



**2021-2022
STUDENT
HANDBOOK**



Mount Si High School

8651 Meadowbrook Way SE

Snoqualmie WA 98065

425-831-8100

www.mountsihighschool.com

www.svsd410.org

JOHN BELCHER

Principal

VERNIE NEWELL

Associate Principal

JESSICA EASTHOPE

Assistant Principal

BRIAN L. FERGUSON

Assistant Principal

KRISTA LALLEMAND

Assistant Principal

CHRIS HILL

Student Activities /

Athletic Director

JILL WASKOM

ASB Director

The Snoqualmie Valley School District complies with all federal and state statutes and regulations and does not discriminate in any programs or activities on the basis of sex, race, creed, religion, color, national origin, age, veteran or military status, sexual orientation, gender expression or identity, disability, or the use of a trained dog guide or service animal, and provides equal access to the Boy Scouts and other designated youth groups. This holds true for all district employment and student opportunities. Inquiries regarding compliance and/or grievance procedures may be directed to the school district's Title IX/RCW 28A.640 Officer and Section 504/ADA Coordinator, Nancy Meeks, P.O. Box 400, Snoqualmie, WA 98065, phone 425-831-8015.

PHILOSOPHY OF MOUNT SI HIGH SCHOOL

It is the mission of the Mount Si High School educational community to enable students to identify and realize their potential; to celebrate individual differences; to develop skills and motivation for lifelong learning; and to be knowledgeable, responsible and productive citizens.

We believe that all students can learn. We recognize that learning is accomplished through a variety of learning experiences fostered by a diverse and integrated curriculum. It is the relationship of parents, students, teachers, and community—in a partnership of teaching and learning—that provides a high quality educational experience for each student. Mount Si High School strives to cultivate and provide all students with a stimulating, challenging, and nurturing school environment. We value student involvement, for all clubs, please visit the student activities portion of our website. For all athletics, please visit the athletics portion of our website.

ASB OFFICERS 2021-2022

President: Garner Brown

Vice President: Kate Gage

Treasurer: Olivia Ferreri
Secretary: Alie Hall
Interhigh Rep: Max Harris
Director: Jill Waskom

ALMA MATER

Mount Si, Oh Mount Si, bonds of friendship here we tie. Scarlet and grey our colors, honor they bring. Mountains and woodlands this our Cascade Range. Hail to our Wildcats, this our Mount Si home.

FIGHT SONG

Fight, fight, fight for old Mount Si High Win a victory. Come on and win this day for Scarlet and Grey. Best in the West, we know you all do your best So on, on, on, on, on 'til the end, Honor and glory we shall see. So fight, fight, fight for old Mount Si High and victory!

STUDENT SERVICE DIRECTORY (Main Campus/Freshman Campus) COUNSELING CENTER

Records, Withdrawal/Entry	Ms. Larson/Ms. Pangborn
Scheduling, Registration, Credit Check	Counselors
Graduation Requirements, Educational Information	Counselors
Personal Concerns/Counseling	Counselors
College/Vocations/VTI Programs/Running Start	Counselors
Scheduling Appointments (to see counselors)	Ms. Bush/Ms. Larson
Career/Vocational Information/Military	Mrs. Ransavage
Career Speakers/College/Post High School Programs	Mrs. Ransavage

MAIN OFFICE

Suspension & Final Grade Appeals	Mr. Belcher
Purchasing ASB Cards, Yearbooks, Student Fees/Fines, Purchases	Finance Window
Lost and Found Items	Main Office
Athletic Eligibility Clearance, Student Insurance	Ms. Frederick
ASB Activity/Purchase Orders Signed	Ms. Wheeler/Ms. Phillips
Assemblies/Dances, School Events, Fundraising	Mr. Hill
School Calendar, Facilities Scheduling	Ms. Niemela
Athletics, Athletic Scheduling	Mr. Hill
Buses and Field Trips	Ms. Niemela
Theft Reports	Any Administrator
Bullying Reports	Any Administrator
Chemical Dependency Issues	Ms. Healy
Parking, Security	Mr. Williams/Mrs. Shinn

STUDENT GOVERNMENT

ASB Activities/Elections	Ms. Waskom
Activity and Fundraisers Approval	Mr. Hill

ATTENDANCE OFFICE

Pre-arranged Absences, Illness, Early Dismissal	Mrs. McDaniels
Attendance Records & Appeal Requests	Mrs. McDaniels
First Aid, Health Room	Attendance Office/Main Office
Reduced Price Lunch Applications	Ms. Wheeler/Ms. Lutz/Ms. Phillips
Lockers	Attendance Office/Main Office
Mount Si High School Tipline	http://mountsi.schooltipline.com

Mr. Hill or contact a potential advisor.

GENERAL INFORMATION

ASSEMBLIES

Assemblies are used to promote school spirit, provide alternative educational and enrichment experiences, and teach and promote respectful and appropriate audience behavior. Everyone attending an assembly is expected to be courteous and respectful in their behavior.

ASB CARDS

The sale of ASB cards supports student activities and provides numerous benefits for students. Students with an ASB card receive free admission to all Mount Si home team athletic events and reduced admission to some other school activities where a fee is charged (e.g. school plays and some dances). All students are encouraged to buy an ASB card. The cards are mandatory for students participating in any school sport, club, or organization. The cards are non-transferable and may not be loaned to another student. Students who loan their ASB card to others forfeit their ASB privileges. The ASB card fee is \$55, \$10 of which goes directly to the District Office extra-curricular fund for transportation costs, and may be purchased at the finance window or online. The fee is non-refundable. Students who withdraw from Mount Si High School are required to turn in their ASB card. If lost, a replacement card is \$5 at the Finance window.

ATHLETIC CODE

Academics: Athletes must meet all academic requirements as established by the WIAA. In addition, each athlete must pass all scheduled subjects and maintain a 2.0 GPA during the semester immediately preceding that sport's season. These grade standards must be maintained during the sport's season. The academic performance of each athlete will be monitored by grade checks during the season.

There may be extenuating circumstances beyond the control of the athlete that make a 2.0 GPA an unrealistic expectation. In that event, and subject to the request of the student, parents and/or guardians, the principal is authorized to exercise discretionary judgment about participation.

Fines: Students with unpaid fines are not allowed to participate in athletics or some school activities (i.e. Homecoming/Prom).

Attendance: In order to participate in a practice or contest, each athlete must attend all classes scheduled for that day. Exceptions would include schools hours affected by travel time needed to arrive at an away game. Exceptions will be considered for necessary appointments, field trips, school-related absences, or other unavoidable circumstances deemed reasonable by the coach and athletic director.

AUTOMATED MASS NOTIFICATIONS

Snoqualmie Valley Schools uses an automated mass notification system (School Messenger) to contact families by phone and email regarding emergencies, unexcused absences, and other school-related information. The Federal Telephone Consumer Protection Act (TCPA) allows parents to opt out of receiving general information calls from the District and schools. **Families who DO NOT want to receive general automated phone calls need to let their school office know in writing, by September 15 each year.** Please note that families who choose to opt out from phone calls may miss important information about their student(s).

CAMPUS SECURITY

Students, staff and visitors (see Visitor Policy) are expected to keep Mount Si High School safe. Numerous security cameras throughout the school and school grounds may provide information regarding property damage or theft, inappropriate or unsafe student interactions and behaviors, as well as identification for student and staff. Students are expected to report unsafe conduct to a faculty/staff member immediately. Family members may be able to review the security footage through the public disclosure process.

CLOSED CAMPUS

Mount Si is a closed campus. Once you arrive at school, you are to remain at school in designated areas until you leave campus to go home after school. Under no circumstances are students to drive on and off campus during lunch or breaks. Lunch passes are granted only if your primary custodial residence is within three blocks of school, you have written permission from a parent/guardian, and you have approval from an administrator. If you leave campus without permission once you have arrived for the school day, you remain subject to all school rules. Violation of school rules while off campus without permission will result in the same discipline consequences as if they occurred on campus.

