



# Snoqualmie Valley

## Public Schools

8001 Silva Ave. SE/P.O. Box 400, Snoqualmie, WA 98065-0400  
 Phone (425) 831-8000 ♦ Fax (425) 831-8040 ♦ www.svsd410.org

### **BOARD OF DIRECTORS MEETING**

#### **Thursday, July 9, 2009**

#### **District Office Boardroom**

#### **AGENDA**

	<b>ITEM</b>	<b>RESPONSIBILITY</b>
6:30 p.m.	<b>Call to Order</b>	
6:30-7:30 p.m.	<b>Executive Session</b> RCW 42.30.110 states that matters pertaining to personnel and labor negotiations are not discussed in open meetings. Action on personnel matters such as employment, leave of absence, and resignations is taken in open sessions following executive sessions.	
7:30 p.m.	<b>1.0 Call to Order</b>	President
	1.1 Pledge of Allegiance	President
	1.2 Approval of Agenda	President
	1.3 Communications	President
	<b>2.0 Public comments, recognition of visitors, interested parties and/or delegations</b>	
	<b>3.0 Approval of consent agenda</b>	
	* 3.1 Minutes of the June 25, 2009 Board Meeting ( <a href="#">attachment</a> )	President
	* 3.2 Personnel Action Report ( <a href="#">attachment</a> )	Joel Aune
	* 3.3 2009-10 Grant Applications ( <a href="#">attachment</a> )	Nancy Meeks
	* 3.4 1 <sup>st</sup> Reading Revised Policy #7321-Purchasing-Bids and Contracts ( <a href="#">attachment</a> )	Ron Ellis
	* 3.5 Gifts to the District ( <a href="#">attachment</a> )	President
	* 3.6 Declaration of Surplus Property ( <a href="#">attachment</a> )	
	* 3.7 AP Voucher Registers ( <a href="#">attachment</a> )	Ron Ellis
	<b>4.0 Information and Report Items</b>	
	4.1 Construction Program Update	Clint Marsh
	4.2 2009-10 Budget/Program Update	Joel Aune
	<b>5.0 Board Review and/or Action Items</b>	
	* 5.1 Instructional Materials Adoption Request ( <a href="#">attachment</a> )	Don McConkey
	* 5.2 Election of Board Legislative Representative ( <a href="#">attachment</a> )	Joel Aune
	<b>6.0 Future Meeting Dates/Agenda Items/Good of the Order</b> (See page 2 for detail)	
	<b>7.0 Adjournment</b>	

\* Supporting documents are provided

Language and Hearing Assistance: To access language and hearing interpreters, please contact the District Office by 4:30 p.m. three days prior to the public meeting. Thank you.

**6.0 Future Agenda Items/Meeting Dates/Good of the Order**

July 6-August 14, 2009  
August 27, 2009

District Office Summer Schedule—7:00 a.m.-5:00 p.m./Closed Fridays  
Board of Directors Meeting

**7.0 Adjournment**

## SNOQUALMIE VALLEY SCHOOL DISTRICT #410

Welcome to this meeting of your School Board. The information on this sheet is designed to help you understand how you may participate in the meeting.

A School Board meeting in the State of Washington is a public meeting. That definition, however, means that it must be held in public—not that the Board is required to have the public take part in the meeting. The Snoqualmie Valley Board, however, is anxious to have you participate in parts of the meeting and invites you to do so following a few simple rules of procedure.

If a topic on which you wish to speak is listed on the agenda for this meeting, please wait until that item is introduced by the Board President. Either stand or raise your hand so that you can be recognized by the chair, and once you have been recognized, you may speak. You are asked to state your name and any organization you represent if you are speaking on behalf of a group. While it is not required by Board policy, it is appreciated by the Board if you state in which Valley community you reside.

You will note that there is time for “Public Comment” on the Board Meeting Agenda. If the subject about which you wish to speak is not on the agenda for tonight, you should seek recognition from the Board President when public participation is announced. You should always state your name before speaking. While many attendees at Board Meetings are well known to Directors, please remember that all meetings are recorded and that names are needed when the tape is referred to at a later time.

Board policy clearly provides that the Board will not take final action on a topic introduced from the floor. All such items are referred to District staff for study and recommendation. While occasionally minor items are raised and disposed of, it is not something that you should expect will occur.

If your comment to the Board is in the nature of a complaint about a District employee or agent and that person would be personally identifiable, Board policy requires that such complaint be submitted to a District official and oral comments at the meeting will not be allowed. The District has an obligation to protect certain privacy rights of its employees and it is also eager to protect you from any exposure to legal liability. The names of our students are never used at public Board Meetings unless some award, honor, or achievement is involved.

In addition to the regular meeting which you are attending tonight, the Board has two other types of meetings. They are Work Sessions, during which matters may be studied and discussed but no votes are taken, and Executive Sessions. Work Sessions are open to the public as observers, but there is no provision for public participation. Executive Sessions are meetings during which the public may not be present. The subjects considered in Executive Sessions are rigidly controlled by law.

Thank you for coming tonight. We hope your purposes in attending will be achieved.

Marci Busby, President  
Caroline Loudenback, Vice-President  
Rudy Edwards  
Dan Popp  
Craig Husa

**Minutes of the Public Hearing/Regular Session of the Board of Directors  
District Administration Office  
Snoqualmie, Washington 98065  
Thursday, June 25, 2009**

The Board of Directors of Snoqualmie Valley School District #410 convened in Regular Session on Thursday, June 25, 2009, 6:30 p.m., in the District Administration Office Boardroom with President Marci Busby presiding. Also in attendance were Vice-President Caroline Loudonback, Director Rudy Edwards, Director Dan Popp, and Director Craig Husa. The Board moved immediately into Executive Session to discuss matters related to collective bargaining and personnel. No action was taken.

