

## Mission Statement

**Twin Falls Middle School is a safe, accepting learning community that prepares middle school students to be respectful, resourceful, educated citizens.**

*It is based on...Relationships, Relevance and Rigor*

## ***Student Handbook 2021-2022***

### TFMS Vision Statement

Twin Falls Middle School is an inclusive learning environment based on academic rigor, collaboration, and the belief that all students learn as they become active participants in their own education. Indicators of vision implementation are:

- Positive Partnerships between students, teachers and parents
- Everyone feels safe and accepted
- A variety of learning opportunities is evident
- A belief and message that all can achieve their potential in words and actions
- High level of success/competence and every student is challenged

### Snoqualmie Valley School District

**VISION STATEMENT:** Our vision is to become the best School District in Washington State by any measure.

**MISSION STATEMENT:** Our mission is to educate all Snoqualmie Valley children to prepare them for college, career, and citizenship.

### **Twin Falls Legend:**

Twin Falls Middle School was the final name selected from a list of over 500 submitted names. Twin Falls is one of the famous waterfalls of the Pacific Northwest. It is located near Twin Falls Middle School in *Twin Falls State Park*. Our school colors are Forest Green representing our surrounding green belt, Black representing our *Raven* mascot, and Silver for the mighty Twin Falls.

# Contact Information about Twin Falls Middle School

<http://tfms.svsd410.org> ~ <http://www.svsd410.org/calendars>

## **Instructions for calling school, reporting attendance, or leaving a message:**

- You can reach the main office at (425) 831-4150
- Leave attendance messages 24 hours a day at (425) 831-4151
- You can leave a brief message for staff members on their direct lines, we are committed to returning your call within 24 hours.
- Contact information is available on our school and district websites.

## **To contact a teacher:**

- Leave a brief message on the teacher's voicemail. Be sure to leave your name, your child's full name, your phone number and the reason for the call.
- Email the teacher; be sure to include your child's full name

## **To set up a meeting with a teacher or counselor:**

- Contact the staff member directly.
- Please make an appointment to ensure the teacher or counselor is able to give their full attention to your concern.

## **To set up a meeting with an administrator:**

- E-mail directly.

## **To ensure a safe and orderly school environment, the TFMS staff will:**

- Teach the policies and expectations as outlined in the handbook.
- Enforce the school policies.
- Establish and support communications between parents, students and staff

## **Messages and Phone Use (also see Electronic Devices below)**

- TFMS discourages parents from calling or texting a student's cell phone
- If an emergency arises, please contact the office.
- Students should use the school's phone, not their cell phone, for emergency situations.

## **School Cancellation:**

Please consult the district website, radio or television for cancellations or late start times.

Please be aware that the school district and transportation department will be unavailable to take calls. Instead, you may call the 24-Hour School Emergency Information Line (425) 831-8494 for recorded information.

# Twin Falls Middle School Expectations

At TFMS we implement a school-wide system called Positive Behavioral Interventions and Supports (PBIS). Our focus is to teach and reinforce positive behaviors to students. Through PBIS, we will work to create and maintain a safe, accepting learning environment in which all school community members have clear expectations and understanding of their role in TFMS' educational process.

The TFMS PBIS system consists of the below features:

- Defining behavioral expectations within our S.W.A.G. Behavior Expectations
  - **S**ervice
  - **W**ork ethic
  - **A**ct with dignity
  - **G**rit
- Acknowledging positive behavior
- Arranging consistent consequences for behaviors not consistent with our expectations (see next page )
- Decisions about behavior management are data based using the SWIS database resource.

Remember, the goal for TFMS is to promote positive behaviors for all students.