COMPUTER USE

One to One computers are distributed to all students and computers are available for use through the library. Students must have an Responsible Use and Safety Agreement on file and have paid the \$10 technology fee. Any misuse of computers (installing outside or personal programs, playing games, etc.) may result in disciplinary action. See our [district website](#) for more information on the One to One device initiative.

COMPREHENSIVE SEXUAL HEALTH EDUCATION—GRAB FROM OTHER HANDBOOK

COUNSELING AND GUIDANCE

Counseling and Guidance services are available for every student in the school. These include assistance with educational planning, interpretation of test scores, occupational information, career information, help with home and/or social concerns, mental health concerns, drug and alcohol information, or any questions students feel they would like to discuss with the counselor.

DIRECTORY INFORMATION AND PHOTO CONSENT

Federal law permits a school district to identify certain information as directory information that may be released publicly without the permission of the parent. The Snoqualmie Valley School District identifies the directory information as: name, address, telephone number, date and place of birth, grade level, participation in activities and sports, weight and height of athletic team members, dates of attendance, diplomas and awards received, schools attended, and parent(s) name and email. The District may also release photographs or video of student taken in school-related circumstances not generally considered harmful or an invasion of the privacy of the students.

Directory information or photos may be used for purposes such as publication of a student directory, school-related fundraising (Snoqualmie Valley Schools Foundation, PTSAs), parent organization mailing lists, school yearbook, newspapers, commencement programs, and publishing honor rolls. Photos, videos, and information about students may be used in school and district newsletters, email, websites, and social media sites or released to the news media, as there are many opportunities to recognize student accomplishments and activities throughout the year. Information will not be released for commercial purposes.

Parents who DO NOT want directory information or photographic images released must submit an OPT-OUT request in writing to their students' school office ANNUALLY, by September 15 each year. More information regarding FERPA and the opt-out process is available online at: www.svsd410.org/Page/201#FERPALink . If the school does not receive a written request by September 15, the school will assume that there is no objection to releasing such information.

DELIVERIES

The main office is **not** able to accept flowers, balloons, or any gift-like item for delivery to students. In addition, latex balloons of any type are not permitted in the school building. We can accept school-related items, which we will hold until the student is notified to pick the item(s) up.

DROPPING CLASSES

Classes dropped after the first 5 school days of the semester will be dropped with an "F." All classes must be formally dropped through a counselor. Students who are absent from a class or classes without having formally dropped the class will be treated as truant. Year-long classes may not be dropped at the semester unless a student is receiving a failing grade at that time.

ELECTRONIC DEVICES

Students are encouraged to keep in mind that expensive electronic devices (e.g. pagers, cell phones, iPods, cameras, lap top computers, electronic games, laser pointers, etc.) are at risk for theft. **Students who choose to bring such devices to school do so at their own risk.** Inappropriate use of electronic devices during the school day may result in their confiscation and/or disciplinary action.

Camera and Recording Restrictions: Students are prohibited from using cameras to document, instigate, or support undesirable behaviors, especially fighting. Students who use cameras for those purposes will receive the same disciplinary punishment as the students engaging in the undesirable behavior. No recordings (video or audio) or images of prohibited activities or inappropriate content may be shown at school. Students should obtain permission from individuals before making recordings or taking pictures of them. Teacher permission is required for use of any camera or recording device in the classroom.

ELEVATOR POLICY AND PROCEDURES

Mount Si High School Elevator Policy

- Students, staff and visitors with disabilities will receive elevator key cards the same day they request them, without charge.
- The school will post signage by each of the elevator doors explaining how to obtain elevator key cards for access to the elevators.
- The school will post this policy and procedure on the school's website, and in the school's student handbook.
- Students, staff and visitor access during school hours: The elevators in the school are available for students, staff and visitors who are unable to use the stairs. Students, staff and visitors needing the use of the elevator can check out an elevator key card from the principal's assistant or any staff member working in the school's main office. Students and staff needing long-term accommodations can arrange to check out an elevator key card on a long-term basis. Documentation to support a student's or staff member's request to check out an elevator key card may be required, where it is not readily apparent that the individual has a mobility impairment (e.g., a person who uses a wheelchair, cane, or other mobility devices, a person who is blind or visually impaired, etc.) and the school has a concern that there is a misrepresentation of need for an elevator key card. Once approved and provided, the elevator key card is intended for use by the approved student and staff member only. Elevator key cards are nontransferable.
- Elevator access after normal school hours: If the school is hosting an after school event or if a community organization has rented the school building for use after normal school hours, which requires access to the building's second or third floors, the school will unlock the elevators and allow unrestricted access to the elevators without the need for an elevator key card.
- Emergencies: If an emergency arises involving access to the elevators during normal school hours, please contact the school's main office at (425) 831- 8100. If an emergency arises involving access to the elevators after normal school hours, please call Sonitrol at (1-877-SONITROL).
- Any person with questions or concerns regarding this policy or access to the elevators at the school in general should contact the school's principal via email (see directory) or at (425) 831-8100.

Mount Si High School Elevator Procedure

- Due to ongoing safety and security concerns, all the elevators at the school will require an elevator key card in order to facilitate unassisted entry, operation, and exit from the elevators during the school day.
- The school shall have a sufficient number of elevator key cards available for students, staff and visitors with disabilities whenever the building is in use. Please visit the main office to request an elevator key card. Elevator key cards will be issued to individuals and are intended to be used only by those in need. Elevator key cards are nontransferable.
- To ensure that the elevators are properly maintained and operate whenever needed, the school shall document with a written log that the elevators are functioning properly and have been inspected at least once a week by

the school's security team. Any deficiencies related to elevators, including equipment malfunctions, shall be reported immediately to the Facilities Department.

- Deficiencies and/or malfunctions related to elevators are a priority and shall be addressed immediately. Whenever an elevator within the school is inoperable, the school shall have alternative measures in place to ensure that access to services, programs and activities is not interrupted. This may include moving services, programs and activities to another location within the building or may include transporting individuals in a different manner.
- Please notify the main office immediately at (425) 831-8100 if the elevator is not working.

GRADES

Current and up-to-date grades and student information is always available online. Grades are updated every two weeks and posted on Family Access. Report cards are not printed or mailed home by the school.

FEES AND FINES

All student fees and fines must be paid during the school year in which they are incurred. Students may not participate in any school activity until all fines from previous years have been paid. This includes participating in school-sponsored athletics and purchasing tickets for school-sponsored dances. Books reported lost cannot be returned for credit against a fine beyond the school year in which they were checked out. Parents will be notified of past-due fines. The District is required to make every effort to collect delinquent fees and fines. Consequently, fees and fines that remain unpaid after the end of the school year may be turned over to an attorney and/or collection agency. Seniors must have all fines/fees paid one week before graduation. Seniors with unpaid fees/fines will not be allowed to participate in the graduation ceremony.

Communication/Consumables: \$10 Mandatory for all students.

ASB Card: \$55

Athletic Participation Fee: \$200.00 per season. Max. \$400.00 per individual. Max. \$600.00 per family.

Band: \$100, **Choir:** \$100

Club Participation Fee: \$25

P.E. Locks: \$6 - Students buy a lock to use during their entire high school career.

Yearbook: \$65 Non-refundable.

Note: Individual course fees will be communicated to students through the teacher, the course syllabus and the course catalog. Students can pay course fees at the finance window or online through family access.

Fee Payment Policy

The Snoqualmie Valley School District has established the following policy for accepting checks and collecting bad checks: For a check to be an acceptable form of payment, it must be pre-printed with your current, full and accurate name, address and telephone number. **When paying by check, you authorize the recovery of unpaid fees and the recovery of the state-allowed fee by means of electronic re-presentment.**

The District, at its discretion, may turn over uncollected accounts or amounts due the district to a collection agency per District Policy #3520. Visa and MasterCard are acceptable forms of payment. There may be an additional transaction fee for credit card transactions.

FOOD SERVICES

MSSH provides breakfast from 7:10 to 7:50, and lunch is served during two shifts. Breakfast is \$1.90 and the basic meal price is \$3.50. Students may pay into a lunch account. Students must enter their student ID number whether paying with cash or their student account. No charges may be made that will cause a negative balance.