At 7:25 p.m., the Board adjourned the Executive Session. At 7:30 p.m., President Busby called the Regular Session to order.

The Pledge of Allegiance was given.

**Agenda Adjustments**

- #3.2 Revised Personnel Action Report
- #3.5 Additional AP Voucher Register
- #4.2 Support Provided—2009-10 Budget/Program Update

**Approval of Agenda**

- \* Motion No. 53.08-09 It was moved by Director Edwards and seconded by Director Husa that the Board of Directors approve the agenda, as submitted.

Motion carried unanimously.

**Communications**

Superintendent Aune drew attention to laptop computers being used by Board members and announced that, hereafter, laptop computers, instead of paper-copy binders, will be used to electronically access agendas and supporting documents.

He also commented on graduation/promotions ceremonies that took place over the past few weeks at our high schools and middle schools. He extended congratulations to all graduates.

**2008-09 Debt Service Fund Budget Extension Hearing**

At 7:35 p.m., President Busby recessed the regular session and opened a public hearing for the purpose of fixing and adopting a Debt Service Fund Budget Extension for the 2008-09 Fiscal Year. Director of Business Services Ron Ellis explained the need for the budget extension and President Busby opened the hearing for public comment. Having given all persons in attendance the opportunity to be heard for or against any part of this budget extension proposal, the Public Hearing was closed at 7:40 p.m.

President Busby reconvened the Regular Session at 7:41 p.m.

**Public Comments, Recognition of Visitors, Interested Parties and/or Delegations**

The Board received comments from Mickey Fowler, Jerry Hillburn, Ann Stedman, Lori Martin, John Coulon, Maggie Grate, and Trish Howland.

**Approval of Consent Agenda**

- \* Motion No. 54.08-09 It was moved by Director Edwards and seconded by Director Popp that the Board of Directors approve the following consent agenda items, as submitted:

**Approval of Minutes**

Approval of minutes of the June 11, 2009 Meeting of the Board of Directors, as submitted.

**Personnel Action:**

**Certificated:**

Minutes of the Regular Meeting of the Board of Director  
June 25, 2009  
Page 2

Approval of retire/rehire appointments, as follows:  
Don McConkey, Assistant Superintendent, DO.  
John Jester, Principal, OES.  
Nancy Walsh, speech language pathologist, .50 FTE, DO.

Classified:

Approval of request by Cheri Enevold, secretary, CKMS, to be granted a leave of absence of four hours per day during the 2009-10 school year.

Layoffs, as follows:

- Kasi Beverly, Instructional Assistant.
- Hanna Morgan, Instructional Assistant.
- Jeannie Saimo, Instructional Assistant.
- Sherry Sparling, Instructional Assistant.
- Bart Durbin, Instructional Assistant.

Approval of contract extension for G. Joel Aune, Superintendent, for school year 2011-2012.

Approval of multiple salary schedules, as submitted.

May, 2009 Budget Status Reports

Approval of May, 2009 Budget Status Reports, as submitted.

2000 Series Policies

Second Reading/Adoption of 2000 series policies—2000, 2005, 2010, 2011, 2020, 2023, 2025, 2090, 2104, 2108, 2110, 2111, 2121, 2125, 2126, 2130,2133, 2150, 2151, 2153, 2161, 2162, 2165, 2170, 2171,2178, 2180, 2190, 2191, 2230, 2231, 2240, 2255, 2320, 2333, 2340,2341, 2342, 2410, 2413, 2420, 2421, 2422—as submitted.

AP Voucher Registers

202540	\$	853.33
202541-202982	\$	1,253,375.22
203137-203149	\$	20,841.12

June, 2009 Payroll Voucher

Approval of the June, 2009 Payroll Voucher in the amount of \$3,659,095.86, as submitted.

Gifts to the District

Approval of the following:

NBE	\$400.00 donation to Panther Pride Demo Team	Lakewood School District
	\$400.00 donation to Panther Pride Demo Team	Alan Tepper
SES	\$500.00 donation for Camp Seabeck expenses	SES PTSA
	\$1,600.00 donation for Pacific Science Center "Science on Wheels" exhibit	SES PTSA
CVES	\$9,875.00 grant for ActivBoards	CVES PTSA
	\$2,900.00 grant for emergency preparedness supplies	CVES PTSA
	\$2,000.00 grant for purchasing a shed for emergency preparedness	CVES PTSA
OES	\$10,000.00 donation for PTA Instructional Assistant support	OES PTA
	\$14,000.00 donation for Art Instructional Assistant support	OES PTA
	\$8,000.00 donation for Reading Program Instructional Assistant support	OES PTA
FCE	\$15,500.00 donation for the <i>Literacy for Life Program</i>	Discuren Foundation

Central Warehouse Freezer

Approval of purchase of freezer for central warehouse, as submitted.

Minutes of the Regular Meeting of the Board of Director  
 June 25, 2009  
 Page 3

Phase II Site Work—MSHS Portable Project

Approval of Phase II Site Work for MSHS Portable Project, a submitted.

Change Order #1—MSHS HVAC Project

Approval of Change Order #1—MSHS HVAC Project, a submitted.

Motion 54.08-09 passed unanimously.

