



Snoqualmie Valley

Public Schools

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STUDENT EXPOSURE INCIDENT PROCEDURE

FOLLOW THIS PROCEDURE WHEN A STUDENT HAS BEEN EXPOSED TO ANOTHER STUDENT'S BLOOD OR OTHER POTENTIALLY INFECTIOUS BODY FLUIDS BY DIRECT CONTACT TO THE STUDENTS EYES, MOUTH, MUCOUS MEMBRANES OR BREAK IN THE SKIN.

1. Provide immediate first aid to the students involved:
 - a. Wash affected area well with antibacterial soap and warm water;
 - b. Apply a cold compress or ice to affected area to reduce bruising and swelling.
2. Complete the *Student Incident Body Fluid Exposure Report* form. Distribute copies as directed on the form.
3. Principal will contact parents of students involved and request mutual exchange of names and phone numbers.*
 - *a. (suggested script) Your child has been involved in an incident that has exposed another student to your child's blood or other potentially infectious body fluids. I recommend that you contact your physician or the Health Department for further evaluation. I would like your permission to release your name and phone number to the parent of the other student involved.
 - b. Note parent information on the incident report.
 - c. Sign and date form.
4. If an Accident/Incident Report form is filled out, distribute as follows:
 - a. 2 copies to General Administration/District Office
 - b. copy for school file