

# Tenas Coma Yearbook

Mount Si High School  
8651 Meadowbrook Way SE  
Snoqualmie, WA 98065

Dear Class of 2019:

As the start of senior year approaches, it's time to think about senior portraits for the 2018 yearbook. Senior portraits are due to the yearbook staff no later than **October 12, 2018**.

There are several options to submit a senior photo. Many students choose to have a portrait taken by a professional photographer. If you choose to do so, please bring this letter so the photographer can ensure the portrait you choose meets our guidelines and that the photo is submitted properly. Other students choose to have a friend or family member take a photograph of them. If you choose this option, please make sure the photo meets the guidelines below. Yearbook staff photographers are also available to take a portrait for use in the senior section. Listen for announcements once school starts to take advantage of this opportunity. The final option is to have the yearbook staff use your ASB photo. Whatever option you pick, please notify the yearbook staff no later than **October 12**.

Please be aware that if you do not submit a photo of your choice by the October 12 deadline, the yearbook staff will use your ASB photo so that you can be pictured in the yearbook. If you did not have an ASB photo taken, you will be listed as not pictured.

A word about the portraits themselves: school yearbook pictures can be used as an alternate proof of identity to obtain a drivers license in Washington state. As a result, it is important that your face is clearly visible. This means the photo should either be taken so that your face is straight on, or slightly to one side. In addition, we ask that portraits have a headsize of 1 inch to 1.25 inches from the bottom of the chin to the top of the head. This headsize guideline means you will be able to have your head and shoulders visible, and possibly a bit of your torso, depending on the pose.

## PHOTO DIMENSIONS:

9 picas wide by 12 picas tall  
(1.5 inches wide by 2 inches tall)

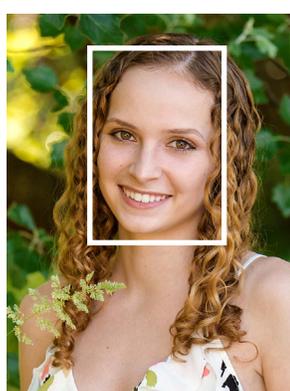
## HEADSIZE:

6-8 picas from chin to top of head  
(1-1.25 inch from chin to top of head)

**PHOTOS MUST BE VERTICAL. NO HORIZONTAL PHOTOS!**



maximum recommended head size



minimum recommended head size

## PHOTO GUIDELINES:

Full color (no black/white, sepia, or hand tinted)  
Face clearly visible and unobstructed  
Indoor or outdoor  
No hats, props, animals or other people  
No soft focus, Photoshop filters or special effects  
No obvious selfies  
Faces in photos must

be vertical. A slightly tilted head is fine (45 degrees or less).  
In good taste and school appropriate  
The yearbook staff reserves the right to refuse any pictures that do not meet these guidelines, and to substitute an ASB photo

We hope you will select a photo that helps you look your best, shows your unique personality, and meets your guidelines. If you can't decide which picture would be best, bring them by the yearbook room and we'll be happy to help—after all, we know what reproduces well!

Your photo must be submitted in digital format; prints will not be accepted. Photos should be submitted in JPEG or TIFF format, and can be submitted via email, on a CD, or on a DVD. You can crop the photo yourself, or we can crop it for you. Just make sure that the photo is at least 300 dpi at the size you submit it, so it will reproduce well in the yearbook. You may submit via e-mail by sending your photo as an attachment to [mountsiseniorpicture@gmail.com](mailto:mountsiseniorpicture@gmail.com). Make sure the student's name is in the subject line of the e-mail. If you submit by CD or DVD, please make sure that the CD or DVD is clearly labeled with the student's first and last names. **Senior portrait CDs, DVDs or other submittal devices will not be returned.**

Remember, all photos are due to the yearbook staff no later than **October 12, 2018**. Failure to meet this deadline may result in your ASB photo being used, or in being listed in the not pictured section of the yearbook.

If you have any questions, please contact yearbook adviser Susan Holihan at [holihans@svsd410.org](mailto:holihans@svsd410.org).

Sincerely,

The 2019 Tenas Coma yearbook staff