Information and Report Items

Assistant Superintendent Don McConkey presented a *Teaching and Learning Report* which covered the areas of literacy, math, and science/technology. He was assisted by Director of Instructional Technology Jeff Hogan and TOSAs Gayle Smith, Kerstin Kramer, and Jan Formisano. On behalf of TOSA John Pinsker, Jeff Hogan presented an update on student writing. Gayle Smith presented an update on math and its overlapping connection with technology. Kerstin Kramer presented an update on science including new standards and ELAR's. Jan Formisano presented an update on reading including highlights of the English Language Learner program (ELL), the Response to Intervention model (RTI), and STAR Protocol training. A question/answer period followed.

Director of Business Services Ron Ellis presented an update of 2009-10 expenditures and revenue. Director of Student Services Nancy Meeks reported that any federal stimulus funds that the Snoqualmie Valley School District might receive will undoubtedly come with restrictions as to how they may be spent. Superintendent Aune reported that the task of reducing and reassigning staff is almost complete. Assistant Superintendent Don McConkey presented the District's plan for a new program model that sustains extracurricular opportunities for middle school students, while implementing cost reduction measures. A question/answer period followed.

Adoption of the final 2009-10 FY Budget will take place during the August 27, 2009 Board meeting.

Assistant Superintendent Don McConkey presented a Facilities Planning Committee update. Focus groups met on June 23<sup>rd</sup> and Committee members will continue to meet this summer. In the fall, Committee members will coordinate additional community engagement opportunities around the most feasible ideas that emerge following months of study and analysis. Before finalizing their facilities recommendation to the Board in the fall, the committee will review updated enrollment figures (based upon actual student counts for the 2009-10 school year), gather community feedback and make adjustments, if needed. A formal recommendation will be brought to the Board in October or November.

Board Review and/or Action Items

- \* Motion No. 55.08-09 It was moved by Director Husa and seconded by Director Edwards that the Board of Directors approve Resolution #741—adoption of the 2009-10 Debt Service Fund Budget Extension, as submitted.

Motion carried unanimously.

- \* Motion No. 56.08-09 It was moved by Director Edwards and seconded by Director Husa that the Board of Directors approve the 2009-10 Capital Facilities Plan, as submitted.

Motion carried unanimously.

Superintendent Aune provided the Board with information regarding participation in the NEWS Lawsuit. David Spring presented comments to the Board. Following discussion, the Board agreed, by consensus, to delay a decision on this topic indefinitely.

Minutes of the Regular Meeting of the Board of Director  
June 25, 2009  
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**Future Agenda Dates/Good of the Order**

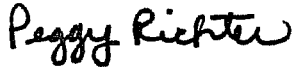
Important, upcoming dates were shared. These included Board Meeting dates and agenda items, as follows:

July 3, 2009	Fourth of July Holiday observed—District Office closed
July 4, 2009	Independence Day
July 6-August 14, 2009	District Office Summer Schedule—7:00 a.m.-5:00 p.m./Closed Fridays
July 9, 2009	Board of Directors Meeting
August 26, 2009	All Staff Kick-Off Breakfast, Twin Falls Middle School, 7:30 a.m.
August 27, 2009	Board of Directors Meeting

**Adjournment**

There being no further business, the Regular Session was adjourned at 10:45 p.m.

Respectfully submitted,



Peggy Richter, recording secretary

Certification of Approval of Minutes:

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Marci Busby, President of the Board of Directors

Attest:

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G. Joel Aune, Superintendent and Secretary to the Board of Directors

**SNOQUALMIE VALLEY SCHOOL DISTRICT NO. 410**  
**PERSONNEL ACTION**  
**BOARD MEETING OF JULY 9, 2009**

#3.2

Employment with the District will be conditional upon the district's receipt of a criminal conviction history record that is clear of any convictions, adjudications, protective orders, final decisions, or criminal charges listed in RCW Chapter 43.43, as amended, as well as a clearance based upon the Washington State Sexual Misconduct Disclosure Release forms.

**CERTIFICATED PERSONNEL**

POSITION ANNOUNCEMENTS

Kindergarten teacher, FCE.  
Primary teacher, FCE.  
Kindergarten teacher, SES.  
Intermediate teacher, SES.  
Primary teacher, CVE.  
Counselor, .80 FTE, CVE.  
Math teacher, MSHS.  
Math teacher, TR.

RESIGNATIONS – I recommend approval of the following effective for the 2009-2010 school year:

Carrie Puntillo, speech language pathologist, .10 FTE only.

PROVISIONAL YEAR 1 CONTRACTS – I recommend approval of the following effective for the 2009-2010 school year:

Christina Marchione, early childhood special education teacher, .50 FTE, SES.

**CLASSIFIED PERSONNEL**

POSITION ANNOUNCEMENTS

Secretary, OES.  
Secretary, NBE.

RESIGNATIONS – I recommend approval of the following:

Monica Rutherford, secretary, NBE, effective July 2, 2009.  
Merilee Kelly, cook's helper, MSHS, effective June 23, 2009.

LEAVES OF ABSENCE – I recommend approval of the following for the 2009-2010 school year:

Kathleen Furulie, instructional assistant, NBE, has requested a personal leave of absence.

APPOINTMENTS – I recommend approval of the following:

Tina Longwell, secretary, OES.

**CLASSIFIED PERSONNEL CONTINUED**

**SUPPLEMENTAL PERSONNEL**

APPOINTMENTS – I recommend approval of the following:

Megan Marson, head girls' basketball coach, MSHS.

