

ONLINE PAYMENT INSTRUCTIONS

You may now pay for your invoices online through our online payment system- <https://wa-snoqualmie.intouchrecepting.com/>

You may also access the online payment system from our facility website home page- <https://www.svsd410.org/Page/133>

First, a guest account must be created if you have not already done so. Once your guest account has been created and you are logged in-

- Select "Items at all Schools"
- School Type (District)
- School (Snoqualmie School District)
- Categories (Rental Fees)
- Enter the amount of your invoice total in the price field and click "Buy"
- Proceed to Checkout, click on "Checkout Step 1: Additional Info" and include your Organization Name and invoice number before completing your transaction
- If you are paying for a processing fee or do not have an invoice number available, please provide the schedule ID# or date of event for identification and correct application of your payment

If you do not remember your password of a previously created guest account, please select the password reset link. Password resets are effective immediately.

Thank you