GRADUATION

Graduation ceremonies and participation in graduation ceremonies are a privilege to students who meet all graduation requirements, have met all required rehearsal activities, and have not lost the privilege to walk due to poor student behavior, discipline, unpaid fees or fines or pranks. Students can and will lose the right to participate, or "walk," in the graduation ceremony for breaking school rules, discipline, disrespect of the ceremony, or a lack of meeting the graduation

requirements. Students are expected to uphold the proud traditions of Mount Si High School and recognize that graduation is a District and community ceremony worthy of outstanding student behavior. Seniors who purposefully interrupt the educational environment with school pranks or demonstrate intentions to disrupt the ceremonies with poor behavior, or receive discipline at the end of the year, will be removed from participation in the graduation ceremony.

ILLNESS AT SCHOOL

If you become ill at school, you must get permission from the teacher to report to the School Nurse. Personnel will determine whether you should be sent home, return to class, or permitted to rest in the nurse's office. If you remain in the nurse's office for more than 15 minutes, it will result in an excused absence for those periods missed. If this procedure is not followed and you have left without properly checking out, you will be given an "unexcused" absence for all classes missed and appropriate disciplinary consequences may be administered per the attendance policy.

INCLEMENT WEATHER

School closure and length of closure are to be determined by the Superintendent. Closure or delayed starting time announcements apply to one day only and will be announced on local TV and radio station on the Internet at www.svsd410.org, or you may call 425 831-8494. You may also go to www.FlashAlert.net to sign up for text or email notifications. All activities in school buildings are canceled or postponed when school is closed.

INJURIES

All injuries should be reported to the Main Office and an accident report completed. A parent/guardian will be notified if an injury reported during school hours requires further medical attention. The school will call 911 if the student requires immediate medical attention.

LIBRARY

All students are welcome to read and study in the library and may use the print and electronic resources, computers and media equipment. The library is both a classroom and a public area, so be respectful by keeping voices low. No food or drink is allowed in the library. Students using the library during class time must be accompanied by a teacher or have a library pass from their teacher. Students with passes are required to check in and out of the library. Up to 3 books may be borrowed at a time, for 3 weeks. Users are responsible for all materials and equipment borrowed. Library hours are posted on the library door and on the library website.

MEDICATION

All medication, prescription and non-prescription, must be checked in with the school nurse. Please contact the nurse at the main campus or freshman campus for more information.

PETS ON CAMPUS

Pets of any kind are not permitted on the school campus. The only exceptions are for a registered service animal or a registered therapy animal. In each case an up-to-date vaccination record is required for each animal. Service animal guidelines are available in the main office upon request.

POSTERS/ADVERTISEMENTS

All posters and other forms of advertising for school related activities need prior approval of the Student Activities Director before they can be put up. Posters can only be placed in approved areas and affixed with only approved methods. No flyers, advertisements, or other such materials may be distributed on campus unless approved by the Activity Coordinator. Posters, flyers, advertisements, or other material for non-school-related activities require approval from the SVSD Superintendent's Office.

SECURITY CAMERAS

To ensure the orderly functioning of the school, there are many security cameras both on the inside and outside of the Mount Si High School campus. Security cameras only record images, not sounds and are located in public areas. The Superintendent or designee oversees video surveillance. Security cameras are monitored by authorized school personnel, including real-time viewing. Video footage will be available for use by law enforcement for investigative or emergency purposes. Information from video surveillance may only be used for disciplinary investigations, security,

aiding in student or staff safety, or law enforcement purposes. Video captured from school surveillance cameras is considered a public record. Requests to view videotape must be made by parents/guardians within 5 school days of receiving notification from the school that misconduct occurred. Please see board procedure 6608 for details.

STUDENT GOVERNMENT

The Mount Si High School Associated Student Body (ASB) is composed of all students who have purchased a Mount Si ASB card. The Student Senate, the ASB governmental body, is comprised of four student body officers, an Interhigh representative, ASB committee chairpersons, each class' board of directors, all club presidents, editor(s) of the yearbook, editor(s) of the newspaper, and elected first-period representatives. Students are invited to become active in the student government. Copies of the MSHS ASB Constitution may be obtained through the ASB advisor.

STUDENT IDENTIFICATION CARDS

Students are encouraged to have their ID cards with them while at school. Student ID cards are required for all school events including admission to all school activities (e.g. athletic events, dances, etc.) and for use of Snoqualmie Valley School District computers.

STUDENT VEHICLE OPERATION AND PARKING REGULATIONS

Expectations for Driving On and About Campus

For those who drive to school, the following policies are necessary in order to fulfill fire regulations, assure parking space for visitors and for faculty whose assignments take them off campus during the day, maintain unobstructed bus lanes and to provide for the safety of all.

Students may not park in the following areas: visitor and faculty spaces; the bus loading zones/fire lanes or any yellow zone; along curbs or in designated handicapped spots unless the student has a special permit issued by the State of Washington. Entrance, exit and directional markings are to be followed. The speed limit on campus is 5 M.P.H. Students are required to obey all Washington State traffic laws; failure to do so will result in denial of the privilege of bringing a vehicle on campus. Reckless and irresponsible driving, speeding or endangerment either on campus or the adjacent streets, before, during or after school can result in discipline, tickets and/or citations by the Snoqualmie Police. Violations may result in school discipline, including but not limited to loss of parking privileges.

Parking Permit Procedures

Parking is limited at Mount Si. To purchase a parking permit bring copies of your valid driver's license, car registration, and proof of insurance plus this signed permission form completely filled out.

- **Students may not resell or provide their parking pass to another student.**
- Parking permits grant students the privilege to park on campus during the school day in the designated *student parking lots*.
- **Parking is first come, first served for those who have parking privileges.**
- Students must register all vehicles that may be driven to school, if students obtain another car during the semester, they must notify parking security so that the appropriate documentation can be changed or added.
- Parking permits ***MUST BE CLEARLY DISPLAYED IN THE WINDSHIELD*** or a violation will be written regardless of its registered status.
- Lost permits may be replaced at the cost of \$5.00.
- Under no circumstances may students drive on and off campus during the day without an early dismissal.

Students who drive to school and park on school property agree to the search of their vehicles by administrators who have "reasonable suspicion" that the student's car contains drugs, alcohol, weapons, or other items not permissible at school.

Parking Violations (see Discipline Section)

Security

Lock your vehicle while parking on campus and do not leave valuables in the car. Neither Mount Si High School nor the Snoqualmie Valley School District assumes any responsibility for losses from vehicles or damage to them. All thefts, accidents, vandalism need to be reported for investigation to security immediately.

Vehicles parked on campus may be searched if suspected of weapons, alcohol or containing illegal substances. Vehicles are subject to search by school officials or law enforcement if the officials develop individualized suspicion that student(s) are or have been violating a law or student conduct rule.

TRADITIONS/SPECIAL EVENTS

Homecoming and Spirit Week: Designed to promote school spirit and unity. Activities throughout the week of Homecoming include Hall Decorating, Royalty Assembly, Lunch Activities, Crowning of Royalty, Homecoming Football Game, and Homecoming Dance. The Homecoming Dance is a semi-formal/formal dance. Students must pay any outstanding fines before purchasing tickets for the dance.

Prom: A formal dance sponsored by the senior classes. Only seniors and their invited guests may attend. Students must pay any outstanding fines before purchasing tickets for the dance.

Senior Awards Night: All senior awards and scholarships are presented at an evening assembly to which the public is invited.

Guests at Dances: A guest pass must be completed before purchasing dance tickets if you want to bring a guest who is not a student at MSHS to Homecoming or Prom. Guest pass forms can be obtained in the Main Office or online. Visitors must be in high school, 9th – 12th grade (middle school students are not permitted) or if graduated, under 21 years of age. A copy of their valid ID must be turned in with completed form and presented at the door. The guest must be accompanied by you and is subject to the high school rules while at the dance. One guest per student is permitted. For all other dances, no visitors are allowed from outside MSHS. Mount Si High School Administration reserves the right to refuse admittance to any dance guest.