**APPROVAL OF SALARY SCHEDULE**

I recommend approval of the following corrected salary schedule for the 2009-2010 school year:

Nonrepresented Administrative Secretaries



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[www.svsd410.org](http://www.svsd410.org)

Date: July 9, 2009

To: School Board Members  
Joel Aune, Superintendent

Fr: Nancy Meeks

Re: Grant Applications 2009-2010

### 1. State Transitional Bilingual

Allocation: \$87,725

Revenue is determined by the number of ELL students identified in the district through the Washington Language Proficiency Test II (WLPT – II). The money is used to support supplemental services to our ELL students. For the 2009-2010 school year, an endorsed ELL teacher will be implementing program changes identified this past year for Kindergarten through Grade 12. We are providing a summer program for ELL students who will be entering Kindergarten and 1<sup>st</sup> grade for the 2009-2010 school year.

### 2. Learning Assistance Program (LAP)

Allocation: \$178,643

LAP is a state funded program serving students with the greatest deficits in basic academic skills (reading, math, writing, and readiness) as identified by state and local assessments. These are the students who are not on track to meet state standards and/or need assistance in transitioning to high school. LAP dollars primarily are directed to secondary schools to support and assist them in meeting the needs of eligible students in reading, math, or readiness; however, for the 2009-2010 school year, some elementary schools will also be supported with LAP dollars.

### **3. Highly Capable**

Allocation: \$59,287

Revenue is based on an enrollment formula and will be used to support teacher time for the Highly Capable program at the elementary level.

### **4. Title 1 Part A, Improving Basic Programs**

Allocation: \$287,837

Title I, Part A, of No Child Left Behind (NCLB) provides federal dollars to schools to help disadvantage children meet high academic standards. Current appropriation does not provide enough money to serve all eligible children; therefore, the intention of the law is to concentrate the funds in school with the highest percentage of poverty and to provide sufficient funds to make a difference in the academic performance of these students. Title I funds are allocated to schools that are above the district's average for free and reduced lunch (12%). North Bend Elementary (18.6%), Snoqualmie Elementary (18.4%), Opstad Elementary (14%), and Two Rivers (42.5%) will be provided with direct funding to support eligible students.

### **5. Title II Part D, Enhancing Education through Technology**

Allocation: \$2,512

Revenue will be used to assist technology and innovational programs within the district.

### **6. Title III**

Allocation: \$14,960

Title III helps ensure that limited English proficient (LEP) children attain English language proficiency and acquire the knowledge and skills needed to meet the state's academic achievement standards. Title III dollars supplement programs for LEP students by ensuring high quality language instruction and providing professional development activities for all educational staff.

**7. Title IV Part A, Safe And Drug Free Schools**

Amount: \$11,172

Revenue will be used to provide intervention services to our students in conjunction with Friends of Youth.

**8. Carl D. Perkins Vocational And Technical Education Act, 1998**

Allocation: \$22,800

Revenue will be used to support the vocational programs at Mount Si.

**9. IDEA – Individuals with Disabilities Education Act**

Allocation: \$914,151

Revenue will provide additional resources to support our district special education programs. Resources are used to fund staff, instructional assistants, nurses, consultant services, contract services, professional development, curriculum, supplies, and equipment.

**10. Section 619**

Allocation: \$26,100

Section 619 is the preschool counterpart of IDEA serving students with disabilities who are 3 – 5 years of age. The funds are used to support our district's early childhood programs

**Policy No. 7321**Adopted May 21, 1994Revised September 14, 2000Revised March 8, 2007First Reading July 9, 2009**PURCHASING: BIDS AND CONTRACTS****A. Purchases**

1. Whenever in the opinion of the board the cost of any furniture, equipment or supplies (except books), shall equal or exceed \$75,000, formal bids shall be called for by issuing public notice placed in at least one newspaper of general circulation within the district once each week for two consecutive weeks, unless a statutory exception permits another contracting option. Clear and definite specifications shall be prepared and made available to all vendors interested in submitting a bid. For purposes of this policy, a lease-purchase agreement, whereby the district may own the property at the end of a lease term, shall be subject to the same conditions as an outright purchase.
2. When the cost of any supplies, equipment or furniture (except books) shall exceed \$40,000 but be less than \$75,000, informal bids shall be solicited from responsible vendors. The superintendent shall establish bidding and contract awarding procedures for all purchases of furniture, equipment, or supplies (except for books), the cost of which is estimated to be in excess of \$40,000.
3. No bid procedure is required for purchases of furniture, equipment or supplies under \$40,000.

**B. Public Works Projects**

1. Whenever in the opinion of the board the cost of any public work project shall equal or exceed \$100,000 formal bids shall be called for by issuing public notice placed in at least one newspaper of general circulation within the district once each week for two consecutive weeks, unless a statutory exception permits another contracting option. Clear and definite specifications shall be prepared and made available to all vendors interested in submitting a bid.
2. When the cost of a public works project equals or exceeds \$40,000 but is less than \$100,000 informal bids shall be solicited from responsible vendors. The superintendent shall establish bidding and contract awarding procedures for all public works projects, the cost of which is estimated to be in excess of \$40,000. However, all building improvement, repair or other public work projects estimated to be less than ~~\$200,000~~ **\$300,000** may be awarded to a contractor on the small works roster, pursuant to state's uniform small works roster process.
3. Public works projects that are less than \$40,000 may be performed by district personnel.

Limited public works projects are those estimated to cost less than \$35,000. The district may award contracts for limited public works pursuant to the state limited public works process. With prior board approval for limited public works, the district may waive the payment and performance bond requirements and the retainage requirements of law, thereby assuming liability for a contractor's nonpayment of laborers, mechanics, subcontractors, materialmen, suppliers and taxes. The district shall have the right of recovery against the contractor for any of these payments made on the contractor's behalf.