	Arrival & Dismissal	Hallway & Transition	Bathroom	Cafeteria	Classroom
<b>Service</b>	Help others in need Keep grounds free from litter	Accept your place in line Help others in need	Keep facility clean Report vandalism Demonstrate self control	Maintain clean space and conversation Keep food on tray or in mouth	Encourage others Clean up after yourself Work together to keep classroom clean and organized
<b>Work Ethic</b>	Keep your school clean Wear clothing that meets dress code	Wear clothing that meets dress code Keep hands off the walls and the items on the wall	Keep floors and walls dry and clean Throw trash in trash can	Clean up after yourself	Be ready to learn Be present and focused Actively participate in class Take care of classroom materials
<b>Act with Dignity</b>	Acknowledge those around you Depersonalize conflict	Use appropriate and non offensive language No profanity Respect posters and displays report bullying or vandalism Depersonalize conflicts	Give privacy to others Wait your turn Use appropriate words and actions Depersonalize conflict	Use appropriate and non offensive language No profanity Use good table manners Engage in appropriate conversations	Be honest Speak up for yourself and others Take responsibility for your actions Depersonalize conflict

<b>Grit</b>	Aim for 95% or better attendance	Be on time Solve problems using good decision making skills	Use equipment responsibly	Don't allow others setbacks to discourage you Solver problems using good decision making skills	learn beyond classroom Challenge yourself Strive to be your best Persevere over obstacle
-------------	----------------------------------	--	---------------------------	--	--

## Twin Falls Middle School Dress Code

Our goal is that all students dress in a way that shows respect for themselves and for their school. Dress code applies to all school events. **Consequences may include being asked to change clothing, cover up, or go home if necessary.**

- **Head:** Students may wear hats in the building. Headwear in classrooms at the teacher's discretion.
- **Neckline:** Tank tops must consistently cover chest
- Clothing that promotes drugs, alcohol, tobacco, and violence, or displays inappropriate pictures/writing is prohibited.
- Undergarments must be covered.

Further guidelines/clarifications:

Headwear exceptions will be made for medical, religious and other approved reasons.

PE or school activities may be exceptions to dress code standards (i.e. dress up days, dances, etc.) which will be clearly communicated to the TFMS community.

If you have questions or concerns, please make an appointment with the TFMS administration.

## Building Information

### Academic Dishonesty

The most common forms of academic dishonesty are cheating and plagiarism. Cheating is behaving dishonestly in order to gain an advantage over others. Examples include, but are not limited to, looking at someone else's test paper or copying someone else's homework. Plagiarism is taking the ideas or writings of another and passing them off as your own. An example of plagiarism is copying and pasting internet articles without citations into a paper and turning the paper in as your own work.

Students who plagiarize papers or projects, alter grades, lie, or otherwise cheat may suffer a reduction in grades, be required to redo the project, and/or face disciplinary action. Students who help other students cheat (by allowing them to copy their work) are also in violation of the rule.

# Attendance Policy for Twin Falls Middle School:

Regular and punctual attendance is important to your student's progress. According to Washington State law, enrolled students eight years of age and above and their parents are responsible for ensuring the student's daily attendance. Please help your student develop good attendance habits.

Absences that are excused include: illness/health, religious observances, school approved activities, family emergencies, disciplinary actions as required by law, and family trips with prior principal and superintendent permission. In case of absences, please notify the school as soon as possible and provide your child's name, grade and reason for the absence.

**Students will receive 1 day per excused absence to make up their work. The student is responsible for getting assignments and completing missed work.**

Student interaction and participation in class activities are important parts of middle school curriculum. Absences negatively impact student learning. Participation is required to attain full credit. Excessive tardies may result in lunch detention or other appropriately deemed consequence.

## **It is the responsibility of students to:**

- Attend all classes promptly and regularly.
- Bring a note and sign in with the attendance secretary for all late arrivals and early dismissals.
- Students must make arrangements with each teacher for make-up work upon return to school.
- Students are allowed one day per day missed to make up work. Please meet with **each** teacher about assignments, make-up work, missed tests or quizzes.
- Check Schoology while absent for assignments.

