

Classroom Resources

Overview

The following materials are available resources to support Test Administrators (TAs) and students while in the testing environment. This is not a comprehensive list of materials allowed for each assessment. For specific details regarding materials and resources allowed by assessment, please see the [Materials Available for Student Access](#) and the [Guidelines on Tools, Supports, & Accommodations](#) (GTSA). Any materials not listed in the *Materials Available for Student Access* or the GTSA are not allowed for that assessment, unless a request through the [Non-Standard Accommodation & Designated Support](#) form has been approved by OSPI.

CALCULATORS AND DEVICES USE AND RESTRICTIONS POLICY

Calculator and Electronic Device Policy (new: 3/10/17)

The *Calculator and Electronic Device Policy* has been updated and now includes calculator use and restrictions for each assessment. This version also includes information on the online TDS calculators and supports for students bringing their own testing devices, keyboard, mice, etc., to school. This document replaces the previous *Online Calculators in TDS* and *BYOD—Bring Your Own Device Guidance* documents.

TEST LOCATION SUPPORTS

Do Not Disturb Signs

Testing locations should include a Testing—Do Not Disturb sign. Posting this sign will help to reduce unexpected interruptions during a testing session. It also will help to eliminate testing irregularities. When posting signs, do not obscure security windows on doors to allow monitoring of testing sessions.

Pencil Reminder

Testing locations may include a Pencil Reminder sign. Use of writing tools other than number 2 pencils may result in the scanner not being able to read the student responses. The student results may not be included in the state, district, or school summaries. Individual Score Reports (ISRs) may not be available for schools or parents.

ADDITIONAL RESOURCES

Keyboarding Shortcuts

Students can use these keyboard commands to navigate between test elements, features, and tools.

Materials Available For Student Access

The terminology in the *Materials Available for Student Access* document is keeping with the GTSA. Embedded accessibility supports are available for online assessments and are provided by the test engine. When available, features may be turned on or off for students within the TIDE system. Refer to the GTSA for access and restriction guidance on the use of accessibility supports, and the *TIDE User Guide* for guidance on where and how to modify student access to specific features.

Multiplication Table

This single-digit multiplication table is a non-embedded accommodation for **grades 4 and above** mathematics items. The multiplication table is to be used only for students with a documented and persistent calculation disability (i.e., dyscalculia). This table can be printed for students requiring this accommodation. **Use of other multiplication tables is prohibited.**

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Scratch Paper Log

The *Scratch Paper Log* is highly recommended for all state assessments, it will aid in the tracking and collection of all scratch paper which is considered secure and must be securely handled and destroyed.

Tool Button Sheet

The *Tool Button Sheet* is a resource that provides the tool button images, name, and a brief description of each button's use. It can be offered to students during a Summative assessment, although it is recommended that students use it to gain familiarity of tool buttons during the Training and Practice Tests. Students may not use this sheet as scratch paper. This sheet must be collected at the conclusion of testing and processed according to the school's *Test Security and Building Plan*.

100's Number Table

This table lists numbers from 1-100 and is a non-embedded accommodation **for grades 4 and above** mathematics items. The 100s number table is to be used only for students with visual processing or spatial perception needs as documented in their IEP or 504 plan. This table can be printed. **Use of other 100s number tables is prohibited.**

TESTING MATERIALS AVAILABLE FOR STUDENT ACCESS

SPRING GLOSSARIES

The *Glossaries of Non-Mathematics and Non-Science Terms* are available for students who may not be familiar with the non-mathematics and non-science vocabulary in the test questions.

Science (OGL, MSP) Glossaries

Glossaries are available in individual student, large print, and classroom poster sizes. OGL *Glossaries* are available in ES and MS and MSP *Glossaries* are available in Grade 5 and Grade 8.

EOC Glossaries

Glossaries are available in individual student, large print, and classroom poster for all Algebra/Integrated Math I, Geometry/Integrated Math II, and Biology assessments.

TRANSLATED MATERIALS

The EOC, MSP and OGL assessments are translated into seven languages: Arabic, Chinese, Korean, Russian, Somali, Spanish, and Vietnamese.

Demos

The translation demos allow students to practice the functionality of the technology and ask questions about navigating the tool prior to taking the assessment using the translated CD. The IEP and 504 teams can review the demo to see how the accommodation will be implemented. Translated CDs are available for:

- EOC Algebra, Integrated Math I, Geometry, Integrated Math II, and Biology
- MSP Science Grade 5 and Grade 8
- OGL Science ES and MS

Tool Button Tip Sheets

Available for *MSP Science*, *OGL Science*, *EOC Mathematics and Biology*, provide students with the translation of each English labeled tool button. Students may not use this sheet as scratch paper. This sheet must be collected at the conclusion of testing and processed according to the school's *Test Security and Building Plan*.

RESOURCE THAT SUPPORTS ALL DEMOS

Translated CD Test Administrator Instructions

Test Administrators must read aloud the *Translated CD Test Administrator Instructions* to the student prior to beginning the assessment.