For any public works contract expected to cost over \$1,000,000.00 the bids shall include the names of subcontractors who will do the heating, ventilation and air conditioning, plumbing or electrical work. Failure to name a subcontractor or the bidder for each category of work renders the bid nonresponsive and void. Naming more than one subcontractor for a category of work, unless different contractors are named in alternative bids, also voids a bid.

Bid procedures shall be waived when the board declares an emergency for purchases involving special facilities or market conditions, for purchases of insurance or bonds or when purchases are clearly limited to a single source of supply. Any time bid requirements are waived pursuant to this provision, a document explaining the factual basis for the exception and the contract shall be recorded and open for public inspection.

The board may by resolution reject any and all bids and make further calls for bids in the same manner as the original call. The board reserves the right to purchase through an inter-local cooperative agreement with another governmental agency provided such agency has complied with the bidding requirements that are applicable to school district.

The board shall include in each contract a proviso requiring the contractor to prohibit any of its employees who has ever been convicted of or pled guilty to any of the child related felonies from working where he/she would have contact with public school children. The contract shall also provide that failure to comply with this requirement is grounds for immediate termination of the contract.

<p>Legal References:</p> <p>RCW 28A.335.190</p> <p>RCW 28A.400.330</p> <p>RCW 39.04.155</p> <p>RCW 39.04.280</p> <p>RCW 39.30.060</p> <p>RCW 43.19.1911</p>	<p>Advertising for bids — Bid procedure- Telephone solicitation, limitations — Emergencies</p> <p>Crimes Against Children — Contractor Employees — Termination of Contract</p> <p>Small Works roster — Contract award — Process</p> <p>Competitive Bidding Requirements — Exemptions</p> <p>Bids on public works — Subcontractors must be identified — When</p> <p>Competitive Bids — Notice Of Modification Or Cancellation — Cancellation Requirements — Lowest Responsible Bidder — Preferential Purchase — Life Cycle Costing</p>
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<p>Management Resources:</p> <p><i>Policy News</i>, October 2005</p> <p><i>Policy News</i>, June 2001</p>	<p>Competitive Bid Process Changes</p> <p>Legislation Further Simplifies Bid Compliance</p>
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# Snoqualmie Valley

## *Public Schools*

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### **DECLARATION OF SURPLUS PROPERTY**

7/9/09

**CVES**

1 fax machine  
2 tape players

**District Office**

24" X 24" office safe



# Snoqualmie Valley

## Public Schools

8001 Silva Avenue S.E., P.O. Box 400, Snoqualmie, WA 98065  
 Phone (425) 831-8100 ♦ Fax (425) 831-8040 ♦ www.snoqualmie.k12.wa.us

July 6, 2009

To: Board of Directors  
 Joel Aune, Superintendent

From: Don McConkey, Assistant Superintendent

Re: District Curriculum Review Committee Adoption Requests

Attached you will find minutes from the May 27<sup>th</sup> and June 15, 2009 District Curriculum Review Committee meetings referencing an adoption request for instructional materials.

It is the District Curriculum Review Committee's recommendation that the Board of Directors approve the following instructional materials:

### K-5

- enVisionMath – Scott Foresman – Grade 5
- Me and My World – Teachers' Curriculum Institute – Grade K
- My School and Family – Teachers' Curriculum Institute – Grade 1
- My Community – Teachers' Curriculum Institute – Grade 2
- Our Community and Beyond – Teachers' Curriculum Institute – Grade 3
- America's Past – Teachers' Curriculum Institute – Grade 5
- Safari to Kenya – StoryPath – Rand McNally – Grade 2
- The Parade: Celebrating Cultural Diversity – StoryPath – Rand McNally – Grade 3
- Early NW Coast People – StoryPath – Rand McNally – Grade 4
- The Struggle for Independence in Colonial Boston – StoryPath – Rand McNally – Grade 5

### High School

- Yookoso! Continuing with Contemporary Japanese – McGraw Hill
- Fathers and Sons – Signet Classics (Penguin)
- Persepolis – Pantheon Books
- Comparative Politics Today – AP Edition – Pearson Longman
- Government in American – AP Edition – Pearson Longman

The proposed materials are available at the District Office for review and will be available for your review at the July 9th Board meeting. If you have any questions or need clarification, please don't hesitate to contact me.



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### District Curriculum Review Committee Minutes

May 27, 2009

#### I.

- A. The District Curriculum Review Committee (D.C.R.C.) met Wednesday, at 4:18 pm in the District Office Board Room with the following members present: Don McConkey, Nancy Meeks, Jack Webber, Maggie Lucking, Elaine Harger, Cori Pflug, Sandi Bishop and Sarah Davis. Michelle Lind has resigned from the Committee. Not in attendance were: Ruth Moen, Beth Castle, and Karen Andring.
- B. Don presented an overview regarding the purpose and charge of the D.C.R.C. and general procedures.
- Presentations are made to the D.C.R.C.
  - There is a 30 day period for the public to view materials.
  - Recommendations are sent to the SVSD School Board for approval.

#### II. Review Textbook/Curriculum & Implementation Plan

- A. Textbook/Curriculum Review & Implementation Plan Review
- 1) Don gave some history regarding the elementary math program. *Growing with Math* was chosen as the core program with *Investigations* being used to help fill in the gaps of the *Growing with Math* program. After two years of use, the 5th grade curriculum wasn't matching up with the EALRs. The curriculum also didn't align with the 6<sup>th</sup> grade curriculum. It was decided to look at making a mid-course correction for 5<sup>th</sup> grade. The fifth grade cohort selected to pilot the *enVisionMATH* program during the 2008-09 school year.
  - 2) The K-5 Social Studies adoption has been a two year process. Kelly Billington and her team requested an additional year in order to pilot several materials before submitting a recommendation to the D.C.R.C.