TRANSPORTATION

Specific information about bus routes, schedules, and emergency routes is listed on the District website (www.svsd410.org), or call 425-831-8020. For changes due to weather or other emergency situations, call the 24-hour hotline at 425 831-8494. Limited transportation is announced by areas.

VISITORS

Visitors are not permitted on school premises during regular school hours. Mount Si Alumni and fulltime Running Start students are considered visitors. Arrangements must be made ahead of time with the instructor and the main office if there is a clear academic reason for a classroom visit. All other visits must occur either before or after school. No visitors are allowed to accompany students during the school day, unless approved by Principal, in advance.

STUDENT EXPECTATIONS

STUDENT RESPONSIBILITIES

Students have the responsibility to:

- Pursue their course of studies to the best of their abilities.
- Attend school daily and be on time to all classes.
- Be aware of and obey all school rules governing student behavior.
- Respect the rights of others and themselves by conducting themselves in a manner that will not disrupt the education process.
- Express their opinions and ideas in a respectful manner as not to libel or slander others.
- Follow established procedures in seeking changes in policies, rules or regulations which affect them.
- Dress in a manner that is not disruptive to the educational process nor threatens the health and safety of themselves or others.
- Identify themselves upon request to any school district personnel or authorities in the school, on school grounds, at school-sponsored events or on school buses.
- Comply with the requests of school employees in the performance of school employees' duties.

STUDENT RIGHTS

Students have the right to:

- Expect the maintenance of high educational standards in a safe and sanitary building.
- A relevant education consistent with the stated District goals.
- Equal educational opportunity and freedom from bias and prejudice in all phases of the educational process.
- See their cumulative academic folder upon request during reasonable school hours.
- Expect fair and just treatment from school authorities and freedom from maltreatment and physical abuse.
- Freedom from unlawful interference in their pursuit of an education.
- Security of their persons, papers and effects against unreasonable searches and seizures.
- Choose whether to stand and say the Pledge of Allegiance or remain seated and silent during the Pledge.
- Expression and assembly consistent with the maintenance of an efficient educational process and the limitations imposed by laws governing obscenity, libel, slander, etc.
- Be instructed on rules and regulations as they relate to their rights and responsibilities.
- Advise in the development of rules and regulations to which they are subject.
- Voice their opinions in the development of curriculum.
- Representation on advisory committees affecting students and student rights.
- Present petitions, complaints or grievances to school authorities and the right to prompt replies.
- Consult with teachers, counselors and administrators, and other school personnel at reasonable times.
- Be involved in school activities provided they meet the reasonable qualifications of the sponsoring organization.
- Abstain from participating in an educational process that, in their judgment, constitutes an invasion of privacy, or an abridgement, of their social or religious belief.
- The right to study controversial issues which have political, economic, or social significance.
- Access to all information freely available in the school.

STUDENT RIGHTS AND RESPONSIBILITIES

Students are entitled to the rights of all people as set forth in the Constitution and laws of the United States, the Constitution and laws of the State of Washington; the law regarding equal education opportunity, First Amendment rights to freedom of press, speech, peaceable assembly and petition, and the right to be secure in their pursuit of an education while in the custody of the school district. These rights are subject to the School District's authority to make reasonable rules and regulations to maintain the educational process. A complete copy of District Policy #3200 may be obtained at any school.

POLICIES AND PROCEDURES

MSHS POLICY ON ORIGINAL STUDENT ARTISTIC PERFORMANCES

Mount Si High School, its administration, faculty, and staff believe that student art is important, that student voice is important, and that censorship of student art and voice is generally counterproductive. That being said, the student body of any school is primarily composed of minors, and a school acts *in loco parentis*, in the place of a parent, in safeguarding student health and wellbeing. Therefore, the following policy will govern all public artistic performances at Mount Si High School and specifically the original artistic work of students in public performances:

No performance will be allowed (full length, one act, or individual event) which is prohibited or not protected by the First Amendment - i.e. 'unprotected speech.' A condensed definition of 'unprotected speech' follows:

- Material that has content that is 'obscene to minors,' (under the age of 18). The Miller test is often used to define "obscene" as meeting the following three criteria:
 - The dominant theme of the work, taken as a whole, appeals to a minor's prurient (or unwholesome) interest.
 - The work depicts or describes, in a patently offensive way, sexual conduct.
 - The work, taken as a whole, lacks serious literary, artistic, political, or scientific value.
- Material which is 'defamatory,' - defined as false public communication about an individual which injures that person's reputation or good name in the community.
- Material that will cause a 'substantial disruption of school activities,' such as student rioting, unlawful destruction of property, widespread shouting or loud conduct, school boycotts, etc.
- Material that infringes on 'separation of church and state,' such as a work or performance whose primary purpose is religious proselytizing.
- Material that negatively impacts a 'Protected Class' of students/ community members: *The groups protected from the employment discrimination by law. These groups include men and women on the basis of sex, any group which shares a common race, religion, color, or national origin, people over 40, and people with physical or mental handicaps.*

Beyond these legal definitions of unprotected speech, performances at Mount Si High School will make every reasonable effort to meet these additional standards:

- Avoiding graphic or gratuitous profanity or depictions of violence that are unnecessary to the artistic integrity of the work as a whole.
- Avoiding 'hate speech' that attacks a group based on their race, class, creed, religion, ethnicity, gender, or sexual orientation unless such speech exists properly framed within an artistic work (e.g. racially charged speech in *To Kill a Mockingbird*).
- Making clear that the political views of an individual student artist do not represent the wider political views of the school, the school board, administration, faculty, staff, or event sponsor.
- At public performances whenever possible, being transparent and proactive to audience members and parents of audience members that the performance may contain potentially offensive material. Whenever possible, offering audiences and parents of audience members an opportunity to 'opt out.' This might be done by an announcement before the performance, via e-mail or Skyward, via an ASB Wildcat TV announcement, etc.
- At performances done as part of class curriculum, seeking written parental permission to participate in or view performances with potentially offensive material. Lack of permission will never negatively impact a student's grade in any way. Students will always be given a comparable alternative to participating in or viewing the performance.
- Making sure teacher sponsors are aware, before an event, of potentially offensive material in a performance and can enforce standards appropriately.
- Being particularly cognizant of all of these standards during performances that could be viewed by children even younger than high school age - i.e. at a public school play where middle or elementary school students might attend.

DISCRIMINATION POLICY:

The Snoqualmie Valley School District complies with all federal and state statutes and regulations and does not discriminate in any programs or activities on the basis of sex, race, creed, religion, color, national origin, age, veteran or military status, sexual orientation, gender expression or identity, disability, or the use of a trained dog guide or service animal, and provides equal access to the Boy Scouts and other designated youth groups. This holds true for all district employment and student opportunities.

Inquiries regarding compliance and/or grievance procedures may be directed to the school district's Title IX/RCW 28A.640 Officer, Section 504/ADA Coordinator and Civil Rights Compliance Coordinator Nicole Fitch, P.O. Box 400, Snoqualmie, WA 98065, or phone 425-831-8015.

You can report discrimination and discriminatory harassment to any school staff member or to the district's Civil Rights Coordinator, listed above. You also have the right to file a complaint (see below). For a copy Snoqualmie Valley School District's policy and procedure (number 5010), contact your school or district office or view it on the district website

HARASSMENT, INTIMIDATION, AND BULLYING POLICY (HIB):

SVSD is committed to a safe and civil educational environment for all students, employees, volunteers and parents/legal guardians that is free from harassment, intimidation or bullying. In order to ensure respect and prevent harm, it is a violation of District Policy #3207 for a student to be harassed, intimidated, or bullied by others in the school community, at school-sponsored events, or when such actions create a substantial disruption to the educational process.

If your child feels he/she has been harassed or bullied, the incident(s) should be reported immediately to a teacher, counselor, or administrator either in person or through the text line at 360-587-4726 or by E-mail to the appropriate Assistant Principal. Children bullied on the bus may report information to the Transportation Director.

The complete text of District Policy #3207: Prohibition of Harassment, Intimidation, and Bullying can be obtained at any school or on the SVSD website.