## **It is the responsibility of parents/guardians to:**

- Emphasize to your child that school attendance is a priority.
- Call the school each day your child is absent or will be tardy. 425-831-4151
- Check Schoology and Skyward frequently, especially when your child is absent.

# Early Dismissals/Late Arrivals:

## **For early dismissals:**

- Send a parent/guardian note to the office before the start of the school day or call the school office. This will minimize classroom disruptions.
- A parent or emergency contact must sign the student out in the office before leaving.
  - The parent/emergency contact person may be asked to show ID and must be listed on the student's Emergency Notification Information Card.

- Upon returning the same day, the student must sign in with the Attendance Secretary prior to returning to class.

**For late arrival:**

- Send a parent/guardian note to the office upon arrival, or call the attendance line at (425) 831-4151

**Excused Absences:**

- Absences that are excused include: illness/health, religious observances, school-approved activities, family emergencies, disciplinary actions as required by law, and family trips with prior approval from the TFMS office.

**Unexcused Absences, the administrative office will:**

- On 1st unexcused absence, notify parent/guardian.
- On 2nd unexcused absence, request conference.
- On 5th unexcused absence in a month, or 10 in a school year, TFMS will file a truancy petition with the King County Juvenile Court (copy sent to parent/guardian).
- Consequences for unexcused absences will follow TFMS progressive discipline model.
- Students not in attendance more than 20 consecutive days will be withdrawn.
- Excessive excused absences may result in petition to King County Juvenile Court.

## **Bikes and Boards**

- Students must walk their bicycles on campus and secure them in the bike racks.
- The school assumes no responsibility for loss of or damage to bicycles.
- The law requires that bicycle helmets be worn at all times.
- Skateboards, roller-blades, and scooters are not to be used on school grounds.

## **Bus Procedures**

Students are expected to follow district expectations while on the school bus and at bus stops. Student misconduct may result in a follow up with TFMS administration.

- Follow the bus driver's directions the first time they are given.
- Respect yourself and others' space and property
- Talk in a quiet voice.
- Keep your hands and feet to yourself.
- Make safe choices for yourself and the safety of others.

Students are to ride only their regularly assigned bus and exit at their regular stop. We are unable to approve any changes to a student's assigned route. Please refer any questions or concerns to our transportation department at (425) 831-8020.

# Cascade Commons Dining

Breakfast and lunch are served daily in our commons. During dining:

- Walk in Cascade Commons
- Go to the choice station line of your food preferences
- Take food for yourself only
- Choose a seating area and remain seated until dismissed.
- Be responsible for cleaning up your own mess and bussing your own tables using recycle containers.
- Give your attention quickly during announcements.

## Closed Campus

TFMS is a closed campus. When students come on campus, they must stay until the end of the school day unless signed out by a parent. Students leaving campus without permission will be given school consequences. Students staying for after school activities may not leave campus until parents pick them up/activity bus or the event is over.

## Disruption of School/Disruption of the Educational Process

A student shall not use, or threaten to use, violence, force, coercion, threat, intimidation, fear, passive resistance, or any other conduct which is reasonably certain to result in the substantial and material disruption or obstruction of any lawful mission, process or function of the school.

## Electronic Devices

**Technology and Electronic Devices:** Students are encouraged to keep in mind that expensive, personal electronic devices are at risk for theft. Students who choose to bring such devices to school do so at their own risk. Students should use the school's phone, not their cell phone, for emergency situations. For safety reasons, students should refrain from using their cell phones while walking through the hallways or commons.

Technology use (including cell phones, computers, etc.) in the classroom is at the discretion of the teacher or staff member. Inappropriate use of electronic devices during the school day may result in their confiscation and/or disciplinary action.

### Printing

- Print only with the permission of the teacher.
- Immediately report printing errors/failures (a lot of times the printer is just out of paper). Do not click print again until the problem is fixed.

- Clean up your area and push in your chair before leaving.