#### III. Presentations

- A. *enVisionMATH* – Scott Foresman  
**Presenter: Dana Stairs, Fall City Elementary School**  
*enVisionMATH* is the updated version of Scott Foresman. The program is much more interactive, with more technology tie-ins, and problem solving. Dana did a walkthrough of a lesson with the Committee. Students like the program because they can interact with it. The program includes math games, a quiz show, as well as a full assessment piece for each of the lessons. This program aligns closer with the new math standards verses other programs that were reviewed.

##### Questions/Comments:

##### **Q: How does it align with 6<sup>th</sup> grade curriculum?**

Holt textbooks at the 6<sup>th</sup> grade level are very similar and more closely aligned to the *enVisionMATH* program than with *Growing with Math (GWM)* and *Investigations*.

##### **Q: How did the 4th graders transition into this program?**

The transition has been okay. 5<sup>th</sup> grade seems to be a more comfortable transition stage than waiting until middle school.

**Q. Which gaps does this fill?**

Number sense and computation is much better than *GWM*. This program does a better job of going into long division and estimation.

**Q: What are the weaknesses of this program?**

Given our new standards, there are some gaps with rational numbers (may need supplemental materials). Getting through the entire book in one year may be difficult.

**Q: Now that you've used *GWM* and *Investigations*, what have you noticed about this program and the others?**

Computation numbers is better with this program. After every lesson students apply what they learn in problem solving.

**Q: Can Special Ed/ELL teachers use this program?**

Enrichment is better in *enVisionMATH* than the other programs. Separate homework books can be ordered. Spanish versions are also an option.

**Comments:** The teachers really like the program. *enVisionMATH* was highlighted this year and *Investigations* was used as a supplement. Parents can be given a code in which students can access this program from their home computer. Student names can be downloaded into the program for assessment purposes.

Don thanked Dana for her presentation. The Teaching and Learning Office will notify Dana of the Committee's decision. After a 30 day public review, the Committee's recommendation will go before the School Board July 9, 2009.

**B. K-5 Social Studies**

**Presenter: Kelly Billington, North Bend Elementary School**

The K-5 Social Studies pilot has been about a 2 ½ year project. A team was selected, two from each grade level. A teacher survey was developed to determine what was important in this decision. The Team decided to use the state sequence which works well with GLEs. Students need knowledge of economics, history, civics and geography. The Team feels their recommendations will fulfill this need.

- 1) *TCI* is being recommended for K, 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup>, and 5<sup>th</sup> grade. There is strong research to support this program. It is standards based and uses a hands-on learning approach. There are interactive CDs and online tutorials for student use. It supports the sequencing and state standards. The program is designed to highly engage students in learning using a variety of instructional strategies.

**Questions:**

**Q: Does this program connect with the kids? Do they understand the concepts?**

With the sequence the state has defined, this curriculum addresses the sequence and fits developmentally than other materials that were piloted.

- 2) *StoryPath* is being recommended for grades 2-5. It is written to create settings, characters, and has students problem solving various situations. Picture content cards are used in small groups with supporting text. The students become active participants as they become the characters in each lesson. The teacher helps guide the learning.

**Questions:**

**Q: Are the *StoryPath* connected to current fiction books?**

Yes. There are several literature connections.

Don thanked Kelly for her presentation. The Teaching and Learning Office will contact her with the Committee's decision. After a 30 day public review, the Committee's recommendation will go before the School Board July 9, 2009.

#### IV. Discussion

- A. *enVisionMath* – There is much more computation with this program. It is great to use with the ActivBoard.
- B. K-5 Social Studies: Are both needed? Is there time for both? *StoryPath* is fun to teach and very engaging. Both curricula work well together.

#### V. Recommendations

- A. *enVisionMATH* – Scott Foresman

Maggie Lucking moved we recommend *enVisionMATH* for adoption for fifth grade. Sandi Bishop seconded.

The motion was approved.

- B. *TCI – Teachers' Curriculum Institute*  
Grade K: Me and My World  
Grade 1: My School and Family  
Grade 2: My Community  
Grade 3: Our Community and Beyond  
Grade 5: America's Past

Sarah Davis moved we recommend *TCI* for adoption. Maggie Lucking seconded.  
The motion was approved.

- C. *StoryPath - Rand McNally*  
Grade 2: Safari to Kenya  
Grade 3: The Parade: Celebrating Cultural Diversity  
Grade 4: Early NW Coast People  
Grade 5: The Struggle for Independence in Colonial Boston

Jack Webber moved we recommend *StoryPath* for adoption. Sandi Bishop seconded.  
The motion was approved.

#### VI. Other Business

The next meeting is scheduled for June 15, 2009. There being no further business, the meeting adjourned at 5:55 pm.

Respectfully submitted,

Kim Roeber  
Recorder



# Snoqualmie Valley

## Public Schools

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### District Curriculum Review Committee Minutes June 15, 2009

#### I.

- A. The District Curriculum Review Committee (D.C.R.C.) met Monday, June 15, 2009, at 4:00 PM in the District Office Board Room with the following members present: Don McConkey, Jack Webber, Karen Andring, Ruth Moen, Maggie Lucking, Elaine Harger, Cori Pflug, and Beth Castle. Not in attendance were: Sandi Bishop, Polly Breshears, Sarah Davis and Nancy Meeks.
- B. Minutes were reviewed and approved from the June 15<sup>th</sup> meeting. Maggie Lucking moved to accept the minutes. Cori Pflug seconded the motion.

