday, February 7, 2008*** **District Office Boardroom**

AGENDA

| ITEM | | RESPONSIBILITY |
|----------------|---|----------------|
| 6:00 p.m. | Call to Order | |
| 6:00-7:15 p.m. | Work Session —The Board will meet in Work Session to receive an overview of the budget. | |
| 7:30 p.m. | 1.0 Call to Order | President |
| | 1.1 Pledge of Allegiance | President |
| | 1.2 Election of Officers | Joel Aune |
| | 1.3 Approval of Agenda | President |
| | 1.4 Communications | President |
| | 2.0 Public participation, recognition of visitors, interested parties and/or delegations | |
| | 3.0 Approval of consent agenda | |
| | * 3.1 Minutes of the January 24, 2008 Board of Directors Meeting | President |
| | * 3.2 Personnel Action Report | Joel Aune |
| | 3.3 February, 2008 Enrollment Report | Ron Ellis |
| | * 3.4 AP Voucher Registers | Ron Ellis |
| | * 3.5 2008-2009 Board Meeting Schedule | Joel Aune |
| | * 3.6 Out-of-State Travel Request | |
| | * 3.7 December, 2007 Budget Status Reports | Ron Ellis |
| | * 3.8 Declaration of Surplus Property | |
| | * 3.9 January, 2008 Payroll Voucher | Ron Ellis |
| | * 3.10 Gifts to the District | President |
| | * 3.11 Full-Day Kindergarten Tuition | Ron Ellis |
| | 4.0 Information and Report Items | |
| | 4.1 MLK, Jr. Day Assembly | Joel Aune |
| | 4.2 SMS School Report | Ruth Moen |
| | 5.0 Board Review and/or Action Items | |
| | * 5.1 Final name selection of Middle School #3 | Don McConkey |
| | * 5.2 Revised School Board Operating Protocols—2 nd Reading | Joel Aune |
| | * 5.3 SVASA Bargaining Agreement | |
| | 6.0 Future Meeting Dates/Agenda Items/Good of the Order (See page 2 for detail) | |
| | 7.0 Executive Session RCW 42.30.110 states that matters pertaining to personnel and labor negotiations are not discussed in open meetings. Action on personnel matters such as employment, leave of absence, and resignations is taken in open sessions following executive sessions. | |
| | 8.0 Adjournment | |

* Supporting documents are provided

Language and Hearing Assistance: To access language and hearing interpreters, please contact the District Office by 4:30 p.m. three days prior to the public meeting. Thank you.

6.0 Future Agenda Items/Meeting Dates/Good of the Order

| | | |
|----------------------|---|----------------|
| February 7, 2008 | Budget Work Session | 6:00-7:15 p.m. |
| February 18, 2008 | Regular Meeting of the Board of Directors | 7:30 p.m. |
| February 19-22, 2008 | Presidents' Day—No School | |
| March 6, 2008 | Mid-Winter Break—No School | |
| March 20, 2008 | Regular Meeting of the Board of Directors | |
| April 7-11, 2008 | Regular Meeting of the Board of Directors | |
| April 17, 2008 | Spring Break | |
| | Regular Meeting of the Board of Directors | |

7.0 Executive Session

8.0 Adjournment

SNOQUALMIE VALLEY SCHOOL DISTRICT #410

Welcome to this meeting of your School Board. The information on this sheet is designed to help you understand how you may participate in the meeting.

A School Board meeting in the State of Washington is a public meeting. That definition, however, means that it must be held in public—not that the Board is required to have the public take part in the meeting. The Snoqualmie Valley Board, however, is anxious to have you participate in parts of the meeting and invites you to do so following a few simple rules of procedure.

If a topic on which you wish to speak is listed on the agenda for this meeting, please wait until that item is introduced by the Board President. Either stand or raise your hand so that you can be recognized by the chair, and once you have been recognized, you may speak. You are asked to state your name and any organization you represent if you are speaking on behalf of a group. While it is not required by Board policy, it is appreciated by the Board if you state in which Valley community you reside.