### **Student Passwords**

- Student passwords are to be CONFIDENTIAL and not shared with others.  
Students are 100% responsible for the content of the Network User Share Account.
- Misuse of student passwords will result in disciplinary action

### **Inappropriate Material**

Any use that is considered sexually inappropriate, violent, or that may cause disruption of the network services is absolutely prohibited! This includes, but is not limited to all server management, remote access, “hacking type” applications, and all other software that is not legally licensed to TFMS. Consequences will be a locked out network account and/or possible criminal charges.

### **Camera and Recording Restrictions & Cyberbullying:**

Students are prohibited from using cameras to document, instigate, or support undesirable behaviors, especially fighting. Students who use cameras for those purposes will receive the same disciplinary action as the students engaging in undesirable behaviors, such as fighting. No recordings (video or audio) or images of prohibited activities or inappropriate content may be shown at school. Students are also prohibited from engaging in online harassment of a student, or a group of students.

Teacher permission is required for use of any camera or recording device in the classroom. Students should obtain permission from individuals before making recordings or taking pictures of them. Violating confidentiality or privacy rights of another individual by taking unauthorized photos or video/audio recordings is subject to consequences ranging from student/parent conference, suspension, and notification to Children’s Protective Services (CPS) and police.

## **Emergency Procedures**

### **In case of a fire drill:**

- Proceed immediately, silently and calmly to the assigned location and get in alphabetical order.
- Remain silent in assigned lines and follow teachers’ directions while attendance is taken.

### **In the event of an earthquake:**

- Drop under the cover of the classroom furniture.
- Listen for directions from the office or teacher.
- Move away from the building, trees and other structures if outside.

### **In the process of leaving the school:**

- Check out through the office or designated area.

- Students may be picked up by only those adults designated on the Emergency Notification Form other than your own parent/guardian.

### **Re-Uniting Procedure:**

Should any type of emergency require us to evacuate the building for an extended period of time, the administration and staff will use the following steps to reunite parents/guardians with their child:

- At the beginning of the school year, all families will be asked to update their information on a Student Information Form.
- A “Reception/Reunion Area” will be established near the school’s main entrance.
- The bus turn-around entrance will be closed to all vehicles, except emergency vehicles.
- Adults will be directed to the main parking area.
- Adults will be required to show identification and complete a “Student Release Form”.
- A runner will locate the child and escort the child to the Reception/Reunion Area.
- Staff at the Reception/Reunion Area will re-verify identification of adult.
- Adult will complete the release form.
- We respectfully ask that once you have received your child, you exit the area immediately to relieve traffic congestion.

## **Fines**

Fines (or replacement fees) will be charged when a student loses or damages school equipment, school property, materials, or sports uniforms/equipment; and for library materials returned 30 days overdue.

- Students are responsible for textbooks issued to them. Each numbered textbook is issued to an individual student.
- Students are responsible for any sports uniform or equipment checked out to them.
- Item(s) are considered ‘lost’ if not returned within 30 days of the due date. At this time, students will be assessed a fine to cover the replacement cost of the item(s).
- Damaged materials will be assessed fines.
- Fines must be cleared in order to participate in the end of the year activities, receive yearbooks, and receive final report cards.
- Fines are paid in the front office; keep all your receipts as proof of purchase/payment.
- Make all checks payable to Twin Falls Middle School. Make out checks for the exact amount. Checks written for over the amount will be returned to the student.

## **Field Trips**

- Field trips are privileges afforded to students.
- Students can be denied participation if they fail to meet academic or behavioral expectations.
- When the purchase of a ticket is required for the field trip, the ticket cost is NON-REFUNDABLE. (e.g. Theater, End-of-Year Trips) unless the student is denied

participation due to school imposed discipline.

## **Gambling**

Students who gamble on school grounds will face disciplinary action.

## **Gum**

May be used in classrooms by teacher permission. It may not be used in common areas (gym, commons, library, etc.)