The Snoqualmie Valley School District's Compliance Officer is Nicole Fitch and can be contacted at 425-831-8015.

SEXUAL HARASSMENT POLICY:

Students and staff are protected against sexual harassment by anyone in any school program or activity, including on the school campus, on the school bus, or off-campus during a school-sponsored activity.

Sexual harassment is unwelcome behavior or communication that is sexual in nature when:

- A student or employee is led to believe that he or she must submit to unwelcome sexual conduct or communications in order to gain something in return, such as a grade, a promotion, a place on a sports team, or any educational or employment decision, or
- The conduct substantially interferes with a student's educational performance, or creates an intimidating or hostile educational or employment environment.

Examples of Sexual Harassment:

- Pressuring a person for sexual favors
- Unwelcome touching of a sexual nature
- Writing graffiti of a sexual nature
- Distributing sexually explicit texts, e-mails, or pictures
- Making sexual jokes, rumors, or suggestive remarks
- Physical violence, including rape and sexual assault

You can report sexual harassment to any school staff member or to the district's Title IX Officer, who is listed above. You also have the right to file a complaint (see below). For a copy of Snoqualmie Valley School District's sexual harassment policy and procedure, contact your school or district office, or view it on the district website

COMPLAINT OPTIONS: DISCRIMINATION AND SEXUAL HARASSMENT

If you believe that you or your child have experienced unlawful discrimination, discriminatory harassment, or sexual harassment at school, you have the right to file a complaint.

Before filing a complaint, you can discuss your concerns with your child's principal or with the school district's Section 504 Coordinator, Title IX Officer, or Civil Rights Coordinator, who are listed above. This is often the fastest way to resolve your concerns.

Complaint to the School District

Step 1. Write Out Your Complaint

In most cases, complaints must be filed within one year from the date of the incident or conduct that is the subject of the complaint. A complaint must be in writing. Be sure to describe the conduct or incident, explain why you believe discrimination, discriminatory harassment, or sexual harassment has taken place, and describe what actions you believe the district should take to resolve the problem. Send your written complaint—by mail, fax, email, or hand delivery—to the district superintendent or civil rights compliance coordinator.

Step 2: School District Investigates Your Complaint

Once the district receives your written complaint, the coordinator will give you a copy of the complaint procedure and make sure a prompt and thorough investigation takes place. The superintendent or designee will respond to you in writing within 30 calendar days—unless you agree on a different time period. If your complaint involves exceptional circumstances that demand a lengthier investigation, the district will notify you in writing to explain why staff needs a time extension and the new date for their written response.

Step 3: School District Responds to Your Complaint

In its written response, the district will include a summary of the results of the investigation, a determination of whether or not the district failed to comply with civil rights laws, notification that you can appeal this determination, and any measures necessary to bring the district into compliance with civil rights laws. Corrective measures will be put into effect within 30 calendar days after this written response—unless you agree to a different time period.

Appeal to the School District

If you disagree with the school district's decision, you may appeal to the school district's board of directors. You must file a notice of appeal in writing to the secretary of the school board within 10 calendar days after you received the school district's response to your complaint. The school board will schedule a hearing within 20 calendar days after they received your appeal, unless you agree on a different timeline. The school board will send you a written decision within 30 calendar days after the district received your notice of appeal. The school board's decision will include information about how to file a complaint with the Office of Superintendent of Public Instruction (OSPI).

Complaint to OSPI

If you do not agree with the school district's appeal decision, state law provides the option to file a formal complaint with the Office of Superintendent of Public Instruction (OSPI). This is a separate complaint process that can take place if one of these two conditions has occurred: (1) you have completed the district's complaint and appeal process, or (2) the district has not followed the complaint and appeal process correctly.

You have 20 calendar days to file a complaint to OSPI from the day you received the decision on your appeal. You can send your written complaint to the Equity and Civil Rights Office at OSPI:

Email: Equity@k12.wa.us | **Fax:** 360-664-2967

Mail or hand deliver: PO Box 47200, 600 Washington St. S.E., Olympia, WA 98504-7200

For more information, visit www.k12.wa.us/Equity/Complaints.aspx, or contact OSPI's Equity and Civil Rights Office at 360-725-6162/TTY: 360-664-3631 or by e-mail at equity@k12.wa.us.

Other Discrimination Complaint Options

Office for Civil Rights, U.S. Department of Education

206-607-1600 | TDD: 1-800-877-8339 | OCR.Seattle@ed.gov | www.ed.gov/ocr

ATTENDANCE POLICY & PROCEDURES

Attendance is a critical building block for student learning. If students are not present, they cannot engage in learning. Chronic absenteeism impacts all students—no matter their age. Students that miss just two days a month for any reason are more likely to not read at grade level, and more likely to not graduate. (OSPI)

MSSH will follow all SVSD policies and state laws with regard to attendance. Students and parents/guardians will receive communication about all absences from class via phone call. If absences become a problem, parents/guardians and students will be contacted by counselors and/or administrators.

Absence: Missing four or more periods in any given day is considered an absence for a school day.

Excused Absence: An absence is considered excused when a parent/guardian or contact the school to clear an absence for any of the excused reasons outlined by OSPI.

Early Dismissal/Late Arrival: Students who arrive late to school or need to leave early must check in with the attendance office. Students needing to leave early should have parents/guardians contact the attendance office to arrange for an early dismissal. The student will need to obtain an early dismissal slip before the school day on which they must leave early.

Planned Absence: A student with a planned absence of 5 days or more should obtain a planned absence form from the attendance office. Y

Home Studies: A Home Study may be requested when a student will be out of school for 3 or more days due to illness or accident. Students should check Schoology or email teachers to obtain assignments.

School Sponsored Events: Students who leave class for school sponsored activities must request permission from all teachers and fill out any required forms for the activity in consideration. Students missing school for school sponsored activities must meet the following requirements:

- Must be in good academic standing (minimum 2.0 GPA with no failing grades)
- Students must have a good attendance record (no excessive absences)
- Student must have a good attendance record (no major infractions)

Requests that are not approved can be appealed with the Athletics and Activities Director or Building Principal.

Classroom Exclusion: Students missing class due to school appointed discipline consequences will be considered excused absences.

Make-Up Work: All students, regardless of reason for absence are eligible to receive and complete make-up work.

Senior Skip Day: Senior skip day is not a school sponsored event and is not condoned in any way by the administration. Senior skip day absences are not excused absences.

STUDENT CONDUCT AND DISCIPLINE

Students, parents, and school personnel are jointly responsible for expecting and demonstrating behavior that ensures a safe, orderly and healthy environment for all persons at all times. Students may not behave in a manner that is disruptive to the educational process or that is unsafe for other students, staff, and/or self.

Disciplinary actions and consequences are subject to change. Please see the student handbook on the MSHS website for the most up to date handbook.

A progressive discipline approach attempts to relate the imposed disciplinary action or intervention to the severity of the offense and the number of times that offense or accumulated offenses has occurred. Students who violate a rule the first time face disciplinary action commensurate with the violation and a first occurrence. Second violations will result in stronger disciplinary action. Repeated violations may result in increased disciplinary action or suspension. At each intervention step, the intent is to assist the student in identifying the problem, understanding what new behavior is necessary, and encouraging the student to accept accountability for his/her actions. Every case is considered on its individual merit. The goal of the progressive discipline approach at school is to encourage students to:

- Correct inappropriate or unacceptable behavior
- Develop a better understanding of the problem and the need for behavior change
- Accept responsibility for their action
- Provide an opportunity to demonstrate improvement and personal growth

Students are expected to comply with all School Board policies, state laws and the District's established bus policies. The transportation department imposes discipline, which may result in loss of riding privileges. Law enforcement agencies will be contacted as appropriate. In cases of destruction or theft of school district property, grades, transcripts and diplomas will be withheld until restitution is made through student labor and/or payment.

RULES OF CONDUCT

A student, as a citizen of the United States and the State of Washington, is to obey all laws established by the jurisdictions. A student who violates these laws during school hours or at school sponsored events, or while utilizing school district transportation, shall be subject to corrective action/assigned consequences by the school.

