LETTER OF RECOMMENDATION PACKET

The purpose of this Letter of Recommendation Packet is to chart and record your academic, personal, social, and emotional growth. Please take your time and give yourself the opportunity to write as much about yourself as you can. Be thorough, thoughtful, honest, and candid in your self-evaluation. Strong and complete answers will help your evaluators write a compelling letter of recommendation.

Student Name:				Date of Request:					
Student Email:									
mportant Reminders:									
 Counselors will begin accepting complete Students should submit the packet 2-3 w If you are applying to a school that utilize to your account. If you have already written a personal standition, which allows your counselor to If you are applying to a college/university your official transcripts via Parchment! NSTITUTION INFORMATION	reeks prior es the Com atement o get to kno	to their fi nmon App or essay, yo ow you a li	rst colle lication ou can d ittle bet	ege applicat , please rem attach that i ter!	nember to " to this pack	invite" youi et. This can	be a great		
lease list the institutions for which you are requesting a re	:commendat	ion			Applicatio	an Comico			
College/University/Scholarship Name	Appl	Application Due Date		Common App	Coalition	on Service SendEdu	College Website		
				0	\circ	\circ	0		
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N-SCHOOL ACTIVITIES		1	T						
Club/Sports/Activities	9 th	10 th	11 th	12 th	Pos	(if applicable)	Year		
	0	0	0	0					
	0	0	0	0					
	0	0	0	0					
HONORS OR AWARDS RECEIVED DURING HIGH	SCHOOL								
Name/Description of Honors or Awards				9 th	10 th	11 th	12 th		
				0	0	0	0		

VOLUNTEER ACTIVITIES

Name of Organization Ex: Sunshine Food Bank	Length of service	Hours/Week	Description of Work Ex: stocked shelves, cleaned workroom

WORK EXPERIENCE

Employer	Start Date	End Date	Job Title & Responsibilities

NON-SCHOOL RELATED ACTIVITIES

Activity	Length of Involvement	Honors or Awards	Leadership Position Held

SELF-ASSESSMENT RATINGS

Many college/university applications will ask the evaluator to complete the following questions and rating matrix. How would you rate yourself?

	Below Average	Average	Good (above average)	Very Good (well above average)	Excellent (top 10%)	Outstanding (top 5%)	One of the top few I've encountered (top 1%)
Academic Achievement	\circ	\circ	0	0	0	0	0
Extracurricular Accomplishments	0	0	0	0	0	0	0
Personal Qualities and Character	0	0	0	0	0	0	0
Intellectual Curiosity	\circ	0	0	0	0	0	0
Contributions to School Community	0	0	0	0	0	0	0
Maturity	0	0	0	0	0	0	0
Confidence	0	0	0	0	0	0	0
Initiative	0	\circ	0	0	0	0	0
Reaction to Setbacks	0	\circ	0	0	0	0	0
Integrity	\circ	0	0	0	0	0	0
Concern for Others	0	0	0	0	0	0	0
Faculty/Staff Respect	0	0	0	0	0	0	0
OVERALL	0	0	0	0	0	0	0

SELF-ASSESSMENT REFLECTIONS

How have you demonstrated a willingness to take intellectual risks and go beyond the normal classroom experience
Do you have any unique competence, talent, or leadership abilities?
What motivates you? What excites you?

How would your teachers describe you? Your peers?
Have you ever experienced disappointment or failure? If so, how did you react?
Are there any unusual personal, family, or community circumstances of which we should share?
What subject area or major do you think you will study in college/university? Describe what interests you about this field.

TO BE COMPLETED BY PARENT/GUARDIAN

What do you consider to be the outstanding accomplishments of your child during the past three years? Why did you select these as the most important? Does not necessarily have to be school/academically related.	u
If you had to describe your child in 5 adjectives, what would they be?	
Are there any unusual circumstances or events which may have affected your child's educational or personal experiences?	
Parent/Guardian Signature Parent/Guardian Contact Phone #	