## **Guests**

- Student visitors during the school day are not allowed unless given prior approval from the Principal. Approval must be received 24-hrs in advance.
- Please check with the administration regarding Covid-19 procedures.
- Adult visitors and volunteers are welcome, but must first check-in at the office to get a visitor's badge
- Adult visitors to the classroom will be allowed only with the prior knowledge and arrangements of staff or administration.

## **Homework Club**

- Students meet in the designated classrooms right after school two days/week (days to be announced).
- All students are welcome.
- Students work on homework and study with a teacher who is available to provide help with assignments.
- Transportation is generally available on the after-school Activity Bus

## **Library**

- Students are expected to be timely with all materials checked out; late fees/fines may apply to materials 30 days overdue.

## **Lockers**

- Lockers are given for your convenience and are the property of Twin Falls Middle School.
- Keep clean and ready for possible inspection at all times.
- It is the student's responsibility to make sure your hall locker/PE locker is LOCKED (don't leave the lock on the last number in the combination).
- Students should never change lockers without getting permission from office staff.
- Report any problems that you have with your locker to 1.) your teacher, 2.) the custodian or 3.) the office.

- Inappropriate care (may include kicking, jamming, stickers, etc,) could result in monetary restitution or ability to have a locker.

## Lost & Found

- Remember the school is not responsible for items brought to school
- Lost and found locations: Commons, Office, Gym.
- Students turn in textbooks, wallets, watches and other valuable items to the office so the rightful owner can retrieve them.
- Failure to turn in a found item will constitute theft.
- All lost and unclaimed items will be donated to local charitable organizations. As a courtesy, an electronic notice may be given in the newsletter prior to each donation.

## Medication & Illness at School

If you feel too ill to be in the classroom, notify your teacher, who will send you to the office.

Please contact your parents/guardians **after** you have spoken with our nurse.

- Check-in with a member of the office staff.
- Report to the Health Room, if there is not a Nurse in the Health Room, the student will tell one of the secretaries the health concern.
- After a short time of rest, a decision will be made whether to have the student return to class or call parent/guardian to pick them up.
- All accidents must be reported promptly to the teacher in charge and to the office staff.
- Parents will be notified if an injury occurs.
- “Medication at School” order form signed by a doctor and parent/guardian is required in order for office staff to provide either over the counter or prescription medication to a student.
- No medication, prescription or over-the-counter, should be brought to school until parents/guardians have received approval from the school nurse. Once medication is approved, it must be brought to the school by a parent.

## Office

- Students may come to the office to make an appointment with a principal or leave a message, materials provided on your school counselor’s door.
- The main office is open 7:10am until 3:00pm daily\* during the school year (\*the office closes at 1:00 on some Fridays, please call first). All school business should be conducted during this time. The school telephone number is 425-831-4150. Messages may be left at this number after office hours.

# Physical Education Dress

Students are required to wear the official TFMS PE uniform to limit lost/damaged clothing, and maintain good personal hygiene. PE uniforms may be purchased in the Office.

- Students' names must be permanently written on the front.
- In cooler weather, students may choose to wear sweats.
- Students need to wear socks and athletic shoes.
- PE clothes should be taken home at the end of each week to be laundered.
- PE lockers are provided for clothes, it is your responsibility to secure your personal items with the lock provided.
- Left items on benches, floors may end up lost or stolen.

# Student Council (ASB)

The student council is involved in many activities such as helping plan the school fundraisers, operating the student store and sponsoring school time socials, night events, school spirit days, assemblies and helping with celebration activities.

- Elections are held for the board positions for the 7th & 8th grades in the spring and for the 6th grade in the fall. Application procedures will be given at the beginning of election time.
- Students are expected to maintain a 2.0 GPA minimum, cannot have any D's or F's, and must display appropriate behavior to hold an office.