Unless specified differently in a particular rule, the following rules of conduct shall be in effect under the following circumstances:

- On the school grounds before, during and after school hours
- Near the school grounds before, during and after school hours
- At any time when a Snoqualmie Valley School District school is being used by any school group
- Off the school grounds at a school activity, function or event; or anywhere and anytime a student's conduct has a real and substantial relationship to the lawful maintenance and operation of the district.
- During school activities online, while school is operating in a partially or fully online.

Students engaging in such conduct or attempting to engage in such conduct are subject to corrective action or consequences. Accordingly, students may lose the privilege of participating in school-sponsored activities including graduation, dances and ceremonies for disciplinary reasons. Interruptions of other schools' learning environments, their activities, or damage and illegal activities at other schools may result in Snoqualmie Valley School District consequences.

Law enforcement agencies shall be contacted in violations of assault, possession, use or transmitting alcohol or other drugs not prescribed for the individual, arson, possession of a dangerous weapon or weapon facsimile, reporting false alarms, trespassing, abuse and theft as appropriate, and of other criminal activities. The Department of Social and Health Services and/or Child Protective Services may be contacted in cases of abuse or assault. If the victim is 18 or older and developmentally disabled, Adult Protective Services may be called.

Student discipline, suspension, and/or expulsion will be administered in such a manner as to take into consideration the nature, severity, and circumstances of the violation, the individual circumstances of the student, and prior or other forms of corrective action/consequences which may have been imposed. A complete copy of District Policy #3240- Student Conduct and other related policies may be obtained at any school.

In case of short-term or long-term suspensions or expulsions, parents will be notified. **During such suspensions/expulsions, students cannot be on any School District property or attend any school or district events including away athletic and school events.** Depending on the circumstances of the infraction and the discipline

imposed, a suspension/expulsion may begin immediately during the school day, after school, or the following morning. In order to minimize absences from school and depending upon the infraction, In-School Suspension or Friday School may be used as an alternative to out of school suspension except in circumstances of violence, threats, drugs/alcohol, or weapons.

In addition, any student who is participating in or will be participating in school athletics is subject to sanctions for violation of the drug and alcohol policy as outlined in the Mount Si High School Athletic Code available online at the Mount Si High School website. The Code of Conduct also pertains to students involved in Running Start during lunch and traveling between schools. Any action which removes a student from school for more than one day will comprise a “disciplinary action” and will be documented in the student’s cumulative file.

An Ad Hoc Committee of citizens, convened in accordance with WAC 392-400-245(2); and 260(2) has determined that infractions indicated below by an asterisk are misconduct deemed exceptional and may result in immediate suspension or expulsion for a first-time offense. A complete copy of District Policy #3241 (Corrective Actions or Punishment – Exceptional Misconduct) may be obtained at any school.

DISCIPLINE PHILOSOPHY

Students, parents, and school personnel are jointly responsible for expecting and demonstrating behavior that ensures a safe, orderly and healthy environment for all persons at all times. Students may not behave in a manner that is disruptive to the educational process or that is unsafe for other students, staff, and/or self, at all times on school property, at school sponsored events or activities, on school buses, at bus stops, on property adjacent to all school campuses, or during school time in the event we are operating in and Online environment. **We are Wildcats and we act with PRIDE!**

RESTORATIVE PRACTICES

Trends in schoolwide discipline approaches have morphed for years to increase student ownership, student involvement, and to increase the effectiveness of our approach. Our goal is to increase student achievement rather than increase student harm or disenfranchisement. Washington State law has undergone recent changes and we are striving to fully implement compliance through increasing our Restorative Practices, defined as “a social science that studies how to improve and repair relationships between people and communities. The purpose is to build healthy communities, increase social capital, decrease crime and antisocial behavior, repair harm and restore relationships.” Although not all practices are annotated in the sections that follow, please note that our implementation is in flux and ever changing to respond to our students’ individual needs.

Typical consequences may still apply. This may be school service, after school detention, Friday school, In School Suspension, Out of School Suspension, Emergency Expulsion, or Expulsion. All consequences are progressive, meaning that 2nd and 3rd offenses will have an increased level of response. Police notification may occur at any time it is deemed appropriate.

VARIOUS CONTEXTS OF SCHOOL DISCIPLINE

Discipline Through School Closure

School closures take place and in time of a closure, whether it be due to snow, illness outbreaks, pandemics, or any other reason, school activities must carry on. From a discipline standpoint, anytime school is in session, you are engaged in any school activity, or on school grounds, school discipline applies.

Transportation and Discipline

Students are expected to comply with all School Board policies, state laws and the District’s established bus policies. The transportation department imposes discipline, which may result in loss of riding privileges. In cases of destruction or theft of school district property, grades, transcripts and diplomas will be withheld until restitution is made through student labor and/or payment.

Athletics and Discipline

Any student-athlete, in season, out of season or between seasons, will be subject to penalties covered in the Mount Si High School Athletic Code. This also pertains to attending and/or remaining at an event where it is reasonably known by those present that alcoholic beverages, drugs and/or chemical substances are being consumed. In this situation it is the responsibility of the student-athlete or student involved in the activities noted above to remove him/herself beyond all reasonable doubt and proximity, from the situation. An individual who makes a willful choice to remain at such an event is in violation of this rule and subject to athletic sanctions.

FULL TIME RUNNING START STUDENTS AND DISCIPLINE

Full-time Running Start students who have disciplinary infractions on the MSHS campuses, at MSHS events, or who are involved in off-campus bullying, harassment or intimidation of MSHS students will be subject to exclusion from extracurricular events including but not limited to attendance at games, dances, concerts, plays and graduation ceremonies. The duration of the exclusion will depend on the type, severity and cumulative nature of the disciplinary infraction, but will be no less than 3 months. Students may appeal the exclusion by engaging in restitution or other actions that demonstrate a desire to be a positive part of our school community. Students should contact their administrator for further details. Full-time Running Start students who have a drug or alcohol violation are encouraged to follow our assessment and treatment compliance process (described in detail in the relevant section of the student handbook) in order to reduce the term of exclusion from extracurricular events. Full-time running start students who participate in MSHS sports and activities are also subject to our athletic code.

SEARCH AND SEIZURE:

Students possess the right of privacy of person as well as freedom from unreasonable search and seizure of property. This individual right, however, is balanced by the school's responsibility to protect the health, safety, and welfare of all its students. Although school authorities will respect the rights of students in their lockers and property, it should be made clear to all that lockers are the property of the school, and a student's locker or other possessions may be searched in the event "reasonable suspicion" dictates the administration take such action. In addition, students who drive to school and park on school property agree to the search of their vehicles by administrators who have "reasonable suspicion" that the student's car contains drugs, alcohol, weapons, or other items not permissible at school.

School authorities may seize any contraband, substance or object the possession of which is illegal, or any material or object which violates a school rule or poses a hazard to the safety and good order of the school. Students are not allowed to bring these items to school or any school-sponsored function. Illegal substances and paraphernalia (based on state law) will not be returned to families. District Policy #3230 (Student Privacy and Searches) may be obtained at any school.

Authority to Conduct a Search

The law allows school authorities to search students, their lockers, their motor vehicles and personal property when they have a reasonable suspicion that a particular student is in possession of something prohibited by the law or school rules or is under the influence of drugs or alcohol.

General Inspection

School authorities may make general inspections of lockers or desks for purposes including, but not limited to, safety, cleanliness, retrieval of school material, and maintenance. Such general inspections shall not include searching personal items stored in lockers or desks, such as clothing, bags, or purses unless reasonable particularized suspicion exists.

Vehicle, Locker, Desk, Storage Area Inspections

All lockers and other storage areas provided for student use on school premises remain the property of the school district and are subject to inspection, access for maintenance and search. If, as a result of such a general search, a building administrator or designee develops reasonable suspicion that a container in a student locker or desk may contain evidence of student misconduct, the administrator may search the container.