You will note that there is time for “Public Participation” on the Board Meeting Agenda. If the subject about which you wish to speak is not on the agenda for tonight, you should seek recognition from the Board President when public participation is announced. You should always state your name before speaking. While many attendees at Board Meetings are well known to Directors, please remember that all meetings are recorded and that names are needed when the tape is referred to at a later time.

Board policy clearly provides that the Board will not take final action on a topic introduced from the floor. All such items are referred to District staff for study and recommendation. While occasionally minor items are raised and disposed of, it is not something that you should expect will occur.

If your comment to the Board is in the nature of a complaint about a District employee or agent and that person would be personally identifiable, Board policy requires that such complaint be submitted to a District official and oral comments at the meeting will not be allowed. The District has an obligation to protect certain privacy rights of its employees and it is also eager to protect you from any exposure to legal liability. The names of our students are never used at public Board Meetings unless some award, honor, or achievement is involved.

In addition to the regular meeting which you are attending tonight, the Board has two other types of meetings. They are Work Sessions, during which matters may be studied and discussed but no votes are taken, and Executive Sessions. Work Sessions are open to the public as observers, but there is no provision for public participation. Executive Sessions are meetings during which the public may not be present. The subjects considered in Executive Sessions are rigidly controlled by law.

Thank you for coming tonight. We hope your purposes in attending will be achieved.

Kristy Sullivan
Marci Busby
Kathryn Lerner
Caroline Loudenback
Rudy Edwards

**Minutes of the Regular Session Meeting of the Board of Directors
District Administration Center
Snoqualmie, Washington 98065
Thursday, January 24, 2008**

The Board of Directors of Snoqualmie Valley School District #410 convened in Regular Session on Thursday, January 24, 2008, 7:30 p.m., in the District Administration Center Boardroom with President pro-tempore Marci Busby presiding. Also in attendance were Director Caroline Loudenback, Director Kathryn Lerner, and Vice-President pro-tempore Rudy Edwards. Director Kristy Sullivan was excused.

The Pledge of Allegiance was given.

Agenda Adjustments

Amended Agenda Items:

#3.3 Additional Gifts to the District

Approval of Agenda

* Motion No. 25.07-08 It was moved by Vice-President tempore Edwards and seconded by Director Lerner that the Board of Directors approve the agenda, as amended.

Motion carried unanimously.

Communications

Superintendent Aune and President pro-tempore Busby read statements regarding the 1/17/08 Martin Luther King, Jr. Day Assembly at Mount Si High School.

Public Participation, Recognition of Visitors, Interested Parties and/or Delegations

At 7:35 p.m., President pro-tempore Busby opened the floor for public comment regarding the January 17, 2008 MLK, Jr. Day Assembly held at Mount Si High School. Speakers were recognized in "sign-in" order as reflected on sheets provided at the door. Students were given the opportunity to comment first. Ten students and 18 adults chose to comment. Having given the opportunity to everyone wishing to address the Board, President pro-tempore Busby called a 10 minute recess at 9:00 p.m. The Regular Session was reconvened at 9:10 p.m.

Superintendent Aune read a proclamation declaring January, 2008 to be *School Board Appreciation Month* in the Snoqualmie Valley School District. Representatives from various schools and departments presented tokens of appreciation to Board members.

Approval of Consent Agenda

* Motion No. 26.07-08 It was moved by Director Lerner and seconded by Vice-President tempore Edwards that the Board of Directors approve the following consent agenda items, as submitted:

Approval of Minutes

Approval of minutes of the January 10, 2008 Regular Meeting of the Board of Directors, as submitted.

Approval of minutes of the January 19, 2008 Board of Directors Retreat, as submitted.

Personnel Action:

Certificated:

None at this time.

Classified:

Request by:

Ken Dods, bus driver, to resign from his position effective 1/14/08.