# Withdrawal from School

The office must process a withdrawal from school. The student must:

- Provide a written or verbal notice of withdrawal from parent/guardian at least two days prior to leaving.
- Complete a "Withdrawal Form" and return it to the office at the end of their last day at TFMS.
- Return all textbooks, library books, equipment, uniforms, etc.
- Empty PE and regular lockers.
- Once all fines have been paid, the student's school record will be released to the new school.

NOTE: Most Washington schools will not allow a student to register unless a withdrawal from the previous school is obtained.

## **Conduct: Civility Policy, SVSD #4011**

The Snoqualmie Valley School District Board of Directors encourages administrators, faculty, staff, students, volunteers, parents, and other community members to participate in maintaining a clear expectation of civil conduct and problem-solving throughout the school district. The Board does not condone uncivil conduct on school grounds, at school-sponsored activities, or online, whether by staff, students, parents, volunteers, or other District visitors.

The basic purpose of this policy is three-fold:

- 1) To promote a work and learning environment that is safe, productive and nurturing for all staff and students, and to encourage the free flow of ideas without fear or intimidation;
- 2) To provide our students with appropriate models for respectful problem-solving; and,
- 3) To reduce the potential triggers for violent conduct, such as fear, anger, frustration and alienation—especially by making problem-solving procedures and alternatives to violence readily accessible to both youth and adults who need them.

The Snoqualmie Valley School District's civility policy can be found on the district website at <http://svsd410.org/districtinfo/>

### **Drugs, Alcohol, and Tobacco**

**Substance use harms individual student's health, & the health of our learning environment. Including:**

- Possession of drug paraphernalia on or adjacent to school grounds, school buses or stops, and at school- sponsored events or activities. The sale or purchase of drugs/alcohol/tobaccoDiscipline for drug/alcohol offenses may include suspension/expulsion, referral for a substance use assessment with a Chemical Dependency Counselor resulting in intervention recommendations, & or referral to law enforcement.
- Use of tobacco by minors is unhealthy and illegal. Possession or use of tobacco products or paraphernalia by students is prohibited on or adjacent to school grounds, school buses or stops and at school-sponsored events or activities. Students using or in the possession of tobacco products &/or paraphernalia will be assigned school consequences that may include suspension, referral for an educational intervention, or referral for a substance use assessment (multiple offenses). Law enforcement may be notified.

### **Extortion, Coercion, and Blackmail**

Obtaining money, property, or protection by violence or threats, or forcing someone to do something against his/her will using force, threats, or intimidation will result in school consequences.

### **Forgery**

The forging of any signature on any letter to the school or on any school document will result in school consequences.

### **Harassment, Intimidation, and/or Bullying**

Twin Falls Middle School is committed to a safe and civil educational environment for all students, employees, volunteers, and patrons; free from harassment, intimidations, or bullying. The Snoqualmie Valley School District Bullying Policy can be found at

<https://www.svsd410.org/site/Default.aspx?PageID=905>

“Harassment, intimidation, or bullying” means any intentional written, electronic, verbal, or physical act that:

- Physically harms another student
- Damages another student’s property
- Is so severe and persistent that it creates an intimidating or threatening educational environment, or
- Substantially disrupts the orderly operation of the school

Harassment or bullying can take many forms, including: jokes, rumors, pranks, gestures, physical attacks, threats, or other written, oral, or physical actions. Harassment or bullying can be about many characteristics, such as: race, color, religion, gender, sexual orientation, mental/physical disability, clothing, appearance, physical appearance, and many more. (RCW OA.36.080(3))

At Twin Falls Middle School, our practice for handling harassment and bullying is for students to report to staff members if they are being bullied and/or harassed. We use teaching as a strategy for increasing student awareness about harassment. We attempt to work with students in a cooperative, problem-solving manner whenever possible. We may use mediation as a method to resolve conflicts between students, and teach students the social skill of assertiveness. Depending upon the specifics of the report, the following options may be considered: increased supervision, administrative warning, parent contact, official documentation, administrative discipline, and or referral to law enforcement.

