Snoqualmie Valley School District #410
Monetary Donation Agreement
Procedure 6114P

Date: _____

DONOR:

Organization Name (printed): _____

Individual's Name (printed): _____

Address: _____ City/State/Zip: _____

E-Mail Address: _____

The District's Tax ID # is 91-6001642. Under IRS guidelines, only the amount of your contribution that exceeds the amount of the goods or services provided to you is tax deductible as a charitable contribution. Please retain this document for your tax records and consult a tax advisor if you have any questions.

The donor listed above hereby gives to the Snoqualmie Valley School District #410 a monetary donation in the amount of $ _____ (Check # _____), and wishes the money to be spent for: _____

School Name: _____

- ☐ Instructional program
- ☐ ASB Activity

District:

- ☐ District program or department: _____

Disbursement of unspent/residual funds if directed for a specific purpose:

- ☐ To be used for a similar purpose
- ☐ Balance to be returned to donor

Donor Signature: _____ Date: _____

Copies of this form shall be provided to the donor, the Business Office, and to the school or district department receiving the donation after all required approvals have been received.

General Acceptance Criteria – DISTRICT USE ONLY

The proposed gift meets the following general district gift criteria. The gift:

a. must be consistent with the mission of the school district.
b. is appropriate to the best interest of students.
c. creates no significant, ongoing inequity of programs available to students within or between schools.
d. will not obligate the district to support the program after the gift/grant funds are exhausted.
e. will not include undesirable or hidden costs to the school district (e.g. installation, maintenance).
f. will not unreasonably add to staff workload.
g. for curriculum materials and/or programs is subject to the normal curriculum approval process prior to acceptance of the gift.
h. will not place any restrictions on the school program or district operations.
i. will not imply endorsement of any business or product.
j. will not be in conflict with any provision of board policy, collective bargaining agreements, or public law.

Principal Signature *(When gifts are to a school)*	Date	District Department Supervisor Signature	Date
Superintendent Signature	Date	School Board Rep Signature	Date