E. Lynn Ritthaler, bus driver, to resign from his position effective 1/31/08.

Minutes of the Regular Meeting of the Board of Directors
 January 24, 2008
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Gifts to the District

| | | | |
|------|----|---|--------------------------|
| FCE | \$ | 5,445.00 donation for Science-Art Program | FCE PTSA |
| | | 1,750.00 donation | Fall City Days Committee |
| CVES | \$ | 3,222.00 grant to purchase books and supplies for library | CVES PTSA |
| | | 11,720.00 grant to purchase student school supplies | CVES PTSA |
| CKMS | \$ | 1,750.00 donation | Fall City Days Committee |

October, 2007 Budget Status Report

Approval of October, 2007 Budget Status Reports, as submitted.

AP Voucher Registers

Approval of January, 2008 AP Voucher Registers, as follows:

| | | |
|-----------------------|----|--------------|
| ASB Fund | \$ | 1,700.00 |
| | | 65,740.32 |
| Capital Projects Fund | \$ | 5,637.00 |
| | | 1,356,618.79 |
| General Fund | \$ | 3,357.28 |
| | | 1,200.00 |
| | | 777,358.12 |

Declaration of Surplus Property

Approval of surplus property list, as submitted.

November, 2007 Budget Status Report

Approval of November, 2007 Budget Status Reports, as submitted.

Motion 26.07-08 passed unanimously.

Information and Report Items

Two Rivers School principal Tom Athanases shared aspects of Two Rivers' school improvement plan. These included the desire of staff members to gain a better understanding of adolescent mental health issues, emphasis on strengthening students' math skills, and improved school-wide communication. A question/answer period followed.

Director of Instructional Technology Jeff Hogan presented an update on the 2006 Technology Levy. Following are a few of the technology enhancements and upgrades made possible by the levy:

1. Over 100 classrooms now have ActiBoards
2. 175 classrooms have document cameras, projectors, and multimedia computers
3. New computer labs are in place and library computers have been updated
4. Access to additional resources has been gained
5. High speed fiber network is in place
6. Improvements have been made to data systems
7. Additional staff development and training opportunities are being provided

Snoqualmie Valley Schools Foundation president, Carolyn Day, shared the Foundation's intention to pledge additional funding to place ActivBoards in every classroom for which there is a request. This pledge will be in the amount of \$26,000.00 to purchase ActivBoards and provide stipends for teacher training. Board members expressed their gratitude to the Foundation for this very generous gift.

Board Review and/or Action Items

Assistant Superintendent Don McConkey led the Board through the next step in the process of selecting a name for Middle School #3. Following several ballots, Kaleetan Peak Middle School was eliminated from consideration. The 2 finalist names still being considered are:

Minutes of the Regular Meeting of the Board of Directors
January 24, 2008
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**Clara M. Vinup Middle School
Twin Falls Middle School**

- * Motion No. 27.07-08 Following discussion of the names being considered for MS#3, it was moved by Vice-President pro-tempore Edwards and seconded by Director Lerner that the final name selection of MS#3 be tabled until the full Board is in attendance at the February 7, 2008 Board meeting.

Motion carried unanimously.

- * Motion No. 28.07-08 It was moved by Vice-President pro-tempore Edwards and seconded by Director Lerner that Revised School Operating Protocols (1st Reading) be approved, as submitted.

Motion carried unanimously.

Future Agenda Dates/Good of the Order
Important, upcoming dates were shared.

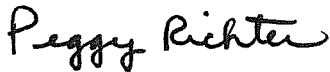
Executive Session

At 10:30 p.m., the Board recessed into Executive Session to discuss matters related to bargaining, real estate, and a personnel matter. No action was taken. At 11:15 p.m., the Board reconvened in Regular Session.

Adjournment

There being no further business, the Regular Session was adjourned at 11:16 p.m.