Refusal to be Searched

School staff has a duty to ensure student safety. Refusal to be searched will be considered an assumption of guilt for the alleged misconduct.

DEFINITIONS OF TERMS:

School District Property:

School grounds: All the property of the Snoqualmie Valley School District and Mount Si High School (e.g. campus, parking areas, stadium, and other district property) at any time before, during, or after school and at any time when the school is being used by any school group.

Campus: The instructional areas of Mount Si High School (including parking areas, stadium, track, athletic fields, etc.).

Restitution: The act of making good or compensating for loss or damage, so that the damaged or stolen item is replaced or fixed.

Confiscation: The act of taking away items that are inappropriate for or disruptive to the school (e.g. tobacco, radios, knives, noise makers, cell phones, etc.).

Discipline: Action taken to correct inappropriate behavior and clarify expected appropriate behavior.

Removal from Class: The student is removed from one or more classes for a specified length of time but remains at school during these periods or receives other appropriate disciplinary action. If a student is removed from class, the student must report to an administrator immediately. The teacher must have first attempted other methods of controlling or changing the inappropriate behavior. The teacher is responsible for telephoning the parent and recording the date of contact for future reference.

DEFINITIONS OF DISCIPLINE OPTIONS:

Detention: Assigned to be served after school, before school or during lunch as a monitored study hall in the main office. Failure to complete assigned detentions by the completion date will result in further discipline.

Work Detail: (WD) Assigned during lunch or after school and monitored by an administrator and/or designee. Duties may include light cleaning, trash pick-up, and/or beautification of grounds.

Friday School: Assigned directly after school on Fridays until a designated time and may consist of monitored study hall and/or may include campus work detail. Failure to serve Friday School may result in In-School Suspension.

*Although not listed under each discipline rule, Friday School will be an option when available.

EXCLUSIONS:

In-School Suspension: (ISS) The removal of a student from one or more classes and subsequent placement in a monitored study hall in the main office. Missed schoolwork will be provided to the student.

*Although not listed under each discipline rule, ISS will be an option when available.

Short-Term Suspension: (STS) The removal of a student from one or more classes for a period of 1-10 school days. Missed schoolwork is available upon request.

In order to minimize absence from school, in-school suspension may be used as an alternative to short-term suspension. The disciplinary actions listed below will be applied with the discretion and professional judgment of an administrator. District Policy #3241 (Classroom Management, Corrective Actions or Punishment) may be obtained at any school.

Long-Term Suspension: (LTS) The removal of a student from one or more classes for a period of 11-90 days.

Expulsion: The removal of a student from school. An emergency expulsion may be necessary if a student poses danger to self or others.

Emergency Expulsion: The removal of a student from school for no longer than 10 days pending an investigation to determine the most appropriate disciplinary action. Emergency expulsions are always converted to a STS, LTS or expulsion and are always used in coordination with LTS and expulsion.

In case of expulsion, short-term or long-term suspensions, parents will be notified by telephone and letter. During such suspensions, students cannot be on any school district property or attend school events. Suspensions are assigned in units of 24 hour days. Depending on the circumstances of the infraction and the discipline imposed, a suspension may begin immediately during the school day, after school, or the following morning.

DUE PROCESS: No student shall be deprived of the right to an equal educational opportunity without due process. Essentially, due process means fair treatment. Procedures have been established to guarantee that a consequence that denies access to educational opportunity is administered in accordance with these principles. The procedures are designed to ensure that corrective action, if any, is taken only after a thorough examination of the facts.

DISCIPLINARY INFRACTIONS

The following are disciplinary items which may be addressed through disciplinary and or restorative means. Our goal is to work with each student individually and address behaviors that are not in keeping with the **P.R.I.D.E.** we expect from Mount Si students.

Abusive Behavior/Communication - Behaviors which may be aggressive, coercive, controlling, destructive, harassing, intimidating, isolating or threatening.

Academic Dishonesty

Mount Si High School requires all students to demonstrate honesty and to abide by ethical standards in preparing, presenting, and submitting materials, as well as in all testing situations. Students shall not attempt to earn credit, or receive a grade for coursework, in a manner other than what has been deemed acceptable by each instructor. The following actions constitute a violation of the academic integrity policy:

- **Academic Misconduct** - Tampering with grades, obtaining or distributing any part of a test, sabotaging or destroying the work of others;
- **Cheating** - Use, or attempted use, of unauthorized materials; deceit; misrepresentation of skills, copying;
- **Collusion** - Assisting, or planning to assist another student in an act of academic dishonesty; payment; bribes;
- **Distribution of Class Assignments or Test Information** - Written or verbal; sharing the content of an assignment or an exam;
- **Plagiarism** - The use of another's words ideas, data, or product without permission and/or citation;
- **Unauthorized Collaboration** - Working with others without the specific permission of the instructor; and,
- **Technology/Malpractice** - Any misuse of private or public technology to acquire an advantage.

Some consequences we could include/discuss: parent notification, restorative conversation, completion of a similar assessment, and/or a formal apology statement.

Academic Integrity Violations

Academic integrity speaks to a student's commitment and responsibility to pursue scholarship openly and honestly. It respects the concept that learning is the primary purpose of education, secondary to grades and credits. Academic Dishonesty is defined as any action or attended action that may result in creating an unfair academic advantage for oneself or an unfair academic advantage or disadvantage for any other student. A student shall not attempt to earn credit or receive a grade for coursework (tests, quizzes, assignments, projects, essays) in a manner other than defined by each instructor in their syllabus. **Academic Integrity violations are tracked throughout a student's entire high school career (grades 9 – 12).**

Academic Integrity violations include, but are not limited to:

Cheating – using notes or other materials without a teacher's permission on tests and assignments.

Collusion – supporting the lack of integrity/honesty by another student, as in allowing one's work to be copied or submitted for assessment by another. Collusion also includes the use or sharing of identical or highly similar passages of one's own work, or the work of another, unless specifically authorized by the teacher.

Distribution/sharing of class assignments or test information in either written or verbal form to another student without teacher permission

Plagiarizing or submitting any part of another person's work as representing one's own scholarship

Technology Malpractice – any misuse or abuse of private or public technology in relation to grades or in acquiring an academic advantage, including infractions of the school technology user agreement, language translation websites, cell phone messaging or picture transmission.

Unauthorized Collaboration – working with others without the specific permission of the instructor on assignments that will be submitted for an individual's grade. This applies to in-class or take-home assignments/homework, projects, tests, or labs.

Alcoholic Beverages, Drugs, Drug Paraphernalia

Washington state law prohibits the possession, use, or being under the influence of drugs or alcohol, or possession of drug paraphernalia on or about the school grounds and at all school-sponsored events or activities, on school buses and at bus stops, on property adjacent to all school campuses, and on property used as a temporary site for a specific school sponsored activity. If prosecuted under the law, fines or imprisonment may be doubled if offense has been committed within 1000 feet of school grounds or designated bus stop. Possession, use, or being under the influence of drugs, or any other controlled substance, or possession of paraphernalia leading to the use of drugs is harmful, illegal and strictly prohibited on or about the school grounds and at all school-sponsored activities, be they at school or at some other location. Students who are in a group of students one or more of whom is in possession of drugs, alcohol, or any other controlled substance, are also violating the drug/alcohol policy. All drug and alcohol violations are accumulative K-12. As provided in SVSD Policy #3241 (Procedure A—Exceptional Misconduct) a student who has been found under the influence, in possession of, transferring or selling any mood-altering substance, or who is in possession of drug paraphernalia will be suspended on the “exceptional misconduct.”

Arson/False Alarm/Bomb Threat – A student shall not set fires on school property, at school-sponsored events or activities, or on school transportation. A student shall not activate the fire alarm without just cause. A student shall not threaten violence against the school or its staff/students.

Assault, Threats, Causing Physical Injury, Fighting, Promoting a Fight, Encouraging a Fight, Recording a Fight
A student shall not threaten injury, attempt to cause physical injury, behave in such a way as could reasonably be expected to cause physical injury or cause fear of physical injury, or inflict physical injury on or to any person. A student shall not act in a way that encourages or promotes a fight. A student shall not record a fight.