Any person who insults or abuses a staff member anywhere on the school grounds while the staff member is carrying out his/her official duties shall be guilty of a misdemeanor. This crime has a fine of not less than \$10.00 or more than \$100.00 (RCW 28A.635.010).

**Sexual Harassment is defined as “unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature when:**

- Submission to such conduct is made either explicitly or implicitly as a term or condition of a student's participation.
- Submission to or rejection of such conduct by an individual is used as the basis for the student's participation or decision affecting the student.
- Such conduct has the purpose or effect of unreasonably interfering with the student’s school performance or creating an intimidating, hostile or offensive environment.

All schools and school districts are responsible for enforcing the state’s Bullying law. The section below lists some, though not all forms of bullying and sexual harassment. All incidents of bullying and harassment will lead to disciplinary actions ranging from a warning (for first time and minor infractions) to detention, suspension or expulsion. It is crucial that all instances of bullying and harassment are reported to school staff immediately.

## **Physical Aggression**

Pushing, Shoving, Spitting, Kicking, Hitting

Defacing property Stealing

Physical acts that are demeaning and humiliating though not physically harmful (e.g. de-panting)

Locking in a closed or confined space

Gossiping

Embarrassing

Setting up to look foolish

Dirty looks

Taunting

Threatening to reveal personal information

Graffiti

Public challenge to do something

Telling jokes with racial or ethnic targets

Exclusion due to ethnic or cultural group membership

Howling, cat calls, whistles Leers and stares

Physical violence against family or friends

## **Social Aggression**

Setting someone up to take blame

Public humiliation (e.g. revealing personal information)

Excluding from group

Social rejection

## **Verbal Aggression**

Teasing about clothing or possessions

Teasing about appearance Intimidation

Spreading false rumors

Racial or Ethnic slurs

Slurs or speech targeted towards sexual/gender identity

Mocking/Name-calling

Telling sexual or "dirty" jokes

Conversations that are too personal

## **Intimidation**

Defacing property or clothing Playing a dirty trick

Taking possessions (lunch, clothing, etc.)

Extortion

## **Harassment based on race or ethnicity**

Verbal accusations, insults Public humiliation

Destroying or defacing property due to ethnic or cultural group membership

## **Sexual Harassment**

Repeatedly asking someone out when he/she is not interested

Spreading sexual rumors

Pressure for sexual activity

Threatening with a weapon

Inflicting bodily harm  
Malicious exclusion  
Manipulating the social order to achieve rejection  
Malicious spreading of rumors  
Threatening with total isolation by peer group  
Verbal threats of aggressions against property or possessions  
Verbal threats of violence or inflicting bodily harm  
Threats of using coercion against family and friends  
Coercion  
Physical or verbal attacks due to group membership  
Coercing, blocking, standing too close, following  
Sexual assault and attempted sexual assault

## **Non-discrimination**

The Snoqualmie Valley School District complies with all federal and state statutes and regulations and does not discriminate on the basis of sex, race, creed, religion, color, national origin, age, honorable discharged veteran or military status, sexual orientation including gender expression or identity, the presence of any sensory, mental, or physical disability, or the use of a trained dog guide or service animal by a person with a disability.

This holds true for all district employment and student opportunities. Inquiries regarding compliance and/or grievance procedures may be directed to the school district's Title IX/RCW 28A.640 Officer and Section 504/ADA Coordinator, Nancy Meeks, P.O. Box 400, Snoqualmie, WA 98065, phone 425-831-8015.

## **Standards of Student & Staff Safety and Security**

The Board of Education has set forth rules and expectations addressing student, staff safety and security and the consequences for violation of these standards. Violations of the Standards of Student & Staff Safety, Security will warrant disciplinary consequences.

## **Theft**

Students involved in theft or in possession of stolen property will be subject to school consequences. The student will replace or pay for the stolen items. Finding a lost item and keeping it constitutes theft. Legal authorities may be contacted.