#### II. Presentations

- A. **Yookoso! Continuing with Contemporary Japanese – McGraw Hill**  
**Presenter: Sudeshna Sen, Mount Si High School**

Sudeshna researched texts being used in west coast universities as well as those listed on the College Board website. She found two from McGraw Hill as well as a textbook currently being used at the University of Washington which Sudeshna is currently using for her students in Japanese III-IV. Her students are finding this particular text very easy which led her to consider Yookoso!

Yookoso! combines reading, writing, listening and comprehension in a way that makes sense to the student. There are a lot of pictures; the content and vocabulary is very contemporary and challenging. There is a student workbook as well as a student and teacher CD package. As with other World Language classes, there will be a yearly fee for the student workbooks.

#### **Questions/Comments:**

**Q: Don asked Elaine Harger, Mount Si High School Librarian, to explain the racial bias section of the textbook review packet.**

Elaine said it was difficult to ascertain any biases as the book is written in Japanese. Sudeshna said the textbook keeps the student focused on the language rather than cultural groups.

**Q: How many students are currently pre-registered for this AP class?**  
27 are registered at this time.

**Q: What other materials will be used in the classroom?**  
Web materials and audio lessons are utilized.

Don thanked Sudeshna for her presentation.



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B. **Fathers and Sons - Penguin**

**Presenters: Brad Rorem and Jack Rodney, Mount Si High School**

This book will be used to supplement the World Literature curriculum at Mount Si High School. The Language Arts Department had several teachers research and present novels recognized as great works of world literature. This specific novel, written by a Russian author, is the history of Serfdom in Russia and deals with issues of independence and family relations relevant to students who will be entering college. This book is listed as one of the 101 books for college bound seniors.

**Questions/Comments:**

**Q: Is this a yearlong course? Would this replace one of the current novels?**

It is a yearlong class for seniors. This book would replace The Grapes of Wrath.

**Q: Are you using supplementary materials?**

We'll be exploring the biographical sketch of the author as well as reviewing the history of the era.

**Q: How does this compare with other World Literature books?**

We were looking for a classic as well as something contemporary such as Persepolis.

**Q: What are your thoughts regarding the 8<sup>th</sup> grade reading level?**

It can be a fast read but there is a lot of content and vocabulary.

Don thanked Brad and Jack for their presentation.

C. **Persepolis - Pantheon**

**Presenter: Bryce Meserve, Mount Si High School**

The Language Arts Department met to discuss novels to teach in World Literature. It was decided to teach a novel from the Middle East. We looked at The Kite Runner and Three Cups of Tea but decided we really liked the format of Persepolis. Persepolis is a contemporary novel told from a girl's perspective. It is a graphic novel; a story told through pictures and is very different from what students are used to. The reading level is about 6<sup>th</sup> grade but the ideas and concepts are such that seniors are challenged. The novel has won numerous awards. It's being taught in high school as well as college courses. This is a good book for visual learners.

**Questions/Comments:**

**Q: Where did the vocabulary come from?**

Read, Write and Think website.

C: Elaine Harger was really pleased they are choosing a graphic novel. Karen Andring said the reviews on this book have been fabulous.



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Don thanked Bryce for his presentation.

D. **Comparative Politics Today – AP Edition – Pearson Longman**  
**Presenter: Jerry Bopp, Mount Si High School**

This textbook studies and compares the governments and politics in Britain, Russia, China, Mexico, Iran, Nigeria as well as the United States. The College Board is non-negotiable as to what textbooks can be used for AP classes. Jerry had looked at four or five other textbooks and decided to pilot this text during the 2008-09 school year. This textbook comes with good ancillary materials and the content was specific to the AP exam.

**Questions/Comments:**

**Q: Why did you choose this textbook?**

It's more thorough than the other texts that were previewed.

**Q: Are there any online resources?**

There are online research tools and study guides. The text is not online. They also have extensive teacher manuals.

**Q: Online textbooks? Is it a viable option for kids?**

Our regular World History course is online and has online quizzes. Some students do leave textbooks at school because they can access it online. Parents need to be informed the textbook can be accessed online. If textbooks are purchased, the online access is part of the package.

**Questions/Comments:**

**Q: Are you provided any kind of support to use with your ActivBoard?**

PowerPoint presentations are provided.

The Committee discussed the merits of online texts vs. hard copy texts.

E. **Government in America – AP Edition – Pearson Longman**  
**Presenter: Jerry Bopp, Mount Si High School**

This is a college level textbook as required by the College Board for AP classes per the audit process. I reviewed five AP Government textbooks and this textbook is the most readable of those reviewed. The online materials for teacher and student are superior to the others. This text will definitely help prepare students for the National AP exam.

**Questions/Comments:**

**Q: Are they coming out with a new edition?**

They update the texts on a regular basis. Supplementary materials are used for current events.



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**Q: Do the student's like the text?**

They do. It's an AP class and they need to be faced with challenging material.

Don thanked Jerry for his presentations.

**IV. Discussion**

In order to get the AP designation, only certain books can be used for the College Board audit.

Both Fathers and Sons and Persepolis were good choices for the World Lit course being taught at Mount Si High School.

**V. Recommendations**

A. Yookoso! Continuing with Contemporary Japanese – McGraw Hill

Beth Castle moved the Committee recommend Yookoso! for adoption with an addendum that workbooks be purchased every year by students. Maggie Lucking seconded the motion.

The vote was unanimous.

B. Fathers and Sons – Signet Classics (Penguin)

Karen Andring moved the Committee recommend Fathers and Sons for adoption. Beth Castle seconded the motion.

The vote was unanimous.