Attendance - Regular attendance is necessary for mastery of the educational program provided to students of the district (see *attendance* in the policies and procedures section). Students that do not exhibit regular attendance may be subject to disciplinary action.

As with any other behavior, our goal is to seek to understand the barriers to regular attendance and address the barriers in a way that promotes regular attendance. The following are attendance behaviors we will actively address:

Skipping Class

Unexcused Absence(s)

Excessive Excused Absences (9 or more excused absences in a semester)

Tardiness

Criminal Acts – A student, as a citizen or resident of the United States and the State of Washington, is to obey all laws established by these jurisdictions. A student who violates these laws during school hours, on school/district property, or at school sponsored events shall be subject to corrective action or punishment by the school whether or not any action is taken by law enforcement agencies.

Dangerous Weapons, Instruments and Activities -

IT IS UNLAWFUL for a person to carry weapons onto school premises, on school transportation, or any area used for school activities. Violations are cause for EXPULSION FROM THE STATE'S PUBLIC SCHOOLS. Any violation with a firearm shall result in a mandatory expulsion for a period of not less than one year in accordance with RCW 28A.600.010.

A student shall not possess, transmit, or attempt to possess or transmit any object that can reasonably be considered a weapon nor engage in any activity that could reasonably be expected to endanger self or others. Bringing onto District property, causing to be brought onto district property, and the possession of firearms or facsimiles and fireworks are prohibited.

Possession and/or Use of Weapons:

Any knife, gun (including air pistols, air rifles, pellet, look-a-likes), use of pepper spray/mace

Possession and/or Use of Hazardous Items, Flammable Items, or Fireworks:

Explosives or incendiary components, laser pointers, oil, gasoline, dry ice, smoke & stink bombs.

Destruction or Theft of Property – A student shall not intentionally or with carelessness damage, misuse or steal school or private property. A student shall not be in possession of goods that have been identified and reported as belonging to another person or the school district without permission. Where school property is damaged or stolen, the superintendent shall seek restitution from the student or his/her parents as permitted by law.

Disruptive Behavior - A student shall not cause the disruption of any school operations. This includes but is not limited to the interfering with the conduct of any class or activity; inappropriate dress, the blocking of entrances, exits, or the normal flow of vehicular or pedestrian traffic; or the occupation of school buildings or grounds in order to deprive others of their use.

Disruptive Behavior may include the following:

Dress Code: Appropriate clothing in a school or at school events contributes to a positive and quality environment at school. Thus student clothing must be appropriate for an academic atmosphere. If a student's appearance is considered disruptive or inappropriate by the staff or administrator, the student will be asked to change; this may include being sent home to secure more appropriate clothing. Clothing should allow one to move comfortably, but should not be too short, too tight or too saggy. Students are asked to wear clothes that completely cover undergarments. Clothing should be modest. Appropriate footwear must be worn at all times to ensure student safety. Clothing with logos, symbols, scenes of, or advertisements for tobacco, drugs, alcohol, gangs or other illegal activities which may include but are not limited to intimidation, harassment, sexual innuendo, vulgarity, or are symbols or slogans of hate, and discrimination, such as swastikas and the confederate flag, is prohibited.

Public Displays of Affection (P. D. A.): Students are expected to act within the boundaries of good taste while on campus or on the school busses. Prolonged embracing, kissing and/or other forms of personal displays of affection (PDA'S) are not acceptable at school. Students will be warned of unacceptable behavior when noticed by a staff member or administrator. Continued demonstration of this type of behavior will be considered defiance of authority and will be referred to an administrator for disciplinary action. Parents will be notified.

Cafeteria: Students shall eat their lunch only in designated areas. Students may not eat lunch in any unsupervised area. Students are expected to pick up after themselves and dispose of any garbage. Students are to refrain from throwing any objects in the cafeteria/commons.

Skateboards/In-Line Skates/Bikes: Students are discouraged from bringing unnecessary items to school. Once on campus, these items are not to be ridden or used. In addition to the penalties listed above, items may be confiscated and held until a parent/guardian can pick it up.

Forgery, Lying, and Misuse of Documents - A student shall tell the truth, shall present oneself honestly, identify themselves accurately, and shall not forge any signature, communication, or make any false entry or alteration of any document, either paper or electronic, used or intended to be used in connection with the operation of the school. A student shall not attempt to earn credit or receive a grade for coursework in a manner other than defined as acceptable by the teacher.

Gangs - The type of dress, apparel, activities, acts, behavior, or manner of grooming displayed, reflected or participated in by a student shall not imply gang membership or affiliation with a gang.

Harassment, Intimidation and Bullying (HIB) - Any intentionally written message or image—including those that are electronically transmitted—verbal, or physical act, including but not limited to one shown to be motivated by race, color, religion, ancestry, national origin, gender, sexual orientation including gender expression or identity, or mental or physical disability, or other distinguishing characteristics, when an act:

- Physically harms a student or damages the student's property.
- Has the effect of substantially interfering with a student's education.
- Is so severe, persistent, or pervasive that it creates an intimidating or threatening educational environment
- Has the effect of substantially disrupting the orderly operation of the school.

Cyberbullying - Engaging in online harassment of a student or a group of students.

Racism/Discrimination - Displaying offensive symbols including but not limited to swastikas, confederate flags and other symbols, songs or paraphernalia projecting hate, unless used as part of a classroom lesson.

Sexual Harassment – Harassment involving the making of unwanted sexual advances or obscene remarks.

See District Policy 3207 for the complete policy on HIB.

Hazing – The practice of rituals and other activities involving harassment, abuse or humiliation used as a way of initiating a person into a group. Often, victims of hazing are willing participants.

Inappropriate Computer/Network Behavior - A student shall not engage in any activity characterized as unethical (and unacceptable) as defined in District Policy 2022 - Electronic Resources and in the [One to One Device Handbook](#) section titled *Responsible Use and Safety Agreement*.

Insubordination, Disrespect, General Rule Violation - A student shall identify oneself when asked to do so by school personnel. A student is to comply with reasonable directions or requests of school personnel during any period of time the student is properly under the authority of the school personnel. A student will treat staff, students, parents, and visitors with respect.

Loitering and Trespassing - A student shall not linger in a parking lot or in other unauthorized areas. During the school day, a student shall not be on the grounds of a school other than the school of attendance without permission of school personnel.

Negligent Driving - A student shall not drive in a manner which demonstrates disregard for the safety of others, oneself, or property. This includes speeding, donuts and other horseplay with vehicles. The parking lot may be monitored by radar.

Off-Campus - A student shall not leave or attempt to leave campus at any time during the school day without express prior permission.

Parking Violations - A student shall not park in unauthorized areas such as: fire lanes, bus zones, staff, handicapped or visitor's spaces, curbs etc. A student shall not park without a displayed permit. A student shall not park on campus without authorization.

Possession of or Use of Tobacco, Vaporizing Devices, and other Nicotine Products -

Possession or use of Tobacco, vaporizing devices, and/or nicotine products is prohibited on school property, at school sponsored events or activities, on school buses, at bus stops, on property adjacent to all school campuses, or at school sponsored activities.

Parents will be contacted for all offenses. Violations are accumulative. Paraphernalia will not be returned to families. Possession of nicotine products is illegal for students under the age of 18.

If reasonable suspicion exists that the vaporizing device contains or is being used for ingesting drugs, school drug and alcohol policy is applied. Possession of vaping devices is illegal for students under the age of 18.

Skipping Class - A student shall not be absent from classes without an approved excuse from parent, guardian or school staff. See full definition under attendance procedures. Truancies are tracked by period by semester. Leaving campus early, without a school note, or permission, may not be excused by guardian after the fact.

*Unexcused all day absences will result in Friday school and/or lunch detention, or progressive consequences

Tardiness – A student shall be in class on time. The attendance office tracks tardies by semester.

Unauthorized Recording –Violating confidentiality or privacy rights of another individual by taking unauthorized photos or video/audio recordings.

See a complete list and description of all [Snoqualmie Valley School District Board Policies on our District Website](#).