Respectfully submitted,



Peggy Richter, recording secretary

Certification of Approval of Minutes:

Marci Busby, President pro-tempore of the Board of Directors

Attest:

G. Joel Aune, Superintendent and Secretary to the Board of Directors

**SNOQUALMIE VALLEY SCHOOL DISTRICT NO. 410
PERSONNEL ACTION
BOARD MEETING OF FEBRUARY 7, 2008**

#3.2

Employment with the District will be conditional upon the district's receipt of a criminal conviction history record that is clear of any convictions, adjudications, protective orders, final decisions, or criminal charges listed in RCW Chapter 43.43, as amended, as well as a clearance based upon the Washington State Sexual Misconduct Disclosure Release forms.

CERTIFICATED PERSONNEL

RESIGNATIONS – I recommend approval of the following:

Elizabeth Swanson, teacher, OES, effective June 18, 2008.
Marea Franich, teacher, CKMS/FCE, effective June 18, 2008.

LEAVES OF ABSENCE – I recommend approval of the following for the 2007-2008 school year:

Krista Dennis, teacher, SES, has requested a maternity leave of absence, March 10, 2008 through June 2, 2008.
Mei-Lan Hom, teacher, NBE, has requested a personal leave of absence for the 2008-2009 school year.

CLASSIFIED PERSONNEL

POSITION ANNOUNCEMENTS

Bus driver, 5.75 hours, Transportation.
Bus driver, 5 hours, Transportation.
Secretary, temporary through July 2008, 2 hours, Transportation.

TERMINATION – I recommend approval of the following:

Kathleen Genereux, bus driver, transportation, effective January 25, 2008.

SUPPLEMENTAL PERSONNEL

APPOINTMENTS – I recommend approval of the following:

Kathryn McCormick, GSA club advisor, MSHS.
Eric Goldhammer, GSA club advisor, MSHS.
Sara-June Treadwell, assistant soccer coach, CKMS.
Camille Baumgardt, assistant soccer coach, CKMS.

**APPROVAL OF SALARY SCHEDULES, COLLECTIVE BARGAINING AGREEMENTS, AND
CONTRACTS**

I recommend approval of the following collective bargaining agreements for the 2007-2008 school year:

Snoqualmie Valley School District No. 410 and Snoqualmie Valley Administrative Secretaries Association of School District No. 410.



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BOARD OF DIRECTORS MEETING DATES September, 2008 through August, 2009

Thursday, September 11 and 25, 2008

Thursday, October 9 and 23, 2008

Thursday, November 13, 2008

Thursday, December 11, 2008

Thursday, January 8 and 22, 2009

Thursday, February 12 and 26, 2009

Thursday, March 12 and 26, 2009

Thursday, April 16, 2009

Thursday, May 14 and 28, 2009

Thursday, June 11 and 25, 2009

Thursday, July 9, 2009

Thursday, August 27, 2009

Adopted: ???

SNOQUALMIE VALLEY SCHOOL DISTRICT #410

OUT-OF-STATE TRAVEL APPROVAL REQUEST

INDIVIDUAL(S) Beth Castle, Cindy Wilson POSITION Asst. Principals

SCHOOL/BUILDING Mount Si

STUDENT GROUP _____ ADVISOR _____

No. of Chaperones _____ No. of Students Attending _____

Mode of Travel Air

Duration of Absence 2/5 - 2/8 / 2008

Or
Dates of Travel _____

DESTINATION AND EDUCATIONAL BENEFIT: 2008 Summit: Professional Learning Communities: Learning by Doing (DuFour)
Anaheim, CA

ESTIMATED COST: _____ *METHOD OF PAYMENT: _____ **ACCT. TO CHARGE: _____

| | | | |
|--------------|-------|-------|-------|
| Travel | _____ | _____ | _____ |
| Lodging | _____ | _____ | _____ |
| Registration | _____ | _____ | _____ |
| Meals/Other | _____ | _____ | _____ |
| Substitute | _____ | _____ | _____ |

APPROVAL: Board Meeting of 2/7/08

Supervisor [Signature] Date 2-1-08

Board Secretary _____ Date _____

* Call Superintendent's Office for specific instructions.
** If no cost to the District, please specify.
Clip additional back-up material to this sheet.