## **Vandalism**

The school defines vandalism as the willful destruction or defacement of school district property and/or staff property. Any student or students found vandalizing will be assigned school consequences and will pay for the damage or loss. (RCW 28A.635.060)

# Weapons and Dangerous Instruments

Firearms/weapons are not allowed in school, at school sponsored activities, on school grounds, facilities, or school provided transportation. Any student found using, possessing, or carrying any weapon or object that could reasonably be considered a weapon, violates Washington state law. This will result in an immediate expulsion for no less than one calendar year, including notification of parents and law enforcement. The expulsion may be modified by the school district on a case by case basis. (RCW 9.41.250 & RCW 9.41.270).

# Twin Falls Middle School Student Services

The Office provides many valuable services to students and their families.

Many services and programs are provided by the Office staff including:

- Registration/Withdrawal
- Counseling
- School Nurse
- Payment of fees
- Registration
  - The Twin Falls Registrar works closely with administration, counselors and teachers to establish the Twin Falls schedule and placement of students into teams and classes. Selection of teams and classes is done utilizing many criteria to assure a balance of students within each group.  
All students participate in Math, Science, Social Studies and Language Arts classes each day. Additionally, each student participates in a P.E and health class and either Band, Choir or the elective wheel choices

# Extra-Curricular Programs may include the following:

(Determined by student interest and resources available)

## **Sept-Oct**

Cross Country

Soccer

Volleyball

Art Club

Drama Club

Cooking Club

Outdoor Club

Rainbow Club

## **Oct-Jan**

Basketball

Wrestling

## **Athletics Jan-March**

Basketball  
Soccer  
**April-May**  
Track and Field  
Key Club  
Jazz Band

All students are invited to join the team/activity at the beginning of each season. Please note that some extra- curricular events are grade specific. Completion of the athletic clearance process is required to meet the eligibility standards.

Clearance Process Required:

To be eligible for participation in TFMS extra-curricular activities, a student must meet the following requirements:

- Have an annual ASB Membership (\$20)
- Complete participation and parental approval/release of liability card/emergency information form
- Pay required “pay to participate” fee (**Sports \$80/Clubs \$35**)
- Physical exam/clearance card signed by physician (athletes only)
- Maintain eligibility academic standard of a 2.0 GPA and with no D’s or F’s
- Maintain a high level of acceptable behavior
- Maintain regular school attendance
- Number of practices required per sport in accordance with WIAA and league requirements (athletics only)

Note: Managers need to meet all eligibility requirements with exception of the Physical Form.

## Annual Fees and Expenses

Some common fees and expenses are listed below. Please keep all your receipts when you pay fees as proof of purchase. Make all checks payable to Twin Falls Middle School for the exact amount when making payment for school fees. Fees are subject to change on a yearly basis.

ASB Membership  
Yearbook  
PE Shirt  
Band (Instrument Refurbishing Fee)

ASB membership fees provide for:

- Activity periods
- Socials
- Clubs
- Co-curricular sports
- Equipment
- Awards
- In School Activities
- Grade level activities

- Assemblies
- Music events
- Co-curricular transportation
- Uniforms
- Officials' fees
- Other student activities

**Addendum: Twin Falls Middle School reserves the right to amend this handbook (dates, prices and policies) at any time with advance notice if it is deemed necessary.**

# TFMS Student Handbook 2021-2022

I have read through the contents of this handbook with my teacher

\_\_\_\_\_ on \_\_\_\_\_  
Teacher's name Date

I have also shared the information with my parents/guardians.

I understand that I am responsible to fulfill the expectations presented in the handbook. Failure to follow the guidelines may result in loss of privileges or other consequences.

Printed Student Name:

\_\_\_\_\_

Student Signature:

Date:

\_\_\_\_\_

Parent Signature:

Date:

\_\_\_\_\_