C. Persepolis – Pantheon Books

Beth Castle moved the Committee recommend Persepolis for adoption. Ruth Moen seconded the motion.

The vote was unanimous.

D. Comparative Politics Today – AP Edition – Pearson Longman

Jack Webber moved the Committee recommend Comparative Politics Today – AP Edition for adoption. Maggie Lucking seconded the motion.

The vote was unanimous.

E. Government in America – AP Edition – Pearson Longman

Jack Webber moved the Committee recommend Government in America – AP Edition for adoption. Maggie Lucking seconded the motion.

The vote was unanimous.



# Snoqualmie Valley

## *Public Schools*

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### **VII. Other Business**

#### **A. Tentative Agenda for Next Meeting**

- 1) Review the revised Textbook/Curriculum Adoption Calendar. Discuss K-5, 6-12, K-12 adoption schedules. It may be 2010-2011 before the next adoption. A Reading Review will be the focus for next year.

There being no further business, the meeting was adjourned at 6:00 pm.

Respectfully Submitted,

Kim Roeber  
Teaching & Learning Office

cc: Board of Directors  
Joel Aune, Superintendent  
Principals and Assistant Principals

## ANNUAL ORGANIZATIONAL MEETING, ELECTION OF OFFICERS

At the first regular meeting in January the board shall elect from among its members a president and a vice president to serve one-year terms. At the July regular meeting, a legislative representative may be elected who shall serve a one-year term. Officers shall not be elected following the appointment of a director to fill a vacancy on the board unless a majority of the board is appointed. If a board member is unable to continue to serve as an officer, a replacement shall be elected immediately. In the absence of both the *president* and the vice president, the board shall elect a president pro tempore who shall perform the functions of the *president* during the latter's absence. The superintendent shall act as board secretary. In order to provide a record of the proceedings of each meeting of the board, the superintendent shall appoint a recording secretary of the board.

The normal order of business shall be modified for the annual organizational meeting by considering the following matters after the approval of the minutes of the previous meeting:

- A. Welcome and introduction of newly elected board members by the *chair/president*.
- B. Call for nominations for *president* to serve during the ensuing year.
- C. Election of a *president* (roll call vote)\*.
- D. Assumption of office by the new *chair/president*.
- E. Call for nominations for *vice president* to serve during the ensuing year.
- F. Election of a *vice chair/president* (roll call vote)\*.

Legal References:	RCW 28A.330.010 RCW 28A.330.020  RCW 28A.330.050 RCW 28A.400.030 RCW 29A.20.040	Board president, vice-president — Secretary Certain board elections, manner and vote required Selection of personnel, manner Duties of superintendent as secretary Superintendent Duties Local elected officials, commencement of term of office
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## **BOARD OFFICERS AND DUTIES OF BOARD MEMBERS**

The *president* shall preside at all meetings of the board and sign all papers and documents as required by law or as authorized by action of the board. The *president* shall conduct the meetings in the manner prescribed by the board's policies, provided that the *president* shall have the full right to participate in all aspects of board action without relinquishing the chair, including the right to vote on all matters put to a vote.

It shall be the responsibility of the board *president* to manage the board's deliberation so that it shall be clear, concise, and directed to the issue at hand; summarize discussion and/or action before moving on to the next agenda item; and to generally manage the meeting so that the agenda is treated in an expeditious manner.

The *president* shall be the official recipient of correspondence directed to the board and shall provide, or cause to be provided to other board members and the superintendent, copies of the correspondence received on behalf of the board.

The *president* is authorized to consult with the superintendent on issues prior to presentation to the full board and perform tasks to facilitate board meetings.

The *president* shall confer with the superintendent regarding board meeting, study session and board retreat planning.

### **Officers of the Board: Vice Chair/President**

The *vice president* shall have the powers and duties of the President during absence or disability of the President. The Vice-President shall also have such powers and duties as the Board may from time to time determine preside at board meetings in the absence of the *chair/president* and shall perform all of the duties of the president in case of his/her absence or disability.

### **Legislative Representative**

A legislative representative shall serve as the board's liaison with the Washington State School Directors' Association Legislative Assembly. The legislative representative shall attend Washington State School Directors' Association Assemblies, conveying local views and concerns to that body and participating in the formulation of state legislative programs. The legislative representative shall monitor proposed school legislation and inform the board of the issues.

### **Duties of Individual Board Members**

The authority of individual board members is limited to participating in actions taken by the board as a whole when legally in session. Board members shall not assume responsibilities of administrators or other staff members. The board or staff shall not be bound in any way by any action taken or statement made by any individual board member except when such statement or action is pursuant to specific instructions and official action taken by the board.

Each board member shall review the agenda and any study materials distributed prior to the meeting and be prepared to participate in the discussion and decision-making for each agenda item.

Each member is obligated to attend board meetings regularly. Whenever possible, each director shall give advance notice to the president or superintendent of his/her inability to attend a board meeting. A majority of the board may excuse a director's absence from a meeting if requested to do so. The board may declare a board member's position vacant after four consecutive unexcused absences from regular board meetings.

Legal References:	RCW 28A.343.390	Directors — Quorum — Failure to attend meetings
	RCW 28A.320	Provisions applicable to all districts
	RCW 28A.330.100	Additional powers of the board
	RCW 28A.330.030	Duties of president
	RCW 28A.330.080	Payment of Claims — Signing of warrants
	RCW 28A.330.200	Organization of the board — Assumption of superintendent's duties by board member, when
	RCW 28A.330.040	Duties of vice-president

Management Resources:		
	<i>Policy News</i> , December 2007	Role of the School Board President