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DECLARATION OF SURPLUS PROPERTY

February 7, 2008

| | |
|----------------------|--|
| Mount Si High School | Miscellaneous library books—2 boxes Outdated telephone unit Overhead projector |
|----------------------|--|



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February 4, 2008

TO: Board Members
FROM: Peggy Richter
RE: **FINAL SELECTION OF NAME FOR MIDDLE SCHOOL #3**

Please come to the February 7, 2008 Board meeting prepared to select the final name for Middle School #3 from the finalist names following:

Clara M. Vinup Middle School

Twin Falls Middle School

At this meeting, Don McConkey will facilitate this final step in the selection process.

Thank you!

1. _____

Snoqualmie Valley School District School Board Operating Protocols

For the purpose of enhancing teamwork among members of the Board and the administration, we, the members of the Snoqualmie Valley School Board, do hereby publicly commit ourselves collectively and individually to the following operating protocols:

GOALS

1. The Board will represent the needs and interests of **ALL** students in the district.
2. The Board commits itself to continuous improvement through a yearly self-evaluation process.

STATEMENT OF PURPOSE

3. The Board will establish the vision, create policies and assure accountability. The Superintendent will manage the school system.
4. The Board will consider research, best practices, public input, and financial implications as part of the decision-making practice.
5. The Board encourages debate and differing points of view.
6. Board members will set clear goals for themselves and the superintendent. The Board and superintendent will facilitate goal setting for the school district.

RESPONSIBILITIES

7. Board members will adequately prepare themselves for meetings and enhance their Boardsmanship skills by attending Board training and networking opportunities.
8. When Board members serve on various district committees or attend committee meetings, their role shall be as “liaison” to the Board.
9. **Board members shall serve as stewards of the District story (who we are, what we’re about). We are advocates for our students. We will be active members in our community through attendance at school functions, district meetings, and community events.**
10. As representatives of the district, Board members will be mindful of their words and actions, so as to build and maintain a positive image for the district.
11. Board members will demonstrate good listening skills and exhibit respect when addressed by the public.
12. The Board commits itself to continuous improvement through a yearly self-evaluation **assessment** process.

OPERATING PRINCIPLES

13. The superintendent is the **chief executive officer** and should recommend, or provide proposals on most matters before the Board.
14. The superintendent or designee will be the district spokesperson on critical or emergency issues.
15. When an individual presents concerns, issues, or proposals, Board members will refer individuals to the staff members who can properly and most expeditiously address the issue.

- 16. Board members will ask the Board ~~chair~~ **president or** ~~and~~ superintendent to place items on the agenda in advance of meetings. In the rare case that an item should be added to the agenda at the time of the meeting, the chair will follow Roberts Rules of Order.
- 17. Communications between Board members and staff is appropriate. However, Board member requests, which require staff time, will be directed through the superintendent.
- 18. All personnel issues received by the Board or individual members will be directed to the superintendent.
- 19. If a Board member should require more information on a specific issue or agenda item, either the superintendent or Board ~~chair~~ **president** should be contacted prior to the meeting.
- 20. Board members will consider issues on the agenda. Additional information regarding agenda items will be requested prior to the Board meeting via the superintendent.
- 21. Board members have the option to request that an agenda item be placed under a new category or have the item deferred to a future meeting.

RESTRICTIONS

- 22. Executive sessions will be held to discuss only those issues allowed by state statute. The Board will not vote on, nor take action on an issue discussed in executive session. Members will honor the confidentiality of the discussions.
- 23. Individual Board members do not have decision-making authority. Only the Board as a whole has the authority to take action on district issues.
- 24. Board work sessions will be for in-depth discussion on one or two specific topics.

We, the Board of Directors of the Snoqualmie Valley School District, agree to the above protocols on this day of _____, _____.

**BOARD OF DIRECTORS
SNOQUALMIE VALLEY SCHOOL DISTRICT NO. 410**

ATTEST:

G. Joel Aune, Superintendent and
Secretary to the Board of Directors