Request for Reconsideration of Library Media Materials

Please submit this form and any other attachments to the chair of the Instructional Materials Committee.

For best results when filling out this form on your computer, download it first and open in Acrobat Reader or equivalent.

Title of material(s) to be reconsidered:

Author:

Publisher & Publication Date:

Location where material(s) were used/obtained:

Please read and review the entirety of the material(s) in question before completing this form.

Materials in question:

1. Have you read, seen or heard the material in question?  
   [ ] YES  [ ] NO

2. Please specify why you object to the library materials. (Include passages, page numbers, etc.)
3. What impact do you feel this material has on students?


4. In what way do you feel this material conflicts with the Library Media Center’s criteria for selection (Procedure 2021)?


5. What do you suggest the school do about these materials?
   a) □ Do not assign the material to my child
   b) □ Refer to Instructional Materials Committee for reconsideration.
   c) □ Other: ____________________________

6. Would you like to suggest any like material(s) of equal or better quality as a replacement? If so, please list.


Complainant:
□ Community Member □ Student □ Parent □ Teacher

Name of Complainant (please print if filling out by hand): _________________________________
Signature of Complainant: __________________________________________ Phone: _______________________
Street Address: __________________________ City: ______________ Zip: __________
Email: ________________________________________________________________