



Subject: Online Safety Training Courses by SafeSchools

To: Snoqualmie Valley Public Schools Staff!

We're pleased to offer a new way of delivering a lot of the safety training that we're required to complete each year. Instead of videos and lectures, you'll be able to do the training on the internet at your convenience. Check the dates available for you to access and complete the required trainings once you log in. Please see your supervisor for the list of required trainings for your job.

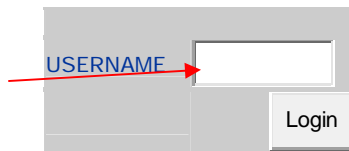
*"Safety training is a priority for the Snoqualmie Valley School District. It's a key element in creating a positive school climate for our students and staff."*

Joel Aune, Superintendent  
Snoqualmie Valley School District, Snoqualmie, WA

How to log on to the SafeSchools online training program:

- 1. Go to the web page <http://snoqualmie.wa.safeschools.com>. (No "www" is necessary)
2. To access your assigned training, enter your employee identification number, which follows the following format:

Username: your email address
EXAMPLE: smithj@svsd410.org



- 3. Select any course by simply clicking on the name of the course under Mandatory Training Assignments. The courses have audio so turn up your speakers if you wish to hear the narration. Complete all the training scenarios and the assessment to receive completion credit for the course.

Your Mandatory Training Assignments are:

Table with 3 columns: Training, Course Description, Time

- 4. You will have the option to print out a Certification of Completion once you complete the course, although you are not required to submit this form. Your course completion will be managed in our web site database.

- 5. Should you have any questions regarding a training program, please contact your school nurse via email to answer any questions. Those email addresses are as follows:

SES, CVES: Anne McGavran; mcgavrana@svsd410.org
FCES, CKMS: Corrinna Walter: walterc@svsd410.org
MSHS, TRS: Margie Blackmon; blackmonmr@svsd410.org
SMS, NBE: Cathi Woolley; woolleyc@svsd410.org
TFMS, OES: Carol Gunning; gunningc@svsd410.org

If you have any questions or problems with the site, please contact:

Kathy Cruz
cruzk@svsd410.org

Thank you - and have a safe year!